Shelley First School

Rules for Responsible Internet Use

The school has computers with Internet access to help you with your learning. These rules need to be signed before you use the Internet and will help you to keep safe and be fair to others.

Using the computers:

• I will only access the school network with the login I have been given.

• I will not try to access files in other people's folders.

• I will close all programs and log out before leaving the computer.

• I will ensure that any DVDs/USB drives that I bring in from outside school have been virus-checked before using them on the school computers.

Using the Internet:

• I will ask permission from a teacher before using the Internet.

• I will only search the Internet in ways that my teacher has approved.

• I will check who owns an image I may want to use on the Internet and will only use those with permission for re-use.

• I will minimise the web page if I find any unpleasant material and will report this to my teacher immediately because this will help protect other pupils and myself.

• I understand that the school may check my computer files, and may monitor the Internet sites I visit. Using e-mail / messaging / forms:

• I will not give my full name, date of birth, home address or telephone number on any website.

• I will not share anyone else's personal information online.

• I will not use the Internet to arrange to meet someone outside school hours.

• I will ask permission from a teacher before sending any messages on the Internet and will only send messages to people / sites that my teacher has approved

• The messages I send will be polite and responsible.

• I will immediately report any unpleasant messages sent to me because this will help protect other pupils.

Signed Child:_____   **Date:**_____

Signed Parent:_____   **Date:** _____