

ANSON CE PRIMARY SCHOOL

Minutes of the Local Governing Board meeting Wednesday 5th October 2022 at 17:00.

Present – Miss N Jarrett (NJ), Mrs A Freeman (AF),
Mr A Broome (AB), Mrs E Harris (EH)
There is currently one Foundation Governor Vacancy.

Clerk – Mrs Julie Fenton (JF)

1. Prayer

The prayer was led by Chair of Governors AF.

2. Apologies

Apologies were received and accepted from Mrs Charlene Gethin (CEO), Ms L Kinvig (LK).

3.1 Business and Pecuniary Interest

None declared.

3.2 Declaration of Pecuniary Interest with regard to items on the agenda.

None declared.

4. Review and Record Governing Body Membership.

The current Governing Body Membership structure –

3 x Foundation Governors – Emily Harris, Andy Broome, 1 x vacancy.

1 x Director Governor – Charlene Gethin CEO.

1 x Staff Governor – Nicola Jarrett.

2 x Parent Governors – Anna Freeman, Laura Kinvig.

Further discussion regarding the structure and membership of the Local Governing Body was deferred until the Extra – Ordinary Meeting scheduled for 06.10.22.

5. Minutes of the Local Governor Committee Meeting held on Wednesday 6th July 2022.

Governors had received the minutes prior to this meeting and unanimously agreed that they were a true and accurate record.

5.1 Matters Arising from the Minutes of the Local Governor Committee Meeting held on Wednesday 6th July 2022.

Action: JF to contact roofing companies for quotes.

The finance Officer is currently collating evidence and quotations in support of a CIF Bid for the roof repairs. Photographic evidence has been provided and we are waiting to hear if this has been successful. However, since the last meeting and following a heavy storm, water had poured through the office ceiling. An emergency temporary fix was applied and it is hoped this will last until a decision has been made. Quotes had been deferred until further guidance from the trust.

Action: JF to liaise with S Cole to arrange a meeting with LK to review finances.

Due to extensive work loads, it had not been possible for Finance Officer to meet with LK as yet. This will be arranged at the earliest opportunity.

AB asked if it was a requirement for governors to complete the Level 2 Safeguarding Training. JF confirmed that the CEO had requested that all governors complete this.

EH said that she had completed Level 3 Safeguarding Training. JF confirmed that EH did not need to complete Level 2 as well and asked EH to provide her Level 3 certificate for evidence.

6. Chairs Power to Act.

There had been no Chair Power to Act actions taken since the last meeting.

7. Headteacher's Update.

NJ thanked governors for their attendance at the whole trust Inset Training Day on 30.08.22. She said that the collective input in refreshing the Visions and Values had been useful. The Bible reference has also been changed to 1 Corinthians 16:14 which links to the good Samaritans. It had been agreed to keep the symbol of hands with the intent- to create a school which staff and pupils are happy remaining the same. Changes will be embedded into school life throughout the year.

The School Development Plan was discussed at length with the ten key priorities being threaded through subject areas. Metacognition training would take place for all teaching and support staff on the additional inset training day planned on 31.10.22.

Governor involvement is proactive. Link Governor Reviews have taken place with further reviews planned in Autumn 2.

Strengths and Weaknesses were discussed – KS2 Sat results were outstanding and NJ congratulated the Class 4 teacher and the children for their hard work. EH said that she was concerned about KS1 data within the report. NJ said that the reason for this fall in standards stemmed from inadequate teaching provision identified in the previous year. Moderation had identified improvement since a new teacher had been appointed, the data Anson had presented for moderation was fair but lacked enough evidence. Better results were evident in reading but there was insufficient evidence for writing and maths. Reading was a priority and there were improvements using the baseline Autumn 2021. NJ said that the National Tutoring Programme (NTP) was targeting the current Y3 with interventions. This was helping the Class 3 teacher give Y3 the greatest opportunity and already it was clear that the gaps were closing. Using the Y6 matrix it showed the pupils were getting back on track.

EH congratulated Y6 on their fantastic achievements in KS2 Sat's.

AF said that she had personally witnessed the inadequate provision for Y2 in 2021/2022 and could verify that the reason for the decline was honest.

AB said that it was good to know that a clear pathway to move forward was in place.

NJ informed governors that attendance had improved and remained above the National Average.

Staffing was now steady and had continuity.

A confidential item regarding staffing was discussed – see Confidential Minutes .

NJ said that the Parent Forum scheduled on Friday 7th October would be an opportunity for parents to meet governors and to find out what they do. It was hoped that parents would be able to share positive and negative comments in an open meeting. AB offered to attend.

EH asked if she could join the Extra- Ordinary meeting on 06.10.22 remotely. NJ confirmed that this would be facilitated.

7.1 Annual Report to Governors Safeguarding and Child Protection

Governors had received a copy of the Annual Safeguarding Report prior to the meeting. The report was discussed and in particular the active safeguarding concerns –

1 pupil was being closely monitored as there had been a number of concerns and had a Social worker assigned. Tier 2 support had been agreed by parent.

1 child had received excellent and prompt support from Dove – Grief Out Loud following a referral.

8. Health and Safety

JF reported that there had been no serious incidents or accidents to report at this meeting. The report from Elite Inspection 1 had been shared with governors prior to the meeting and affirmed findings reported at the last meeting. Governors were satisfied that recommendations had been followed up appropriately.

9. MAT Update – CEO Report

Governors had received a copy of the MAT Report provided by the CEO prior to the meeting for consideration. AF invited any questions from governors. AB asked if the trust would take in to consideration responses from the current Y6 parents in its evaluation of parental opinion from the Term Date 2023/2024 Consultation as this takes into account parent views who may not be affected by any changes made.

10. SEF (Self Evaluation Form)

Governors had been provided with the most recent SEF prior to the meeting and there had been no changes to discuss.

11. SDP (School Development Plan)

Governors had received a copy of the SDP prior to the meeting. The document had been updated and changes had been highlighted.

12. Committee Structure – to be discussed at LGC 06.10.22

13. Policies – J Bowman

Governors had not any policies for review at this meeting from the Business Operations Manager.

14. Finance Update

Governors had received P10 and P11 accounts along with a financial commentary prior to the meeting. It was agreed that LK should meet SC at the earliest opportunity.

15. Dates of future Local Governor Committee Meetings.

06.10.22 Local Governor Committee Meeting 2.00 p.m. – 5.00 p.m.

Future Dates tbc.

16. Any Other Business

AB said that he had looked on the school website and had noted that the handbook required updating.

AB asked if the school would consider singing at the Senior Citizens lunch at the memorial hall on 27th January. This had been a great success in the past. NJ confirmed that they would.

No further items were discussed at this meeting. The meeting closed at 18.45 p.m.

Signed



Date

