



Sitwell Nursery & Infant School, Grange Road, Rotherham, S60 3LA **Headteacher:** Kirstey Peart

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6<sup>th</sup> January 2026

Dear Parents & Carers,

We are reaching out to kindly request your National Insurance Number to check your eligibility for Free School Meals for your child. This information will enable us to ensure that your child receives the necessary support to thrive in their education. In addition to academic support in school, your child would also be entitled to attend our breakfast club each morning at a subsidised rate. Educational visits are also only charged at half price. Each academic year school will provide a jumper or cardigan and a school polo shirt free of charge. Currently Rotherham council are also providing eligible families with supermarket vouchers to use during the school holidays.

You are able to add your National Insurance Number through the Arbor app. Please follow this link for guidance <https://support.arbor-education.com/hc/en-us/articles/5924557397917-How-do-I-add-my-National-Insurance-NI-number-on-the-Parent-Portal>

Alternatively, you could email office@sitwellinfantschool.co.uk and we will add this to your record.

Please be assured that any data you provide will be kept confidential and secure in accordance with our data protection policies. Your trust is important to us, and we want to ensure that you feel comfortable sharing this information.

If you have any questions or need further assistance, please do not hesitate to contact us. We are here to help!

We would be grateful if you could provide the requested information by Friday 16th January.

Thank you for your cooperation.

Yours sincerely,

Kirstey Peart

Headteacher