



# Children With Health Needs Who Cannot Attend School Policy

**Responsible for the policy:** Gary Pye  
(Vice Principal)

**Approved by:**

**Date:**

**Last reviewed on:** February 2023

**Next review due by:** February 2023

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# 1. Aims

This policy aims to ensure that:

- Suitable education is arranged for pupils on roll who cannot attend school due to health needs
- Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority

# 2. Legislation and guidance

This policy reflects the requirements of the [Education Act 1996](#).

It is also based on guidance provided by our local authority.

# 3. Responsibilities of the school

## 3.1 If the school makes arrangements

Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.

- Gary Pye (Vice Principal) will be responsible for making and monitoring these arrangements
- Arrangements could include sending work home, online learning, home tuition, hospital schools
- Parents and pupils will be consulted to ensure that the arrangements are fit for purpose and meet the need of the student.
- Where possible, students will follow as much as the school curriculum as possible. This will allow for reintegration back into school when the time comes.

## 3.2 If the local authority makes arrangements

If the school can't make suitable arrangements, Cheshire East will become responsible for arranging suitable education for these pupils.

Cheshire East states that schools can make referrals to the Medical Needs Service using the Medical Needs Referral form. Schools fill in Part A and this must be supported by medical evidence (Part B) from one of the following health professionals:

- consultant paediatrician or adolescent psychiatrist
- consultant child psychiatrist
- hospital consultant

The health professional will need to complete Part B of the referral form and return it to the referring school. Parts A and B should be sent from the school to the service either via secure email or post.

Referrals are then discussed at an allocations meeting (held fortnightly during term time). If the case meets the criteria set out in the policy the student will be allocated a tutor and a member of the team will contact you to arrange an initial meeting with all parties and put the tuition in place.

In cases where the local authority makes arrangements, the school will:

- Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil
- Share information with the local authority and relevant health services as required
- Help make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into school successfully
- When reintegration is anticipated, work with the local authority to:

- Plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible
- Enable the pupil to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school)
- Create individually tailored reintegration plans for each child returning to school
- Consider whether any reasonable adjustments need to be made

#### **4. Monitoring arrangements**

This policy will be reviewed annually by Gary Pye, Vice Principal. At every review, it will be approved by the full governing board.

#### **5. Links to other policies**

This policy links to the following policies:

- Accessibility plan
- Supporting pupils with medical conditions