

Shenstone Lodge School

Executive Head Teacher: Mr Neil Toplass
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Thursday, 19th March 2020

Dear Parent/Carer

As you are no doubt aware, the Government took the decision to close schools yesterday to most children.

To meet the required expectations from the DfE, we have looked at our current situation including staffing levels, student absences, provision of lunches and the management of risks.

As a result, we will aim to offer the following provision to our students as of next week:

- Both school sites will be open from 10.00am – 1.00pm on Tuesday, Wednesday and Thursday until the end of term.
- There will be no residential provision during this time.
- We have no plans to open over the Easter Break.

Usual school transport arrangements have already been put in place to accommodate these times.

All students will be provided with a lunch, regardless of entitlement to Free School Meals.

Work packs and free school meal vouchers will continue to be sent out regardless of your child's attendance on these days.

To ensure that we can allocate the appropriate levels of staffing you will receive a phone call to establish if you intend to send your child into school on these days.

Cont/

Please reply to:

- **Shenstone Lodge** Birmingham Road, Shenstone, Nr Lichfield, Staffs. WS14 0LB. **Tel:** 01543 480369
- **The Brades Lodge** Lower City Road, Tividale, West Midlands B69 2HF. **Tel:** 0121 552 3125



As mentioned before, the situation that surrounds us is changing on a daily basis and we continue to see increasing numbers of staff and students self-isolating. Please bear with us if we need to adjust our plans to ensure that both your children and our staff remain fit, well and safe.

Again ... a massive THANK YOU for your support during these exceptional times!

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Neil Toplass', written in a cursive style.

Neil Toplass
Executive Head Teacher