



**HOME/SCHOOL/ALTERNATIVE
PROVISION AGREEMENT**

Author	Written/Reviewed	Approved by Governors	Next Review
Chris Husband	November 2019	November 2019	November 2022

Shenstone Lodge School will be an outstanding school and the best in the West Midlands, providing quality education and care for young people who have Social Emotional and Mental Health Needs.

Our young people will have the opportunity to develop & reach their potential and to experience an exciting, personalised, innovative and relevant curriculum.

The school team will achieve this by

- Enabling the young people to acquire knowledge and skills relevant to adult life and employment in a fast changing world
- Enabling our young people to be literate, numerate and to use technology effectively
- Promoting British Values, respect themselves, respect for other people, the school and the wider community
- Motivating our young people to be proud, ambitious and to achieve
- Working effectively with parents, carers and other stakeholders
- Arranging work placements/work experience to further improve the chance of success when the young people leave.

Shenstone Lodge School – Shenstone Site Home/School Agreement

As a student at Shenstone Lodge School I will:

- work hard and listen carefully to instructions
- come to school regularly and be on time
- follow the school rules and behave well
- be polite and helpful to other students and all adults
- do my homework regularly and bring it back to school
- wear the school uniform and follow the dress code
- take good care of the school environment

Student's Name: _____

Student's Signature: _____ Date: _____

As a Parent/Carer of a student at Shenstone Lodge School I will:

- make sure that my child attends regularly and arrives on time
- inform the school of the reason for any absence
- support the school in maintaining good behaviour and discipline
- support my child with homework and other home learning opportunities and listen to my child read
- attend annual reviews and other meetings related to my child
- ensure that my child wears the school uniform and follows the school dress code
- let you know if there are any problems that may affect my child's ability to learn

Parent/Carer's Name: _____

Parent/Carer's Signature: _____ Date: _____

The school will: (onsite learning)

- encourage students to do their best at all times
- expect the best from students in behaviour and work
- inform parents and carers regularly how their children are progressing
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the daily life of the school
- set, mark and monitor home tasks regularly in keeping with the school's policy
- contact parents and carers as soon as possible if we are concerned about your child's work or behaviour
- contact parents and carers if there is a persistent problem concerning your child's attendance or punctuality
- arrange parental contract meetings if needed to best support students' needs
- offer a broad and balanced curriculum which meets the needs of your child

The school will: (Alternative Placements)

- discuss with students what their goals are in life and arrange alternative provision placements around these interests.
- monitor these placements so that they are fit for purpose and giving the students a good start in life.
- ensure that safeguarding is of paramount importance whilst on placement
- extend or reduce these placements where deemed appropriate
- ensure that these placements are OFSTED registered and if not, monitor them twice a term to check for appropriateness and quality of teaching and learning.
- ensure that a proper induction process is followed for any alternative placement
- put in a service level agreement between the school and the placement. This will incorporate signings from parents, students and placements to ensure all parties meet expectations.
- receive regular reports on students' progress from the centres.
- evaluate the placement when it is complete to see what needs to happen next.

The school will: (Work experience)

The procedure for work experience will largely follow the same pathway as AP.

- identify the area of interest of the pupil (to be done by co-ordinator or referral from staff)
- Once a placement has been found, contact is made to SIPS (contact is Fiona Burgess T: 0121 296 3000 Ext/DDI: 2347 M: 07531081641 F: 0121 511 1022 E: Fiona.Burgess@sipseducation.co.uk) to check for appropriateness of the placement
- arrange a pre-visit to the placement (with a member of staff) for the pupil to understand the expectations of the placement
- send out contracts to parents and placement
- ensure that placement commences and monitoring takes place. The pupil attending is also responsible for completing the 'Work Experience Log Book'.
- Once the placement is complete and evaluation of the impact of the placement will be conducted.

Neil Toplass
Executive Head Teacher

Date: November 2019