

LGC Meeting MINUTES SPRING Term



Links to documents tabled:

Copy of MINUTES of SM LGC AUTUMN TERM CofE schools

Head report

SM Headteachers Report to Governors Jan 25.docx

CEO report

CEO report to LGC January_February 2025.docx.pdf

Standing items for all meeting – see below for key items for each term

Standing items for an meeting. See below for key items for each item.																				
1	Welcome	Welcomed, thoughts and reflections.																		
2	Prayer	Chair led with a prayer.																		
3	Attendance	Attendance recorded. Apologies from AR/CS/KS. LH joined mid way.																		
4	Apologies for Absence, Acceptance of Apologies and Quorum	Apologies from AR/CS/KS formally received and accepted.																		
5	Membership	No Membership change/ membership vacancies elections. JW has spoken to the new vicar about potential position - keen to find out more about the role. Also we discussed briefly last time the link governor positions and need to share some some of those out. I had a little run through but I think when we've got everyone involved by email and next just to see which ones seem appropriate to share and which ones Tim and Anna think that they would Have a good go make sure all those bases go forward. CG explained update on director recruitment. Potential financial link needed for LGC member.																		
6	Confidentiality	All are reminded that discussions that take place during a board meeting remain confidential, in line with the code of conduct, to that meeting. The board is requested to identify any items on this agenda which it requires to be recorded in the minutes as confidential matters																		
7 / 8	Minutes of the Previous Meeting / Matters arising From Previous meeting	Previous minutes signed and agreed by BS. <table><tr><th>Item</th><th>Action to be taken</th><th>Action by whom</th><th>Action by when</th></tr><tr><td>7. Membership</td><td>Action to speak to new Vicar JW.</td><td>JW</td><td>Carry over.</td></tr><tr><td>11. Pecuniary interests</td><td>Re send link to TP</td><td>NS</td><td>Complete.</td></tr><tr><td>12. Strong governance review</td><td>Action separate meeting to take place with LGC /</td><td>JW / LGC</td><td>Complete.</td></tr></table>			Item	Action to be taken	Action by whom	Action by when	7. Membership	Action to speak to new Vicar JW.	JW	Carry over.	11. Pecuniary interests	Re send link to TP	NS	Complete.	12. Strong governance review	Action separate meeting to take place with LGC /	JW / LGC	Complete.
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			RAG rate send on to CEO.		
		13. Reports	Push notification / IT to action JW.	JW	Carry forward. Conversation at length covering detail by JW.
		13. Reports	Estates / safeguarding walk around to organise	JW / BS	BS walk arounds planned in safeguarding etc... will be complete by next LGC. Carry over.
		13. Reports	Thankyou card from children for donation / support from the church	JW	Complete.
		16. Policies	Confirmed policies to be sent to LGC w/c 7th October. Action.	NS	WC 7th October. Complete.
		17. Training	Re send national college link	NS	Complete.
9	Declaration of Interest Business and Pecuniary including related Party Transactions	N/A.			
10	Strong Governance review	<p>Report from chair and chair actions: nothing of significance so I don't think other than flood watch in action of flood plans.</p> <p>Children enjoyed the flood day (LH) was at age was so excited about all the activities and I thought you just absolutely lovely not only have the opportunity to not panic and had to go to school but he had a lovely lovely day feedback as well thank you.</p> <p>Richard cross were really accommodating and will be whenever we want so there must be brilliant with that and I guess we got about 67% of the kids into school</p> <p>Tim is going to touch base on morning with me for that Link Observe</p>			
11	Reports	<p><u>CEO</u></p> <p>CG explained update on director recruitment: I've seen a lady called Jules Smith. She was my deputy, she's going to be ordained so she kind of feels a similar gap offering. Another potential recruit tomorrows meeting.</p> <p>JW asked if any enquiries from LGC members to move up to directors yet? CEO confirmed thank you, not necessarily to highlight now.</p> <p>CEO covered highlights from the report including discussions around the successful new joins schools, directors away day strategic plans and moving forward.</p> <p><u>Head teacher</u></p> <p>JW led with highlights from the previous winter, Xmas highlights events and local community detail shared.</p> <p>Data drop and detail given, aware of gaps and plans in place accordingly.</p> <p>Discussed need to ensure parents have clarity on where their children are performing and give out assessments.</p>			

		<p>Pulse survey: Miss Davies analyses it for me and then we look at it together look pretty trend but it's not hidden if anyone ever wants to see a</p> <p>Numbers on roll: we've got 21 reception next year so our big nursery is paid off because you've never had that more than any of the school in the trust. It's amazing. The current reception is 10 with another child starting to make them when they going to year one we do we normally don't take more than 15 but it's another conversation whether it's tonight or not I've got some different proposals, that would be okay. Need to think about the year after this if you get high numbers again .</p> <p>Discussed numbers on roll further. We just had 19 children on different slots maximum 14 so it has worked We take 15 we're losing seven children fourth as a pound a child and the nurse doesn't get big and we got a nursery six reception six it's all those calculate risks make you think you wouldn't want that or you take 20 in key stage two we can go 30 so they'll be 32 with Miss next year if we stay the same, but we can't do that unless you guys agree. We could have 32 in stage one and take all 21 which is under the risk but then that fine line of what the government wants</p> <p>BS thanked PTA for all of their work. Just completed the fundraising for the trim trail extension and renovation so that'll be very visual learning.</p> <p>Persistent absence: specific case details shared.</p> <p>Discussed next review and who can attend on March 17th</p> <p>Autumn sickness absence of staff raised discussed further detail given.</p> <p>Bradford return to work policy discussed.</p> <p>Safeguarding detail discussed.</p> <p>Details of estates and finances discussed Care club profits discussed</p> <p>Year end discussed, surplus and deficits discussed / detail given.</p> <p>IT details and new systems details given</p> <p>Christian distinctiveness discussed</p>
12	Risk Register	N/A
13	GDPR	N/A
14	Policy review	Policies shared ahead of ratification board on 7th Feb.
15	Governor Training needs	Review training conducted, impact and any training needs. Leave on action log to check on training needed / have on the platform.
16	Christian Distinctiveness	N/A above and beyond head teachers report for this meeting.
17	Reflection - What have we achieved in this meeting that will improve outcomes for the learners in this school? <p>Scrutiny estates Flood operation and procedure / process Succession planning LGC membership Head teacher report scrutiny. Local community events Enrichment events.</p>	

18	Information / Questions to Board of Directors	N/A
19	Confidentiality (Part 2 of minutes)	As documented in confidential part 2 of minutes
20	Date and time of future meetings including committee meetings if known	

Signed.....Date.....

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17. Training	LGC check access to national college	LGC	ASAP.