



Opportunity
Community
Courage

June 2024

RE: GCSE Results Day – Thursday 22nd August 2024

Dear Parent/Carer,

I hope you and your family are enjoying a pleasant summer so far. I am writing to provide you with important information regarding your child's upcoming GCSE Results Day, their post-16 next steps, and details about the exam appeals process.

This year, **GCSE Results Day will take place on Thursday, 22nd August 2024**. Students will have the opportunity to collect their results in person between the hours of **9am and 10:30am at Sir William Stanier School**.

Issuing of results

In the event that a student is unable to collect their grades in person and would prefer to have them mailed to their home address, we kindly request that they bring a stamped, self-addressed envelope along with a signed letter expressing their preference for postal delivery. The envelope and letter should be left at the school's reception.

For students who cannot collect their grades in person and wish to authorise someone else to pick them up on their behalf, we require a signed letter stating the full name of the designated individual. This person must present photo identification along with a copy of the signed authorisation letter when collecting the results.

Unfortunately, we are unable to send out results via email or over the phone.

Post-16 next steps

Once students have received their results, if they have any concerns or queries regarding their grades in relation to their chosen courses, they are encouraged to seek specific post-16 advice directly from the college or 6th form. It is important **not to wait** for the college to initiate contact.

GCSE Exams Review of Marking - Appeals Information

On GCSE results day, students or the school may opt to request a review of their exam papers. This process incurs a cost, which can be refunded if the review leads to a change in the final grade.

Once an appeal is submitted, the exam board initiates a thorough review process. The first step involves a clerical check, where all pages of the answer booklet are examined to ensure they are present and accounted for. Additionally, the marks awarded are carefully checked for accuracy and proper recording.

If no errors are found during the clerical check, the review progresses to the next stage, known as a review of marking. In this stage, a qualified examiner reassesses the entire paper, comparing it to the



Opportunity

Community

Courage

original marks awarded. The objective is to identify any inconsistencies or discrepancies in the initial marking and make necessary adjustments to the candidate's score.

During the review of marking, examiners focus on verifying the correct and consistent application of the mark scheme. They carefully evaluate the accuracy of the original marker's judgments, ensuring that the mark awarded is a fair representation of the student's performance.

It is crucial to note that during this process, a student's mark has the potential to either increase or decrease. Therefore, there is a risk of both positively and negatively impacting the student's final grade.

For further information on appeals from JCQ please use the following link:

https://www.jcq.org.uk/wp-content/uploads/2022/06/JCQ-Appeals-booklet-effective-from-June-2022_FINAL.pdf

If you have any further questions regarding your child's results, please contact the school.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'R. Smissen'.

Mr Smissen

Deputy Headteacher

Sir William Stanier School