

RISK ASSESSMENT FOR:	Covid-19			
Establishment: Shelley First	Assessment by: D Knowles		Date: 3/9/21	
Activities Involved:	School Operation from September 2021			
Who Might be affected	Employee ✓	Student ✓	Volunteer ✓	Contractor ✓



Hazard / Risk	How can the hazards cause harm?	Normal Control Measures (Brief description and/or reference to source of information).	Risk Evaluation (post measures)			Additional control needed?		
			Probability	Severity	Risk	Action	By Who	By When
Transmission of Covid-19 amongst School Community Covid-19 Outbreak	Serious Illness Death	<ul style="list-style-type: none"> - Minimise contact with individuals who are unwell by ensuring that those who have Covid-19 symptoms do not attend school - ATS testing (2 tests) on return to school in September (Middle Schools Only) - Lateral flow testing available for all staff and pupils (pupils – middle school only) in line with government guidance - Good hand hygiene routines – handwashing encouraged - Hand sanitiser readily available throughout school - Adequate ventilation in place – use of open windows and doors balanced against thermal comfort - Use of CO2 detectors (pending delivery from DfE) - Good respiratory hygiene encouraged by promoting ‘Catch it, bin it, kill it’ 	3	2	6	<ul style="list-style-type: none"> - Reinforce current government / PHE guidance and Covid-19 symptoms to parents - Publish school procedures regarding symptoms / non-attendance in relation to Covid – insist upon PCR testing if possible - Display posters promoting good hand hygiene and ‘Catch it, Bin it , Kill it’. - Cleaning rota’s in place - Staff briefed on current government guidance - Staff briefed on ventilation protocols - Staff required to wear masks in shared areas - Updated guidance from DfE utilised - Letter to parents re testing - Xmas plays/community events cancelled - Pupils taught solely in bubbles - Y5 lunch in classrooms ad review of seating to provide even greater space between bubbles - Request that Y5 pupils have a PCR prior to school on 13/12/21 - Fully cancel Xmas play in light of DfE advice 	DK DK Office SW DK DK DK DK DK DK DK Office text DK	10/9/21 Letter sent w/c 11/10/21 10/9/21 18/10/21 8/9/21 6/9/21 7/9/21 7/9/21 29/11/21 6/12/21 6/12/21 6/12/21 10/12/21 10/12/21 10/12/21 10/12/21

Hazard / Risk	How can the hazards cause harm?	Normal Control Measures (Brief description and/or reference to source of information).	Risk Evaluation (post measures)			Additional control needed?		
			Probability	Severity	Risk	Action	By Who	By When
Transmission of Covid-19 amongst School Community Covid-19 Outbreak (cont)		<ul style="list-style-type: none"> - Adequate cleaning schedules in place, particularly in high traffic areas eg toilets - PPE available for use when a pupil becomes ill in school - Systems in place to deal with pupils who become ill during the school day - Outbreak Management Plan in place to deal with escalating numbers of cases or respond to community increases 				<ul style="list-style-type: none"> - PPE stock check to be carried out - Covid Isolation protocols to be published to parents and staff - Outbreak Management Plan reviewed and updated 	Office DK DK/SW/ CS	8/9/21 10/9/21 18/10/21 10/9/21 18/10/21
Increased risk of serious illness for staff and pupils who are Clinically Extremely Vulnerable (CEV)	Serious Illness Death	<ul style="list-style-type: none"> - Shielding is currently paused - Schools aware of staff and pupils previously identified as CEV - CEV staff and pupils managed in line with current government guidance - CEV managed as part of Outbreak Management Plan 	2	3	6	<ul style="list-style-type: none"> - Outbreak Management Plan reviewed and updated - List of all staff and pupils who are classed as CEV as part of Outbreak Management Plan 	DK/SW/ CS DK/SW/ CS	10/9/21 10/9/21

Hazard / Risk	How can the hazards cause harm?	Normal Control Measures (Brief description and/or reference to source of information).	Risk Evaluation (post measures)			Additional control needed?		
			Probability	Severity	Risk	Action	By Who	By When
Poor attendance	Detrimental to pupil learning Impact on mental health and wellbeing	<ul style="list-style-type: none"> - Clear and consistent expectations are communicated to families regarding attendance - Requirement of isolation for close contacts has been removed for those under 18years and 6 months and adults who have had 2 vaccination doses. - Attendance data is monitored regularly 	2	2	4	<ul style="list-style-type: none"> - Reiterate attendance policy to parents - Identify pupils who have historic attendance issues and monitor - Work with other professionals as appropriate to support attendance. 	DK Office/ DK/CS DK/CS	10/9/21 10/9/21 On-going
Increased risk of transmission on school transport	Increase in cases Local outbreaks Serious Illness Death	<ul style="list-style-type: none"> - Current government guidance communicated to parents regarding wearing masks on public transport - Encourage other forms of transport where possible eg walking, cycling 	3	2	6	<ul style="list-style-type: none"> - Ensure latest guidance is disseminated to parents 	DK	10/9/21

Hazard / Risk	How can the hazards cause harm?	Normal Control Measures <i>(Brief description and/or reference to source of information).</i>	Risk Evaluation (post measures)			Additional control needed?		
			Probability	Severity	Risk	Action	By Who	By When
Outbreak	Increase in positive cases causing illness, serious illness or death. Increased absence	<ul style="list-style-type: none"> - Outbreak management plan in place to respond to changing operational requirements during an outbreak - Liaise with Local Authority and Local Public Health Department to manage rising cases 	2	2	4	<ul style="list-style-type: none"> - All preparatory elements of the Outbreak Management plan are in place and documented on Teams - Outbreak management Plan updated Dec 21 	DK DK/SW	10/9/21 6/12/21

Control Improvements

Action No	Recommended additional control measures	Responsibility	Target Date	Date Completed

Additional Notes

Risk Evaluation

		Consequence of event occurring (Severity)				
		Negligible	Minor	Moderate	Major	Critical
Likelihood of event occurring (Probability)	Almost Certain	Tolerable 5	Substantial 10	Intolerable 15	Intolerable 20	Intolerable 25
	Likely	Tolerable 4	Substantial 8	Intolerable 12	Intolerable 16	Intolerable 20
	Possible	Trivial 3	Tolerable 6	Substantial 9	Intolerable 12	Intolerable 15
	Unlikely	Trivial 2	Tolerable 4	Tolerable 6	Substantial 8	Substantial 10
	Rare	Trivial 1	Trivial 2	Trivial 3	Tolerable 4	Tolerable 5

Likelihood

Rare – will probably never happen / recur

Unlikely – do not expect it to happen but possible

Possible – might happen

Likely – will probably happen

Almost Certain – will undoubtedly happen

Severity

Negligible

Minor

Moderate

Major

Critical

Risk Control Strategies

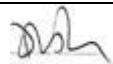
Intolerable – stop activity, take immediate action to reduce the risk

Substantial – Take action within an agreed period

Tolerable – monitor the situation

Trivial – No action required

Declaration – if the above control measures are implemented the risks posed by the task / process / environment assessed will be controlled to as low as is reasonably practicable.

Persons involved in assessment	Debra Knowles	
Signature of Lead Assessor		Date:6/9/21

Reviews – this assessment should be reviewed at intervals no greater than 12 months or where there are changes in operational procedure, personnel, the work environment or following an incident

Review Date	Comments	Reviewed by	Signature

Review Date	Comments	Reviewed by	Signature