

12th June 2024, 1.30PM, Richard Crosse or Google Meet

Attendees:	Mr Kevin Borg (KB) (Chair / co Chair of Directors) Mark Davies DIOCESE representative Mrs Heather Bowman (HB) (Member) Mrs Charlene Gethin (CG) (CEO and Director) Mr Peter Halifax (PH) (Chair / co Chair of Directors) - <i>via google meet link</i> Revd. Simon Davies (MD) (Member)
Apologies	David Grewer (DG) (Foundation Member) apologies received and meeting held separately
Also in attendance	Mrs Charlene Gething (CG) CEO Miss Nicola Saint (NS) (Clerk)
Documents circulated prior to the meeting	CEO summary report to Members Members Update June 2024.docx.pdf Minutes Members Mid point meeting June 7th 2023 TSSMAT FINAL Members Meeting Minutes 07.06.2023 v3.docx AGM minutes 8th December 2023 MINUTES DIREC & AGM 8/12/23 Management accounts P7 Copy of TSSMAT - Period 7 2023-24 Summary Virtual link to meeting https://meet.google.com/bni-xedc-zki Articles of Association Articles of association Update 2024

The meeting started at **8.05 am.** and was declared quorate.

	Agenda Item Title	Minutes
1.	Prayer	KB led and opened with a prayer
2.	Apologies	Kevin Borg (apologies leaving early due to SIAMS review) David Grewer (DG) (Foundation Member) apologies received and meeting held separately (wc 27/5)
3.	Membership Appointment/resignation/retirement of Members and Directors	CG updated 1 vacancy / strategic vacancy, CBS stepping down from Directors potentially to recruit as a member, subject to approval, will discuss as plans are known.
4.	Pecuniary Interest and Statements of Assurance	MD has new membership already registered. CG reminds all that in August every year this is sent out to and all to declare as needed.

5.	Minutes from the last AGM meeting	CG reminds all that previous minutes are not ratified until next AGM. Previous actions discussed, DG visited every Head / visits discussed and completed. AGM dates are confirmed for next year 2025 /26.
6.	Finance	CG proposed finance to be ratified in the next Directors meeting scheduled July 5th. Restructure and re organisation to balance budget discussed, underpinned by Trust vision and values, done with the right heart and reasons behind this. Staffing and school day adjustments discussed. Transparency for all and the importance of this, all thanked.
7.	Trust Growth	<p>CG confirmed the growth trajectory. The Mease celebration event was shared and discussed and the connection was lovely for all. Transition plans for joining the Trust discussed, school development plan and Trust plan linked and in place.</p> <p><i>KB commented on the multi generational and community feel at the event, across The Mease.</i> CG continued discussion of values and threads visible, the event marked the start of something special and important.</p> <p>Trust values worship attended by all schools. Building relationships and going from strength to strength. <i>KB questioned how this now transmits to church membership, wholesome and authentic, how to continue. Churches could start to do a service on a Sunday for just school children.</i> All agreed this was a good idea.</p> <p>CG cont'd conversation around growth and the work and momentum put behind this. Strategic and SLT work that has happened across the MAT discussed. Further transition plans discussed. Specific roles and curriculum leads in transition were also discussed.</p> <p><i>MD commented it is great to see, and it is what the schools need.</i></p> <p>Specific new potential school joins discussed, CG and MD continued detail around his visit to this school.</p> <p>Informed that we are in a period of consolidation and support and not to overstretch. Strategic central team growth plan also being worked on. <i>MD gave detail of change in DfE funding, potential plan to be looked at for growth and taking 3 schools on potentially staggered, could be an idea.</i> Timing is everything confirmed.</p> <p><i>HB commented on the strengths of Trusts and that Diocese reflects and see that too.</i></p> <p><i>KB commented on the central team capacity and ensuring that is in place, do not over stretch.</i> CG agreed and <i>KB confirmed Trust remains smart with time but still with visibility for potential later growth.</i></p> <p><i>MD commented on new joins and HR / people, options going forward LGC / Director and Members, succession planning needed.</i> CG confirmed information and plan as an idea. All agree succession planning is underway and to continue to bear in mind.</p>
8.	CEO report	<p><i>MD confirmed it was a terrific report, thank you and all agreed. HB commented on the table of the first page to report, potential for publicity?</i> CG confirmed it is not a national way to present statistics, however parents know this information. Combined results discussed. <i>KB probed for MD thoughts, MD confirmed that the results are great, a lot of variables but as a Trust for the PR these are great statistics, the Diocese can't actually celebrate officially but the data is there and like for like the numbers are there and for benchmarking, excellent.</i></p> <p>CG Discussed projected data. National standards and comparisons discussed. Other reviews have taken place since the report, they were discussed as well. Discussed the other roles in the Trust and the day to day reviews and members information taken on board from the CEO report. <i>MD questioned on pupil premium and attendance,</i> attendance review audit discussed by CG and detail given to MD, audit taken place June 2024.</p> <p>Christian distinctiveness, worship discussed and SIAMs currently taking place, discussed the excellent grade at St Marys and using that model and awaiting the report and decision for RC. MH is due. A and SA next year.</p> <p>Admissions information and positives put forward. Numbers in detail per school discussed.</p> <p><i>MD questioned thoughts on admissions,</i> CG gave detail on splits per year and per size of class and then a plan for two years (and impact for following years if PAN exceeded).</p> <p>Finance, details on TCAF application, ready to send application, remain hopeful. Health and safety and GDPR discussed.</p> <p>Business case update already given, through the stages of the business case and those steps taken. Discussed monetary values and put forward. <i>KB discussed the stages of</i></p>

		<p><i>the consultation that took place and representatives that came with other ideas, transparency and feedback welcomed. Learning to over communicate, saturate information out there. CG confirmed this, she over consulted and over shared, MD commented if it worked it worked, positive end to difficult decisions. KB commented on LGC and the way to steer and work as one going forward which has taken time to engender. MD commented on national time across all / for school expectations. CG discussed any further steps that are ongoing.</i></p>
9.	Articles of Association	<p>CG and MD discuss articles of association, model and happy to take on, however some bolding and words to be chosen from. Articles of association detail discussed and confirmed on document, CG/ MD/ MD. Members wrote (adjusted the) articles together. <i>MD comments on the most thorough CEO report in all Trusts.</i></p> <p>CG gave detail of what Directors will receive, LGC etc reports / data.</p> <p>Decision: do we want a chair of the Directors to be added in as a Member if appropriate, <i>PH commented good working relationships already and approachable, however professionally would be good, MD discussed the accountability of link and the positives of this. CG gave detail of workload to co chairs, PH and KB confirmed they agree we should do this. KB discussed future proofing.</i></p> <p><i>MD gave details of 50% (in relation to foundation governors) of Member and Directors in relation to the articles of association. MD confirmed over time and when new people join, in 18 months, compliance should be seen. MD confirmed if you are supportive of christian ethos then it is fair to be operating flexibility.</i></p> <p><i>MD confirmed details of voting. CG discussed looking at current articles and reappointments..</i></p> <p>(NS to highlight in pink any changes to the wording that have been agreed with MD / CG NS to make changes and send completed changed documents to CG.)</p>
10.	Reflection	<p>Article of association scrutinised Standards across Trust Attendance across Trust Achievement data Members questioned and agreed outcomes Growth, resilience and understanding Members and growth strategy , all on the same page</p> <p><i>MD gives thanks for structure and data and all appreciate it, thank you!</i></p>
11.	AOB	N/A (AGM)

Meeting closes MD with a prayer

Signed.....

Date

Action Log for the Directors AGM Meeting 12/6/24 midpoint

Item	Action to be taken	Action by whom	Action by when
9.	Articles association amends and send to legal	CEO / NS	As soon as able / complete

Action Log for the Directors AGM Meeting 08/12/2023

Item	Action to be taken	Action by whom	Action by when
8.	Directors and Members to congratulate the Heads / staff in person regarding recent Ofsted inspections.	Directors / Members	As soon as able / complete

10.	AGM dates to be confirmed for next year dates, CG to send out.	CG	As soon as able / complete
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final