



Shelley First School

Together we succeed



Headteacher: Mrs D Knowles

School Terrace · Far Bank · Shelley · Huddersfield · HD8 8HU

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Dear Parents/carers,

Important updates – please read all the information carefully

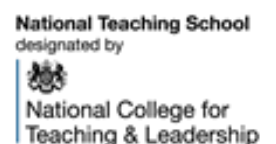
We hope that this finds you well. As we prepare to welcome everyone back to school we would like to thank you for your support and understanding throughout this challenging time.

We are looking forward to welcoming back all pupils in September – we have certainly missed everyone! As previously communicated in July pupils in Y1-Y5 will return to school on TUESDAY SEPTEMBER 8th. Reception (YR) pupils will make individual visits school and then start their class transition into school life from THURSDAY 10th.

We know that you will have questions about the planned return to school and hopefully the information below will be useful. We have taken on board parental survey results as well as the latest Government guidance. Please note that guidance changes over time and we will have to respond to this accordingly. Most of the following information was shared with you in July and so should hopefully just be a reminder and confirmation of procedures.

Procedures in September

- We have completed a full Risk Assessment in-line with National Guidance. This has been signed off on behalf of the Trust by an external Health & Safety Officer. This will be placed on the COVID 19 section on our website for your reference. As all schools, we have had to consider how we minimise risks and how we respond to infection. This forms an important part of our staff training so that staff are well informed and confident in procedures and expectations. Risk Assessments are in place for vulnerable pupils and staff. Please see the guidance about re-opening:
<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>
- Each class will in effect become its own bubble. We will stagger breaks and lunchtimes to reduce risk of cross-infection. In this way, it potentially means that bubble closures, if needed, will be limited. We will continually review how we group pupils over time and will keep you updated of any changes.
- We will have a slightly staggered start and end to the school day. We have tried to limit the impact of this on parents and there is no loss to the learning time for each class. Please see the table below detailing entry/exit points and timings for each class. We need to ask parents to support the one-way systems and timings please as we are trying to support social distancing for





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adults. Thank you. Please endeavour to be on time but if you late please phone the office and we will arrange for your child to come safely into school.

Bubble	Entry/Exit	Start	End
Robin YR Mrs Peake & Mrs Colwill	Entrance: Enter through the staff car park. Follow the red line around the outside of the Reception play area towards Mrs Peake's entrance – wait outside on the marked 2m spaced lines, children will be called in one at a time. EXIT: go through the YR playground, along the back of school, follow the white lines and exit via the main gate on School Terrace.	8.50am	3.20pm
Dove Y1 Miss Ellam	Entrance: Enter through the staff car park. Follow the yellow line until you see the 'stop' line near to Miss Ellam's door - wait outside on the marked 2m spaced lines until your child's name is called. Exit: along the back of school, follow the white lines and exit via the main gate on School Terrace.	9.00am	3.30pm
Peacock Y1/2 Miss Barker	Entrance: Enter through the staff car park. Follow the red line to the external door of Miss Barker's room – wait in the playground (along the green fence) on the red 2m spaced lines until your child's name is called. Exit: Please line up in the same manner, children will be called one by one and handed over. Go along the back of school and follow the white line to the exit onto School Terrace.	8.50am	3.20pm
Owl Y2 Mrs Moran & Mrs Smith	Entrance: Enter via the pedestrian gate, next to 'The Cabin'. Follow the white line through the playground, around the side of school towards the main entrance. Go through the green gate and line up on the red lines at the KS2 ramp/entrance - wait on the marked 2m spaced lines until your child's name is called. Exit: via School Terrace.	8.50am	3.20pm
Heron Y3 Mr Pritchard	Entrance: Enter via the pedestrian gate, next to 'The Cabin'. Follow the white line through the playground, to the side of school and wait line up on the 2m spaced lines towards the main entrance. Exit: via School Terrace.	9.00am	3.30pm
Swan Y4 Miss Westwell	Entrance: Enter via the pedestrian gate, next to 'The Cabin'. Follow the white line through the playground, to the side of school and wait line up on the 2m spaced lines towards the main entrance. Exit: via School Terrace.	8.45am	3.20pm
Kingfisher Y5 Miss Dempster	Entrance: Enter via the pedestrian gate, next to 'The Cabin'. Follow the white line through the playground, around the side of school towards the main entrance. Go through the green gate and line up on the red lines at the KS2 ramp/entrance - wait on the marked 2m spaced lines until your child's name is called. Exit: via School Terrace.	8.55am	3.25pm





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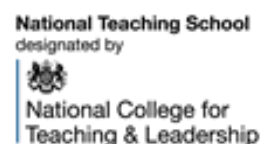
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All of our procedures for any potential infection is in-line with Public Health England guidance and is on the school website on the COVID tab. Please read this as it outlines what would happen in this event – this is not the school's decision to make. The following is copied directly from the latest guidance:

If anyone in the school becomes unwell with a new and persistent cough or a high temperature, or has a loss of or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow [guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#), which sets out that they should self-isolate for at least 10 days and should [arrange to have a test](#) to see if they have coronavirus (COVID-19). If they have tested positive whilst not experiencing symptoms but develop symptoms during the isolation period, they should restart the 10-day isolation period from the day they develop symptoms. Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms

- We will isolate pupils who show any of the symptoms above. In this case, we will contact parents and we do need someone to collect children within 30 minutes to minimise risk to other people on site. Office staff have been asked to relay this message to parents as a matter of urgency. We would be very grateful if you could therefore make provision for this to happen in the event of your child displaying symptoms. Our staff who are parents have to make the same arrangements. We realise that it is likely to cause inconvenience but we are duty bound to follow guidance and put health first. We would ask that parents support the school in this - thank you for your understanding at such a difficult and unprecedented time.
- We would like the children to feel part of the whole school, even though they are in bubbles. Therefore, please could every child wear a school jumper or cardigan – as per the letter sent in July. As physical activity will be vital we would like the children to wear comfortable sports leggings/joggers and trainers. In this way we will avoid having to change clothes. We are aware that parents may have purchased uniform and we know of its importance. We will aim to re-introduce our full uniform after the October Half-Term. Our expectations are in the school prospectus and we will write to new parents about this.
- Please send children with a waterproof every day as we will endeavour to go outside – even if there is light rain. Can they also bring a full water bottle to school as we cannot use the shared water cooler at this point. They can bring book bags, packed lunches etc as usual but please do not send in any toys from home. Thank you.





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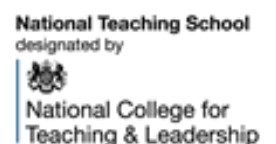
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- Reading books have to be managed carefully to ensure no risk of cross-contamination. In order to do this we will change individual books on a FRIDAY and ask that they are returned on a WEDNESDAY. We can then clean all books and quarantine them. We recognise that this means that your child does not have a school reading book on Wednesday and Thursday evenings but they will have books over a weekend which we know lots of parents will appreciate. Please could any reading books that you have at home be returned to school on TUESDAY SEPTEMBER 8th? These will then be quarantined until Friday when the children will select their books. Therefore, your child will not have a home-reader until the end of the first week.

Curriculum

Many of you have asked about the curriculum as we return to school. We have already shared summary information about our 'Reconnect Curriculum' with you and we will share further information with you. We have planned this to be linked to your survey feedback. We have carefully planned to re-introduce the children to the wider curriculum over the course of the half-term. In our first week back, the focus will be on nurture and togetherness. However, there will also be Maths and English lessons every day. We will be assessing the children to identify gaps in knowledge and we have built in a catch-up session after lunch every day so that we can support individual pupils further. Every day there will be physical activity and a mindfulness activity to support health and well-being. We have also paid for a Dance Teacher to lead the bubbles in creating a school dance. Teachers will aim to post photos of the learning on the first week on our website and we hope that this will put your minds at ease. We fully intend to have a lovely time – balancing academic needs with personal and social needs. During break times Key Stages will be outside at the same time but in their designated zones. Whilst they cannot all play directly together, we have planned this so that they can at least see other friends.

- An important aspect of our Reconnect Curriculum is how we plan for continued education in the event of a Local/National Lockdown, pupil absence due to COVID or a bubble closure. Our aim is for staff to continue to lead learning via the use of 'Teams' and work will be posted on the school website. Hopefully a closure is not on the cards!. We have planned staff training in the use of Teams for the first week of term and after this time there would be direct teaching and use of recorded teaching sessions in place. We are preparing packs for individual pupils should they be needed. We will





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implement welfare calls/checks on learning by allocating groups of pupils to our wonderful Support Staff Team.

- You have probably seen the headlines about the 'Catch – Up Funding' for schools. As yet we have no confirmation of how much funding we will receive or how this will be ring-fenced. However, our approach will be to offer Learning sessions to individuals or to small groups if they are in the same bubbles. We are taking on board research-informed guidance and we think that we will most likely use Tutors to support learning. We hope to have assessed pupil needs by the end of week 3, with sessions offered in October. This will be dependent upon the level of funding received. We will contact parents directly to discuss our offer to those pupils who most need it.
- Please could each Y1-Y5 child bring a spare carrier bag with them on the first day back as we are hoping to send school work from this year home in the first week.
- Photographs of classrooms will be posted on our website. In YR-Y2 we have set up the rooms to reflect the age and stage of pupils – they will still work in groups within their bubbles. In Y3-5 the arrangement is more 'formal' and wherever possible chairs are forward facing. All soft furnishings, unnecessary furniture and resources have been removed.
- We are in constant communications with The Cabin. We will be sharing pupil details securely so that both parties know who is on-site at any time. This is vital should track and trace be required. The Cabin will still drop-off pupils – they will be met at a specified door at 8.45am and taken to their classrooms. After school, The Cabin staff will collect the children as usual from the school hall.

Clearly, all of our plans to date are subject to any National or Local guidance changes and we will keep you updated. We cannot wait to see everyone!

Debra Knowles

