

Admissions Policy 2026-27

Anson CE Primary School

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Last review date:	February 2025			
Next Review date:	February 2026			
Review Cycle:	Annually			
Statutory Policy:	No			
Owner:	Headteacher			
Publication:	Website. G/Policies			
Date	Version	Reason for change	Overview of changes made	Source
05.11.2020	0.1	Scheduled Review	Update to name and logo. J Bowman	SCC policy
11.12.20	1.0	Scheduled Review	Ratification by Board	
22.09.21	1.1	Scheduled Review	Inclusion of IAPLAC requirements. J Bowman	
19.11.21	2.0	Scheduled Review	Ratified by Board	
01.02.22	2.1	Scheduled Review	Internal Lead. No changes. SLT	
01.02.22	2.2	Scheduled Review	Board Lead. No changes. C Gethin	
11.02.22	3.0	Scheduled Review	Ratified by Board	
03.09.22	3.1	Scheduled Review	Internal Lead. No changes. N Jarrett	
18.11.22	4.0	Scheduled Review	Ratified by Board	
09.01.25	4.1	Scheduled Review internal lead		
20.01.25	4.2	Scheduled Review board lead		

07.02.25	5	Schedule full board review	Ratified by Board	
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ANSON CE (A) PRIMARY SCHOOL ADMISSIONS POLICY

ADMISSION ARRANGEMENTS

CAPACITY	=	105
PUBLISHED ADMISSION NUMBER	=	15

GENERAL ARRANGEMENTS

- Full time places in reception will be available in September of the academic year within which the child becomes five years old.
- In light of infant class size regulations, classes will not exceed 30 pupils at KS1. Our planned admission number (PAN) is 15.
- The policy will be reviewed annually by the full Governing Body of the school.
- Children with a statement of SEN/ EHC plan that name Anson in the statement must be admitted. This may reduce the number of places available.
- In line with the School Admissions Code, we will give priority to looked after children in our oversubscription criteria.
- The closing date for applications to the local authority for primary schools is usually around 15th January

Waiting Lists

Waiting lists for Reception will be kept until the end of the Autumn Term. Inclusion on the waiting list does not mean that a place will eventually become available. A child's position on the waiting list is not fixed and is subject to change during the year i.e they can go up and down the list since each child added will require the list to be ranked again in line with the oversubscription criteria.

Deferred Entry to Reception Class

Parents may request that their child be admitted to Reception Class on a part-time basis, or that their child be admitted to school later in the same academic year until the child reaches compulsory school age (i.e. beginning of the term after the child's fifth birthday). The effect is that the place will be held for the child in Reception and is not available to be offered to any other child within the same academic year in which it has been offered.

Before deciding whether to defer their child's entry to school, parents should visit Anson to see how we cater for the youngest children in Reception and how the needs of these children are met as they move up through the school.

Admission Outside of the Normal Age Group

Parents may seek to apply for their child's admission to school outside of their normal age group, for example if the child is exceptionally gifted and talented or has experienced problems such as ill health. In addition, the parents of summer born children may choose not to send their child to school until the September following their fifth birthday and may request that they are admitted outside of their normal age group to Reception rather than Year 1.

These parents will need to make an application alongside children applying at the normal age which should explain why it is in the child's best interest to be admitted outside of their normal age which may include information such as professional evidence as to why this is the case and why an exception should be made in the case of the child. A decision as to whether this is an appropriate course of action will be made by the Governing Body who will take into account the circumstances of the case and views of the Headteacher. Parents do not have the right to insist that their child is admitted to a particular year group.

CRITERIA FOR OVER SUBSCRIPTION

Should there be more applications than there are places available, the Admissions Committee will meet and use the criteria below to determine who will be admitted.

The following aspects will be taken into consideration and priority given in the following order:-

1. Looked after children (LAC), all previously looked after children (PLAC), including those children who appear (to the admission authority) to have been in state care outside of England (IAPLAC), and ceased to be in state care as a result of being adopted, or became subject to a residence order or special guardianship order, as defined by the Children Act 1989.
2. Children resident in Great Haywood, Tixall or Ingestre *and* who have an elder sibling in attendance at the school and who will still be attending the school at the proposed admission date. For admission purposes, a brother or sister is a child who lives at the same address and either: have one or both natural parents in common; is related by a parents marriage; is adopted or fostered by a common parent or who are unrelated children who live at the same address, whose parents live as partners).
3. Other children resident in Great Haywood, Tixall or Ingestre.
4. Children from outside the areas of Great Haywood, Tixall or Ingestre who have an elder sibling in attendance at the school and who will still be attending the school at the proposed admission date.
5. Children of staff in either of the following circumstances: Where the member of staff has been employed at Anson school for two or more years at the time at which the application for admission to the school is made and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
6. Children of parents/guardians who habitually worship in a Church of England church in the parishes of Great Haywood, Tixall and Ingestre. *This to be supported by a letter of confirmation from the incumbent of the respective parish.*
7. Children of parents/guardians with Church of England commitment and Church affiliation outside the areas of Great Haywood, Tixall or Ingestre. *This to be supported by a letter of confirmation from the incumbent of their parish.*
8. Children of parents/guardians who are members of another Christian denomination and wish their child to attend a Church of England school. *This to be supported by a letter of confirmation from the Minister of their church.*
9. Children of parents/guardians who although not worshipping in another faith wish their child to attend a Church of England school because of its specifically religious emphasis.

If a tiebreak decision is required, the child living nearest the school will be given priority. Nearest being defined as a straight line measurement from the applicant's home address to the main gates of the school. The measurement will be calculated using the Local Authority's Geographical Information System and Local Land and Property Gazetteer (LLPG) co-ordinates.

The home address is considered to be the child's along with the carer's main and genuine principal place of residence at the time of the allocation of places i.e. where they are normally and regularly living. If a child is resident with friends or relatives (for reasons other than legal guardianship) the friends or relatives address will not be considered for allocation purposes.

It is expected that parents will agree on school places before an application is made, and it may be necessary to request evidence from you to confirm that this is the case. The local authority is not in a position to intervene in disputes between parents over school application and will request that these are resolved privately. Any supporting documents must be received by either the local authority or the school by the closing date for school applications. Any letters received after this date will not be considered.