

Shenstone Lodge School

Executive Head Teacher: Mr Neil Toplass

Email: headteacher@shenstonelodge.sandwell.sch.uk

www.shenstonelodge.co.uk



16.6.21

Consultation – Permanent Change to Friday Leaving Time At Shenstone Lodge

School site

As you are aware the consultation documents regard the proposed permanent changes to the school day were forwarded to the Manor Hall Academy Trust Standards and Strategic Committee for consideration.

The information has now been reviewed and the decision has been taken NOT to approve the proposal.

However, overarching justification for the proposal, was to maintain the consistency and number of staff available to support your children throughout the school week. It is important to us at Shenstone that throughout the day the staffing for your child stays as secure as possible. Whilst the outcome of the consultation is not ideal the school would like to engage in a further consultation which would mean that Fridays would continue to be a 'shorter day' 8.50am- 1pm. The rest of the week would revert back to 8.50am- 2.30pm.

One of the major challenges for a school is how Teachers Planning, Preparation and Assessment (PPA) time is facilitated. Like most schools PPA at Shenstone Lodge is accommodated on different days depending on a range of factors such as regular staff meetings, avoiding morning sessions as core subjects are delivered and the availability and costs of other staff to cover the groups.

Please reply to:

- **Shenstone Lodge** Birmingham Road, Shenstone, Nr Lichfield, Staffs. WS14 0LB. **Tel:** 01543 480369 **Fax:** 0800 471 5097
- **The Brades Lodge** Lower City Road, Tividale, West Midlands B69 2HA. **Tel:** 0121 552 3125 **Fax:** 0800 471 5097



For our timetable to work effectively teachers PPA is taken predominantly on a Wednesday and Friday. Our data clearly shows that on these days' children have more periods when they 'become unregulated'. We believe that this is due to the primary staff member not being present in the class. This raises the children's anxieties and the number of Physical Interventions (PIs) across the school increases significantly.

In the Academic Year 2018/19* the average number of PIs was 28% higher on Wednesday and Friday compared to the rest of the week. Friday alone had 24% more PIs than the weekly average.

This Academic year, the average number of PIs is 12% lower on a Wednesday and Friday compared to the rest of the week. In particular, Friday has 48% fewer PIs than the weekly average.

Specifically comparing the number of PIs on Fridays between 2018/19 (as a 2.30pm finish) against the current Academic year (as a 1pm finish) there is a 40% reduction of PIs despite the number of students in the school increasing by 20% .

To maintain the stability of key classroom adults, reduce the number of high risk incidents and to reduce the financial burden of cover staff, the Shenstone Lodge School site is seeking to permanently change to 8.50am -1pm on Fridays. The rest of the week will revert back to the previous timings of 8.50am-2.30pm.

If approved the school week would be confirmed as follows

MONDAY TO THURSDAY	FRIDAY
8:50 Arrive for Breakfast	8:50 Arrive for Breakfast
9:00 Tutor time	9:00 Tutor time
9:15 Lesson 1	9:15 Lesson 1
10:00 Lesson 2	10:00 Lesson 2
10:45 Break	10:45 Break
11:00 Lesson 3	11:00 Lesson 3
12:00 Lunch	12:00 Lunch
1:00 Lesson 4	1:00 Students Leave
1:45 Lesson 5	
2:30 Students Leave	

If you would like to submit any feedback about the proposed permanent change to the timing of the school day, or have any questions or queries with regards to it, please contact myself or Simon Hobbs with the subject title 'Friday Consultation', before 12pm on Monday 5th July 2021.

All consultation feedback will be forwarded and considered by the Academy Trust and Schools Advisory Board with a view to informing you (or not) of any approval.

If the proposal is approved the school hours will formally change from September 2021.

A letter will be sent confirming this.

I look forward to your feedback and thank you for your continued support.

Yours Sincerely

A handwritten signature in blue ink, appearing to read 'Neil Toplass', written in a cursive style.

Neil Toplass (Executive Head Teacher)