



## **RISK ASSESSMENT: COVID -19**

**Reviewed By NT/SLT : Jun 2020 / 25.8.20/ 23.9.20 / 6.11.2/ 4.1.21 / 8.2.21/ 11.2.21/ 8.3.21/ 10.9.21/ 16.9.21/ 6.12.2/ 4.1.22/ 10.1.22/ 18.1.22/ 1.3.22/ 27.4.22/ 16.9.22 / 14.11.22/ 4.1.23**

**Overarching principles: As of 1<sup>st</sup> April 2022**

- **There is no longer a legal requirement for people with coronavirus (COVID-19) infection to self-isolate however it is still advised.**
- **In most cases, parents and carers will agree that a pupil with the key symptoms of COVID-19 should not attend the school, given the potential risk to others.**
- **However, if a parent or carer insists on a pupil attending where they have a confirmed or suspected case of COVID-19, the headteacher can take the decision to refuse the pupil if, in his reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19**
- **All children SHOULD attend school unless they are ill or have tested Positive for Covid-19.**

The control measures to be implemented are subject to ongoing review and reflect the latest guidance as issued by the NHS, DfE and other Government departments

It must be understood that staff need to act to manage risks dynamically whilst in school, as we are unable to consider every eventuality within this document. Our environment cannot be risk free. Staff will continue to act within the 'best interest principle' and in line with their best endeavours and what is reasonable and practicable.

The school recognises that there are many sources of information which refer to the levels of risk that the Coronavirus presents both in our homes and in the community. Shenstone Lodge School is drawing its overarching scientific advice and risk position from DfE, NHS, ONS and Central Government data sets and advice as available on the date of the last review.

HAZARD	RISK (example)	RISK GROUP	CONTROL MEASURES (Describe the existing workplace precautions and risk control systems in place)	Likelihood with controls	Severity with Controls	Risk level	Are Existing Controls Adequate?	
							Yes	No*
Transmission of the virus COVID -19	Staff and students exposed to individuals who have tested Covid-19 positive	Students / staff and visitors	<p><b>Staff and students</b></p> <p>Any staff member or student who is unwell and has a high temperature should stay at home and avoid contact with other people.</p> <p>Staff have access to and are encouraged to have the Coronavirus vaccine and vaccination booster</p> <p>All individuals will be expected to maintain reasonable hand washing and hygiene protocols when in school</p>	1	2	2	Yes	
	Staff do not identify potential cases of COVID-19		<p><b>Early Identification of potential symptoms</b></p> <p>Posters are in and around school highlighting the symptoms</p> <p>Staff are able to identify the CV-19 symptoms and are aware of what to do if they suspect a person may be carrying the infection</p> <p>Staff and students visually 'screened' for overt symptoms on entry to school (new continuous cough/ high temperature/ loss of sense of smell and taste)</p>	1	2	2	yes	

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	Insufficient cleaning provision/ poor hygiene promotes transmission	Staff /students / visitors	<p>If an individual has a high temperature and is unwell follow protocol below.</p> <p>Parents/ carers regularly reminded of symptoms and to keep children at home if any of these are exhibited</p> <p><b>Hygiene Processes</b></p> <p>Regular checks of soap and hand wash by site team to ensure constant availability of products</p> <p>Hand sanitizer, spray cleaners and anti-bacterial wipes to be available around the school for all staff and students to use to wipe tables and resources after/ before use as appropriate</p> <p>Ensure students wash hands before food is eaten</p> <p>Encourage good hygiene practices amongst students with posters and teacher conversation</p> <p>When cleaning, special attention should be paid to handles, table-tops, switches, computers, chairs and any other equipment that is likely to have been regularly touched during the day</p>	1	1	2	y	

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	No plan in place to address a potential infection increases spread of virus	Staff /students / visitors	<p>Use signage around school as hygiene reminders</p> <p>Careful storage and labelling of water bottles and food as required</p> <p><b>If a child or member of staff tests positive for COVID-19 we will follow the NHS advice :</b></p> <p>If a member of staff tests positive for COVID-19 the school will advise that they should not come in to school for 5 days (after the positive test). They should return to work on day 6 regardless of a further test outcome.</p> <p>If a child tests positive for COVID-19 , school will advise that they should not come in to school for 3 days (after the positive test) . They should return to school on day 4 regardless of a further test outcome.</p> <p>The latest NHS guidance can be found here.</p> <p><a href="https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/">https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/</a></p>	2	1	2	yes	

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	Staff and students suffer raised levels of stress and anxiety	Staff /students / visitors	<p>School will make contact with PHE for the West Midlands region and Sandwell if the number of linked positive cases across the site exceeds 10% of the school population in a 10 day period (suggesting an widespread outbreak)</p> <p><a href="mailto:phcovid19_enquiries@sandwell.gov.uk">phcovid19_enquiries@sandwell.gov.uk</a></p> <p>Depending on the spread of Covid cases and the impact on staffing, safety and or student groups it may be necessary to 'close' classes and reduce movement around the schools.</p> <p>Home tuition will be offered as appropriate to any student unable to attend</p> <p><b>Well Being Management</b></p> <p>All staff have access to SLT and should raise initial concerns and anxieties with them as they arise</p> <p>Staff working from home should have regular breaks and are encouraged to pay regard to their work/life balance</p> <p>School staff have 24/7 access to well being support services</p> <p>Numbers of school staff absent and capacity to cover safely is considered. Taking into account staff/ student</p>	2	1	2	yes	

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			relationships , availability of preferred supply cover, timetable of the day, student absences, safeguarding capacity/ concerns and potential health and safety risk factors , potential actions ... class or school site closure					

Likelihood (Probability)	Consequences (Impact)
5. Almost Certain	5. Fatality
4. Probable	4. Major Injury, resulting in disability
3. Possible	3. Injury Requires, Doctor's or Hospital attendance
2. Possible (under unfortunate circumstances)	2. Minor Injury, 1st Aid required
1. Rare	1. Minor Injury, 1st Aid not required

5 x 5 Risk Matrix

L I K E L I H O O D	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
		CONSEQUENCES				

Risk Rating  
High  
Medium  
Low

**Risk Rating** is calculated by multiplying the likelihood against the consequences, e.g. taking a likelihood of 4, which is classified as Probable, and multiplying this against a consequence of 2, which is classified as a Minor Injury 1st aid required, would give you an overall risk rating of 8, which would be risk rated as a low risk.

#### High risk equals 16 to 25.

High Risks activities should cease immediately until further control measures to mitigate the risk are introduced.

#### Medium risk equals 9 to 15.

Medium Risks should only be tolerated for the short-term and then only whilst further control measures to mitigate the risk are being planned and introduced so far as reasonable practicable

#### Low risk equals 1 to 8.

Low Risks are largely acceptable, subject to reviews periodically, or after significant change etc.