



Opportunity  
Community  
Courage

November 2021

Dear Parent/Carer,

I am writing to inform you of some key changes that will be taking place, with effect from Monday 29th November 2021. In our assemblies, with students last week, we re-iterated key aspects of our behaviour policy and unpicked what it means to **'Look Smart, Act Smart and Be Successful'**.

From Monday, we will be focused on ensuring that all students are in lessons, on time and learning. Any students who choose not to go to their lesson and instead spend time on the corridors will now be taken directly to our Internal Exclusion Room (IER). All students have been told that they must ensure they transition to lessons quickly and quietly and be there within five minutes.

If they do not do this, then they will be escorted by a member of staff to the IER. The following will then happen:

- They will spend the rest of the day in the IER, including break and lunch.
- They will be given work packs to complete, relevant to their year group and subjects on their timetable for that day. This will be done in silence.
- They will complete an after school 60-minute detention, at the end of the day, within the IER.
- A text message will be sent to Parents, immediately, to inform their child has been taken into the IER and that the detention has been issued.

This change to our current systems and management of challenging behaviour will not affect the vast majority of our students, who arrive on time and work hard throughout the day. However, we are asking for your support in ensuring that all of our students act in this manner and adhere to the rules in place within the school.

In addition to the above, we are also making changes to the start time for Years 7 and 11. Having removed the 'bubbles' which were in place as part of last year's risk assessment we have reviewed the school day and are now in a position where we can remove the staggered start for students. From Monday 29th November, all students will enter the building for form time at 8.30am. This is a later time for years 7 and 11 and is in line with the arrival time for years 8, 9 and 10.

All students will still enter the site via the Coronation Street entrance only. From Monday, if students arrive without the correct uniform or arrive after the gates are locked at 8.30am, they will be directed into the building through the music entrance where any uniform issues will be rectified through phone calls to parents or the lending of items for the day.

We want to work in partnership with parents and students to ensure that we are the best we can be and your support is vital. If you wish to discuss any of the above further, please do not hesitate to contact school.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L McDaid', written over a light blue horizontal line.

Mr L McDaid  
Principal