

Provider Access Policy

Written by:	Miss J Sheridan (Assistant Headteacher)
Approved by:	Local Governing Body
Approval date:	March 2026
Last Reviewed:	March 2026
Next Review:	September 2027

Introduction:

This policy statement sets out the school's arrangements for managing the access of education and training providers to students at Sir William Stanier School for the purpose of giving them information about their education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement:

All students in years 7 -11 are entitled to:

- find out about technical education qualifications and apprenticeship opportunities as part of a careers programme that provides information on the full range of education and training options available at each transition point.
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, through options events, assemblies, group discussions and taster events.
- understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure

Providers wishing to request access should contact:

Miss J Sheridan

Careers Leader

Email: jess.sheridan@sws.cheshire.sch.uk

Telephone: 01270 660880

Opportunities for access:

A range of events are integrated within the school's careers programme to provide opportunities for external providers to engage with students and their parents/carers. These opportunities may take place in person at the school or virtually via Microsoft Teams.

Events may include, but are not limited to:

- Careers fairs
- Work experience placements
- Workshops delivered by external providers
- Presentations delivered through assemblies
- Workshops delivered during form time, lunchtime drop-in sessions, or planned Personal Development lessons

- STEM events and activities
- Information evenings for parents/carers and students
- Visits to colleges, universities, training providers, or employers
- Employer Readiness Programme activities
- KS3 careers projects
- Mock interviews with employers
- Alumni talks with students
- CV writing or employability skills workshops

Providers should contact the Careers Leader to identify the most suitable opportunity to engage with students.

Premises and Facilities

The school will make appropriate rooms and facilities available for discussions between providers and students, in line with the planned activity. Audio-visual equipment and other specialist resources required to support provider presentations will also be provided where possible.

All arrangements will be discussed and agreed in advance of the visit with the Careers Leader or another appropriate member of staff. Providers are encouraged to share any specific requirements ahead of the visit to ensure sessions can be delivered effectively.

Providers are welcome to send copies of their prospectus or other relevant course literature. These will be made available to students in the careers office and school library.

Approval and review:

This policy will be reviewed annually to ensure it continues to meet statutory requirements and reflects best practice in careers education and provider access.

Signed: Mary Massey, Chair of Governors

Signed: Elizabeth Robinson, Head teacher

Next review: September 2027