



May 2020

Year 10 Students and families: Outline of the proposed return to school for Year 10 students

Dear Students, Parents and Carers,

I hope that this letter finds you and your families safe and well. I am contacting you to update you on our plans to increase student and staff numbers at school following the Government announcement to extend opening for Year 10 students from 1 June 2020.

<https://www.gov.uk/guidance/help-secondary-school-children-continue-their-education-during-coronavirus-covid-19>

Our main priority whilst planning for increased numbers is to protect the health and safety of all within our school community. I would urge you to consider the possible impact on the health of your child and on your wider family group when considering a return to school for the summer term.

From 1 June, we will share with you our planning considerations so that you are aware of the steps in place and the arrangements made to look after our school community as much as we possibly can during a Global Pandemic. The plans we have in place will mean that a return to school will be **unlike a usual school day** and **provision will be significantly adjusted to enable us to observe all safety measures**. Lessons will not be delivered in the usual way and students may not have their usual teacher.

The Government is intending to issue further medical guidance on 28 May and, on the basis of this information, we will extend our planning further.

Our approach at this stage, and as we await further Government guidance, is to remain aligned with the approach taken by our local authority, Cheshire East and our sponsor, The Knutsford Multi-Academy Trust (KMAT).

Our proposed model to return Year 10 to school during the summer term is outlined below. More detail will be released after 1 June.



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PHASE ONE – Re-Connect:	
Monday 1 June – Friday 12 June 2020	<p>Remote learning pre-recorded lessons piloted to Year 10 in English and Science.</p> <p>Issuing laptops to students identified under the Government scheme.</p> <p>Parent/student survey issued to assess views on return, academic challenges and all aspects of emotional health and well-being where relevant.</p> <p>Government guidance received to enable further safe planning.</p> <p>Risk Assessment work to be conducted across the school site to ensure a safe environment for staff and students.</p> <p>Begin to plan and organise any 'face-to-face' contact if appropriate in readiness for Phase Two.</p>
PHASE TWO – Re-Engage:	
Monday 15 June – Friday 26 June 2020	<p>Respond to Government advice and adjust planning accordingly.</p> <p>Begin 'face-to-face' contact with Year 10 students and, where possible, one adult member of the family. This will take the form of a meeting to ascertain work completed and any additional support required and a tour of the building to see social distancing changes in place.</p> <p>Deliver training sessions to staff / students and families to ensure safe induction into the building considering all current health advice. It may be necessary to deliver this remotely.</p> <p>Continue to supplement the remote education of students alongside possible 'face-to-face' contact.</p>
PHASE THREE – Re-Align:	
Monday 29 June – Friday 10 July 2020	<p>Communicate any further lesson delivery in accordance with health guidance and Government information.</p> <p>Begin curriculum teaching - Reduced groups of students (maximum of 8 in a classroom) on partial timetables with structured support plans.</p>
w/c Monday 13 July 2020: Prepare	<p>Implement a virtual timetable for home learning for Year 10 students</p> <p>Issue advice on September arrangements to ALL children, families and staff.</p>



Please note the following: If students are allowed on site for in-school lessons then the following would be necessary:

- Students will be assigned to a small group. They would remain in this group (8 maximum) for the period where social distancing and other hygiene measures are in place.
- Students will be required to be in the same 'base' classroom to avoid any contact with students other than those in their own small group.
- Teachers will move classrooms to deliver lessons to reduce movement of people around the building.
- Start and end times of day will be staggered and students will be instructed not to travel in groups. Hand sanitiser stations will be situated at the entrance and exit and in key points around the building.
- A lunch service will be provided but this will be a limited service and will be staggered throughout the day to ensure all social distancing measures are in place.
- Break and lunchtimes are unlikely to be in place at first. When they are implemented they will be closely supervised by staff, and students will be required to stay with their assigned group and in designated areas of the outside spaces.
- Toilets will be supervised by staff to ensure safety guidance is followed. Different groups will be assigned to the three main toilet areas.
- Lessons will be delivered but will mainly consist of reviewed learning rather than 'new' learning. This will enable staff to ascertain what students need following the period of time away from school.
- Medical rooms will be designated if a member of the school community becomes unwell during the school day.
- Lessons may not be delivered by a student's usual teacher and will be dependent on staff availability. Some staff will be unable to work due to being identified as shielding or in a vulnerable health group.



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It is important for parents/carers to note:

- If any member of the assigned student group or a member of teaching staff delivering to an assigned group becomes unwell and shows symptoms of COVID-19, **all within the group and their families will be required to self-isolate for 14 days or until a test can show all members of the household are COVID-free.**
- We will continue to communicate with you to ensure you are fully informed of any changes to our plans in line with health advice. I must reiterate, our main priority at this time is the health and safety of everyone in our school and the wider community.
- We will continue to contact the families of all children across our year groups to discuss a return to school in the future.
- I will outline in more detail our plans for Year 10 (and other year groups) in a video to the school community that will be released w/e 5 June.

Please consider the information contained in this letter and do not hesitate to contact us if you require further guidance or support.

Thank you for your continued support during this challenging time. We can assure you that we will support you and your child in every way possible to help all to adjust and re-engage when we are able to do so safely.

Yours faithfully,

A handwritten signature in black ink, appearing to be "J. Fraser", written over a large, faint, light-colored hexagonal watermark.

J. Fraser
Principal