



Dear Parent/Carer

I am writing to welcome you back after the Christmas break and I hope that the holiday was a positive experience and your child is ready to meet the expectations of the coming term. To support this, I would like to remind you about our expectations.

Uniform

Full uniform is to be worn on entry to school and maintained throughout the day: Blazer worn, tie on, shirts tucked in, coats off in the building and suitable black shoes on, no trainers.

If there is a problem, please contact a member of the Pastoral Team and we will help find a solution. However, the expectations are clear and must be met consistently by all the students. Working together will mean that your child's learning time will not be affected.

Students may wear a watch and one pair of stud earrings only, to comply with Health and Safety regulations. Nose studs need to be covered or a plastic retainer must be worn. Large, hooped or dangly earrings, necklaces or bracelets are not permitted and will be confiscated. Students must not wear long, false and/or brightly coloured nails, false eyelashes or large hair accessories. Students must have natural hair colours and wear natural make up. Students who refuse to remove items will be placed in Reintegration until the issue has been resolved. Please ensure your child has an outdoor coat for break and lunch time.

Mobile Phones

Mobile phones should be switched off and headphones put away at the student entrance. If a phone/headphones are seen (this includes top pocket) or heard, then your child will be asked to hand over the item, to be secured in the office, until an adult can collect it. At this point, it is a mobile phone issue, however, if your child refuses to comply with the request, this would then become a defiance issue which would then be addressed by the behaviour policy; resulting in removal to G14. Please talk to your child regarding this expectation. The support from you has been excellent since this rule was introduced.

Below is a reminder of the classroom expectations, which were decided by all students and staff, to reduce disruption to teaching and learning:

SWS Code in the classroom

Always in lesson:

- Arrive on time, before the second bell
- Do what an adult tells you to do first time
- Sit where you are told
- Listen respectfully when others are talking
- Keep off task conversations for social times
- Work in silence when an adult asks you to
- Allow others to learn
- Stay in your seat
- Drink water only, no eating
- Speak to others with respect
- Stay in the lesson



If your child breaks one of these rules, he/she will be given a 'warning' and his/her name will be written on the board. The Attitude to Learning (ATL) score will be put to a 3. If your child breaks that or another rule he/she will be given a 2nd warning and asked to go to Reintegration G14, for the remainder of that lesson. The ATL score will be put to a 4. There is no working back up to a 2 or 1.

If your child is sent to Reintegration, it is his/her responsibility to see that member of staff during or at the end of that day for a restorative meeting to discuss the issue and restore the relationship ready for the next lesson. If your child does not attend this meeting, then you will receive a phone call from the member of staff that evening or following morning.

Rules in the Reintegration Room G14

If your child disrupts learning, meaning they are sent to Reintegration, then the following will apply:

Your child must work in silence at all times, in 'exam conditions'. If your child shows he/she is not following expectations, he/she will immediately receive a warning. If he/she shows this again, they will receive a second warning. At this point, your child is on their final opportunity to modify their behaviour. If this continues and they disrupt the room again, you will be contacted and your child will be sent home. A Reintegration meeting will be organised for the following day to discuss the behaviour leading to the fixed term exclusion and actions put in place. This may include an Individual Behaviour Plan.

In Reintegration, students will complete work and relevant assessments, where required. If a student's behaviour dictates, he/she may stay in Reintegration longer than the normal one lesson removal.

We would appreciate your support in all aspects of this. All policies and guidance on acceptable uniform, jewellery and behaviour can be found on the website. We strongly believe that these measures will continue to change the culture positively, improving the behaviour so that we can ultimately improve student outcomes.

If you have any questions or you wish to discuss this then please contact the school.

Thank you for continued support.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A Norton', with a horizontal line extending to the right.

Mrs A Norton

Vice Principal