



## RISK ASSESSMENT: COVID -19

Reviewed: Jun 2020 / 25.8.20/ 23.9.20 / 6.11.2/ 4.1.21 / 8.2.21/ 11.2.21/ 8.3.21/ 10.9.21/16.9.21 NT/SLT

### Overarching principles:

- From 16<sup>th</sup> August 2021, children under 18 (or double-vaccinated adults) do not need to self-isolate or miss school if a member of their household or a contact, has Covid.
- All children **MUST** attend school unless they are ill.
- Instead, they will need to book a PCR test but can continue coming to school so long as they have no symptoms and the test result is negative.

The control measures to be implemented are subject to ongoing review

It must be understood that staff need to act to manage risks dynamically whilst in school, as we are unable to consider every eventuality within this document. Our environment cannot be risk free. Staff will continue to act within the 'best interest principle' and in line with their best endeavours and what is reasonable and practicable.

The school recognises that there are many sources of information which refer to the levels of risk that the Coronavirus presents both in our homes and in the community. Shenstone Lodge School is drawing its overarching scientific advice and risk position from DfE, NHS and Central Government data sets and advice as available on the date of the last review.

### Other Relevant Documents: Covid Contingency Plan Sep 2021

HAZARD	RISK (example)	RISK GROUP	CONTROL MEASURES (Describe the existing workplace precautions and risk control systems in place)	Likelihood with controls	Severity with Controls	Risk level	Are Existing Controls Adequate?	
							Yes	No*
Transmission of the virus COVID -19	Staff and students exposed to individuals who have	Students / staff and all associated family members	<b>Staff and students</b>  Staff to have access to and are encouraged to have the Coronavirus vaccine	1	3	3	Yes	

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	tested Covid-19 positive		<p>Staff are LF tested at least twice a week</p> <p>Secondary aged students are provided with LF testing kits and are encouraged to test twice a week before attending school</p> <p>To pay due regard to the latest Local and Government guidance on the mixing of groups, both inside and out, use of face masks in school and on transport</p> <p>School visitors will be asked to wear a mask whilst in school, if they have not taken a negative LF test or similar within 48 hrs of arrival.</p> <p>School will offer to conduct the test if necessary</p> <p>School staff will not insist visitors wear a mask or share the results of any testing completed, if they refuse to do so</p> <p>Contractors working internally will be required undertake a LF tests regularly</p> <p>All individuals will be expected to maintain reasonable hand washing and hygiene protocols when in school</p> <p>Contractors will provide the school with a copy of their own CV-19 risk management procedures and protocols</p>					

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	Staff do not identify potential cases of COVID-19		<p>Other visitors (eg related to student referral, interview, groundsmen etc...) will be encouraged to access the site at the end of the school day when most staff / students have left</p> <p><b>Early Identification of potential symptoms</b></p> <p>To test staff (on a voluntary basis) for Covid-19 using the DfE provided tests</p> <p>Secondary age students with consent to be tested in school and then at home following current guidance.</p> <p>Students are 'visually' screened by taxi transport operatives prior to student getting on the taxi and coming into school</p> <p>Posters are in and around school highlighting the symptoms</p> <p>Staff are able to identify the CV-19 symptoms and are aware of what to do if they suspect a person may be carrying the infection</p> <p>Staff and students visually 'screened' for overt symptoms on entry to school (new continuous cough/</p>	1	3	3	yes	

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	Student behaviour involves physical contact with staff or peers		<p>high temperature/ loss of sense of smell and taste)</p> <p>If any Covid-19 symptoms are seen follow protocol below.</p> <p><b>Behaviour Management Strategies</b> All behaviour management assumes 'defensive' protocol and staff continue to act in the best interest of the children.</p> <p>In line with current practices, staff should continue to avoid using any physical intervention/ contact with a child unless it is necessary for safety reasons</p> <p>Safety of the injured/affected person is to be prioritised during incidents</p> <p>The curriculum will be enhanced to offer/ deliver additional mental health support for individual or groups of students who may be negatively affected by the pandemic</p> <p>Students and staff will have access to increased levels of mental health support such as bereavement counselling if</p>	2	3	6	yes	

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	Insufficient cleaning provision/ poor hygiene promotes transmission		<p>required</p> <p>If physical intervention is required staff will, as far as possible, use techniques which position the child's face away from the person(s) holding. These would include Elbow guides, Full and Half Shield (including escort) and Front Ground Recovery</p> <p><b>Hygiene Processes</b></p> <p>A daily check of soap and hand wash by site team to ensure constant availability of products</p> <p>Hand sanitizer, spray cleaners and anti-bacterial wipes to be available around the school for all staff and students to use to wipe door handles, tables and resources after/ before use as appropriate</p> <p>Ensure students wash hands before food is eaten</p> <p>Encourage good hygiene practices amongst students with posters and teacher conversation</p> <p>Additional cleaning of toilets and bathrooms by cleaning</p>	2	3	6	yes	

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	No plan in place to address a potential infection increases spread of virus		<p>staff and others</p> <p>When cleaning, special attention should be paid to handles, table-tops, switches, computers, chairs and any other equipment that is likely to have been regularly touched during the day</p> <p>Use signage around school as hygiene reminders</p> <p>Careful storage and labelling of water bottles and food as required</p> <p><b>If a child or member of staff display COVID-19 symptoms</b></p> <p>If a member of staff or a child displays symptoms, they should go home as soon as possible and follow the government's latest self-isolation guidance.  <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</a></p> <p>If a child displays symptoms, they should be immediately</p>	2	3	6	yes	

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			<p>isolated from other pupils and be placed in the nominated 'safe room'. Staff should also try to ensure they remain two metres away while providing reassurance and care for the child. Staff will need to don available face masks and gloves before further interaction takes place with the child.</p> <p>The management lead in school should ensure parent / carer is contacted and the child should be returned home as soon as possible and adopt self-isolation protocols until a test has been arranged and the results are known.</p> <p>Any member of staff who has been supervising a child with suspected symptoms should immediately wash their hands in line with current guidance. The room that a child has used in this circumstance (including bathrooms) should be fully cleaned before anyone else uses them. Staff undertaking this duty should wear PPE (gloves and face masks).</p> <p>School will make contact with PHE for the West Midlands region and Sandwell if the number of positive cases across the site exceeds 10% of the school population in a 10 day period (suggesting an widespread outbreak)</p> <p><a href="mailto:phcovid19_enquiries@sandwell.gov.uk">phcovid19_enquiries@sandwell.gov.uk</a></p>					

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	Staff and students suffer raised levels of stress and anxiety		<p>if further advice is required staff may contact :</p> <p><b>DfE coronavirus helpline</b> Telephone: 0800 046 8687 Monday to Friday, 8am to 6pm</p> <p><b>Well Being Management</b> All staff have access to SLT and should raise initial concerns and anxieties with them as they arise</p> <p>Staff working from home should have regular breaks and are encouraged to pay regard to their work/life balance</p> <p>School staff have 24/7 access to the Sandwell employee assistance scheme 0800 107 6147</p> <p>The school has made additional well being support available to make home calls to families and students</p>	1	3	3	yes	

Likelihood (Probability)	Consequences (Impact)
5. Almost Certain	5. Fatality
4. Probable	4. Major Injury, resulting in disability
3. Possible	3. Injury Requires, Doctor's or Hospital attendance
2. Possible (under unfortunate circumstances)	2. Minor Injury, 1st Aid required
1. Rare	1. Minor Injury, 1st Aid not required

5 x 5 Risk Matrix

L I K E L I H O O D	5	5	10	15	20	25	<b>Risk Rating</b> High Medium Low
	4	4	8	12	16	20	
	3	3	6	9	12	15	
	2	2	4	6	8	10	
	1	1	2	3	4	5	
	1	2	3	4	5		
	CONSEQUENCES						

**Risk Rating** is calculated by multiplying the likelihood against the consequences, e.g. taking a likelihood of 4, which is classified as Probable, and multiplying this against a consequence of 2, which is classified as a Minor Injury 1st aid required, would give you an overall risk rating of 8, which would be risk rated as a low risk.

**High risk equals 16 to 25.**

High Risks activities should cease immediately until further control measures to mitigate the risk are introduced.

**Medium risk equals 9 to 15.**

Medium Risks should only be tolerated for the short-term and then only whilst further control measures to mitigate the risk are being planned and introduced so far as reasonable practicable

**Low risk equals 1 to 8.**

Low Risks are largely acceptable, subject to reviews periodically, or after significant change etc...