

ANSON CE PRIMARY SCHOOL

Minutes of the Local Governing Board Virtual Summer Term Meeting Wednesday 30th April 2025 at 17:00

Clerk – Mrs Julie Fenton (JF)

1. Welcome and Introduction

The Chair (AF) welcomed those present to the meeting.

2. Prayer

The prayer was led by the AF

3. Attendance

Mrs C Gethin (CEO), Miss N Jarrett (NJ), Mrs A Freeman (AF), Mr A Broome (AB), Mrs E Faragher, (EF), Mr A Illsley (AI). Mrs A Burns (ABu), Ms E Taylor (ET). Mr J Davies (JD), Mr A Cooper arrived 6.00 p.m.(AC).

4. Apologies

Apologies were received and accepted from Mrs C Gethin (CEO),

The clerk confirmed the meeting was quorate.

5. Membership

The nomination of Chair and Vice Chair of the Local Governing Committee is deferred until the next meeting to further consider succession planning. Anna Freeman will continue as Chair of the LGC until the end of the academic year. Governors recognised the need to progress discussions further to ensure the structure of the committee is maintained. AF agreed to arrange a further meeting.

Action 1 - Formal election of Chair and Vice Chair to be deferred to the next meeting.

Andy Cooper (Foundation Governor) was formally welcomed to the Local Governor Committee.

6. Confidentiality

All were reminded that discussions that take place during this committee meeting remain confidential, in line with the code of conduct, to this meeting. Governors were reminded that confidential minutes are recorded on coloured paper to enable clear identification.

The board was requested to identify any items on this agenda which it requires to be recorded as confidential matters.

7. Minutes of the Previous Meeting - Spring Term 22.01.25.

The committee confirmed that the minutes of the Spring Term Meeting held on 22.01.25 were a true and accurate account.

8. Matters Arising from Previous Meeting.

Action 1 - Formal election of Chair and Vice Chair to be deferred to the next meeting - ongoing

Action 2 - CEO to provide most recent role descriptors for Chair, Vice Chair and Link Governors to support succession planning - provided and ongoing.

Action 3 - School to place order for intermediate roof repairs with immediate effect - complete.

9. Declaration of Interest

Governors were reminded of the requirement for them to update the register / personal interests annually or if there are any changes in circumstances. - There were no declarations made at this meeting.

10. Declaration of Interest Business and Pecuniary including related Party Transactions.

None declared.

11 Code of Conduct

Governors are reminded to review and abide by the Code of Conduct.

12. Strong Governance

13. Reports

a) CEO Report

Governors had received the report prior to the meeting. The extensive document provided information in regards to the Trust's future direction, for example the new MIS system and improved ability to collect attendance data at school and trust level. Audit updates, People Development, Organisational Development and Management, Leadership Development. No questions were raised in regards to the report. Governors said that they were unable to access some of the supporting links within the document.

b)Headteacher Report

Governors had received the report prior to the meeting.

Governors offered assistance as invigilators for SATs week. A timetable of attendance was agreed as shown below.

Monday 12.05.25	Tuesday 13.05.25	Wednesday 14.05.25	Thursday 15.05.25
E Taylor	A Illsley	E Farragher	A Broome

AF asked how the impact of SEN pupils on attainment data was being addressed. NJ said that practitioners were trained to support pupils to achieve to the very best of their ability.

AI asked if SEN specialism was considered during recruitment. NJ confirmed that the highest standard of teaching was paramount with ongoing training offered to all staff bespoke to specific needs, catering for the ever changing landscape of specific needs. She said that there were

presently a number of children with emotional needs and staff had recently received training specifically for Emotional Behaviour, Restorative Practice and Positive Handling. Training is also accessed through the MAT, SENCO, Diocese, and the National College.

Attendance

Attendance at the end of Spring 2 was 97.55%, significantly higher than National.

There have been no penalty notices issued this term.

Staffing

It is reported that staffing is static at present. Mrs Chell (HLTA) will be retiring at the end of May. There are no plans to replace this post for the Summer Term. Governors were invited to contribute to a collection should they wish. A meeting to discuss Miss Vivash returning to work following maternity leave is planned for the beginning of May. The recruitment for the ECT post in Class 2 will be internal within the trust. An interview date is yet to be confirmed.

c) SEN & EYFS Review April 25

This item will be reported separately as Confidential Minutes.

15. Safeguarding

Safeguarding remains paramount with a number of families being supported. Governors had received a full update prior to the meeting.

16. Curriculum, Standards and Attendance

Recent Curriculum focus has been:

- New Science scheme: This has been introduced in all year groups in the summer term as a trial and has now been rolled out across the whole MAT from September. It provides a consistent approach with a metacognitive focus. There is an emphasis on metacognition and practical science.
- Phonics: Monster Phonics is consistently used and we have increased our texts to include non-fiction, which will ensure our children follow the scheme to its completion including as home readers. Assessment is regular and informs next steps.
- History: Our History curriculum is one we are very proud of. We have been awarded the Gold History Quality Mark Award
- Outdoor Learning: Each Class uses the Forest School area and extensive outdoor learning environment every week now. The feedback from the children is overwhelmingly positive. We have also introduced regular nurture/social and emotional support for target children which is having an impact.

17. Admissions and Pupil Overview

Number on roll 94

The Reception intake for September 2025 will be 19 plus it is anticipated that a Y3 will join Anson in June and also a Y3 and Y4 pupil in September.

18. Finance

Governors had received Periods 4,5 and 6 Management Accounts prior to the meeting along with supporting narrative provided by Finance Office Mrs S Cole. No further questions were raised.

19. HR and Recruitment

Staffing remained stable, there has been a small increase in Teaching Assistant hours to support children with SEND. 1 member of staff remains on maternity leave.

20. Estates and Health and Safety

Buildings and ground maintenance works have been extensive this half-term, work on the roof has ensured that it is now water tight, repairs to the hot water system and heating have been completed, major work has been undertaken in the school grounds with trees felled and maintained in line with the recommendations from arboriculturalists and Stafford Borough Council.

There were no major health and safety incidents to report.

21. Risk Register

Governors identified no additional risks to be added to the risk register at this meeting.

22. GDPR

GDPR is monitored by the Business Operations Manager for the trust. There were no incidents reportable this term.

23. Policy Review

24. Governor Training Needs

25. Christian Distinctiveness

NJ informed the governors that a SIAMS Inspection will take place on Tuesday 6th May, undertaken by Anne Collins. Extensive discussion took place in regards to the process, pre-inspection plan (PIP) and particularly the role of governors during the inspection. NJ detailed the extensive documents and evidence required.

This term the school had been looking at the Christian value of Truthfulness and Forgiveness. Each value has been introduced by a whole Trust Worship including all schools within the Trust. These values are delivered throughout the term in Worships, Worship council, class discussions and displays; they are re-visited at the end of term whereby a pupil voice exercise conducted reviews and impartially by Helen Robertson - Christian distinctiveness Advisor (CDA)

Governors accepted the invitation to walk around the school and looked at the many displays including 'The Big Frieze' depicting the story of the Bible - the old and new testament, the working walls, prayer pockets and 'The Big Question' - where do we fit in the world? Also the

Courageous Advocacy board which includes some Anson children. Governors looked at the Rainbow room, a designated area for children who can become overwhelmed, who may have experienced emotional trauma and need a quiet, calm space. This area is also used for the before and after school care club. They also looked at the POD used for IT and small teaching groups and also each classroom.

26. School Items

Governors were invited to attend the Trust Music Concert at St Mary's Church, Colton, WS15 3JW on Tuesday 20th May at 5.00p.m.

27. Reflection - What We Achieved.

- Clearer understanding of SIAM Inspection process and expectations.

28. Information / Questions for Board of Directors

- No questions raised to be sent to the Board of Directors.

29. Confidentiality (Part 2 of Minutes)

Item 13c to be detailed as Part 2 of minutes from this meeting.

30. Date and Time of Next Meetings

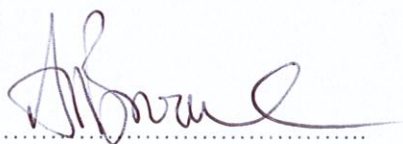
The Local Governor Committee Meeting dates for the academic year 2025/2026 were agreed as detailed below.

Autumn Term Meeting - 24.09.25 at 5.00 p.m. in Anson School.

Spring Term Meeting - 21.01.26 at 5.00 p.m. in Anson School.

Summer Term Meeting - 29.04.26 at 5.00 p.m. in Anson School.

There being no further business, the meeting closed at 19.10.

Signed

Chair of Governors

Date 24/9/2025.