



Behaviour Policy

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For Office Use Only:

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To make changes to this policy, please
email admin@lincolnshiregateway.co.uk.



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1 Introduction

1.1 This policy addresses the promotion of positive behaviour, in accordance with Lincolnshire Gateway Academy Trust's general aims and ethos, in relation to children and young people's personal, social and moral development, and also our general policy on rewards and sanctions with regard to student's behaviour.

1.2 DfE has issued advice to schools entitled 'Behaviour and Discipline in Schools'. This has been adopted and incorporated into the Academy behaviour policy.

<https://www.gov.uk/government/publications/behaviour-and-discipline-in-schools>

1.3 We regard behaviour and attitude as a highly important aspect of a young person's education and development. We believe that it is important that they learn to behave well towards others and towards the community in which they live. Good behaviour underpins effective learning, and children and young people need good personal and social skills in order to live fulfilling and rewarding lives as adults.

1.4 Behaviour which, in any way, disrupts learning, is unacceptable in our academies, and through the constant promotion of positive behaviour, we seek to minimise, if not eliminate any such behaviour. We will endeavour to meet the needs of all children, including those with social, emotional and mental health difficulties.

1.5 This policy informs the specific procedures adopted in each constituent academy.

1.6 Following the recent coronavirus (Covid-19 outbreak) and in line with the newly released guidance around behaviour and discipline in schools we have made the following highlighted adjustments to our Behaviour Policy.

<https://www.gov.uk/government/publications/behaviour-and-discipline-in-schools>

2 Aims and Objectives

2.1 It is our primary aim that every member of Somercotes Academy community feels valued and respected, and that each person is treated fairly and well. We are a caring community, the values of which are built on mutual trust and respect for all. Somercotes Academy's Behaviour Policy is therefore intended to support all members of our Academy community in living and working together in a mutually beneficial way. It aims to promote an environment in which everyone feels safe, secure and able to achieve.

2.2 Our Behaviour Policy is not primarily concerned with rule enforcement: it is a means of promoting good relationships, so that people can work together with the common purpose of helping everyone to learn.

2.3 Somercotes Academy expects every member of its Academy community to behave in a considerate way towards others.

2.4 We aim to treat all children fairly and to apply this Behaviour Policy consistently.

2.5 This policy aims to help young people grow in safe and secure environments, and to become positive, responsible and increasingly independent members of their Academy and the wider community.

2.6 Somercotes Academy aims to promote and reward good behaviour nurturing an ethos of kindness and cooperation. This policy is designed to promote good behaviour, rather than merely deter anti-social behaviour.

3 Rewards and Sanctions

3.1 We praise and reward children and young people for good behaviour in a variety of ways:

- Teachers praise children and young people for considerate, positive behaviour in such a way as to underline its value to the Academy.
- We award points (on our E-Praise electronic system) to students for acts linked to our values (Aspiration, Respect, and Community). Examples include; for consistently good work, a positive attitude to their studies, their behaviour in and around the Academy and the community, outstanding effort or acts of kindness, good attendance and punctuality.
- The E-Praise electronic system has a shop which enables student to choose their own rewards, or enter prize draws. This system ensures that rewards is at the very top of student's agendas and is kept on a high profile in the classroom and in tutor periods.

3.2 Somercotes Academy acknowledges all the efforts and achievements of young people, both within and beyond the academy.

Positive behaviour will be rewarded with:

- Praise
- E-Praise points
- Letters or phone calls home to parents
- Special responsibilities
- Termly rewards assemblies
- End of Year Awards Assembly

3.3 Somercotes Academy uses a number of sanctions to enforce Academy rules, and to ensure a safe and positive learning environment. Appropriate sanctions are imposed if students fail to meet the academy's high standards.

4 Student Code of Conduct

4.1 Students should always be:

- Polite and Courteous
- Smartly dressed in our uniform
- Respectful of others including their health and wellbeing
- Hardworking in all they do
- Careful to look after their own and others' property
- Well-behaved in and out of lessons, during transition between lessons and on the journey to and from the Academy.
- Supportive of the Academy's high standards and reputation
- Supportive of the Academy's Behaviour Policy
- Good ambassadors for the Academy.

4.1 Remote Learning

Whenever students are accessing remote learning, they should continue to abide by the Student Code of Conduct. They should also:

- Log in to the online lesson on time
- Have books and stationery ready before class begins
- Mute their microphones and turn off cameras when instructed to do so by their teacher
- Use appropriate language when using the chat facility
- Students should not take screenshots or record any part of their lesson unless requested to do so by a teacher.

5 Disciplinary Procedures

5.1 Students who fail to meet the Academy's high standards should expect to be punished. This includes where behaviour outside the Academy premises affects the Academy or its staff or students. Punishments vary according to the offence but may include being given:

- a 'telling off' or warning about future conduct and remind them of the importance of respecting the education, safety, welfare of others
- Removal from classrooms in which they are being disruptive
- Letters home to parents/carers
- a detention at break and or dinner time
- a period of close supervision by means of the Daily Report procedure or a Pastoral Support Programme
- a day, or several days, in 'isolation'
- a period of suspension to be served in the Social Inclusion Unit (your parents will be notified in writing of this punishment)
- a period of suspension from the Academy (your parents will be notified in writing of this punishment)
- Permanent exclusion.

6 Permanent Exclusion

Any student engaging in severely inappropriate behaviour will be permanently excluded.

The following are examples of the types of behaviour which have led to permanent exclusions in the past:

- Bringing the Academy into serious disrepute
- Possession of a dangerous weapon or use of an item as a weapon
- Behaviour that presents a danger to the welfare of others
- Possession or use of an illegal substance or alcohol
- Possession of drug paraphernalia
- Acts of violence/intimidation/bullying (including cyber bullying) harassment/sexual assault (of students or staff)
- Damage to property
- Theft
- Arson
- Persistent disruption to the learning of others
- Persistent refusal to comply with the discipline procedures of the Academy
- Deliberately setting off a fire alarm
- Malicious accusations against staff.

These are only examples and there may be serious incidents not covered above which may also lead to a permanent exclusion at the discretion of the Principal.

7 Bullying

7.1 Bullying is defined as the repetitive, intentional harming of one person or group by another person or group, where the relationship involves an imbalance of power. The act of bullying, either in the Academy or out of the Academy, will not be tolerated. It is the responsibility of all (parents, staff - including non-teaching, and students) to report a bullying incident to any member of the teaching staff.

7.2 Bullying will be dealt with seriously. Senior and Pastoral staff are very experienced in dealing with bullying incidents and will advise/support any member of staff who has to deal with any such incident (please see our Anti Bullying Policy on our website).

Type of bullying	Definition
Emotional	Being unfriendly, excluding, tormenting
Physical	Hitting, kicking, pushing, taking another's belongings, any use of violence
Racial	Racial taunts, graffiti, gestures
Sexual	Explicit sexual remarks, display of sexual material, sexual gestures, unwanted physical attention, comments about sexual reputation or performance, or inappropriate touching
Direct or indirect verbal	Name-calling, sarcasm, spreading rumours, teasing
Cyber-bullying	Bullying that takes place online, such as through social networking sites, messaging apps or gaming sites

8 Care, Control and Restraint

8.1 The purpose of a Care Control and Restraint Policy and Guidelines is to support the educational and other aims of the Academy and to ensure that the conduct of all members of the Academy community is consistent with the values of the Academy.

All members of staff are aware of the regulations regarding the use of force by teachers, as set out in the document *Use of Reasonable Force in Schools* – <https://www.gov.uk/government/publications/use-of-reasonable-force-in-schools>.

8.2 Physical control may be necessary on some occasions and the Academy reserves the right to use reasonable force when necessary. The degree of force would be the minimum required to control the behaviour and it would be applied in a manner that attempts to reduce, rather than provoke aggressive action. Teachers may for example, physically separate students found fighting, or may physically remove a student who is refusing to leave a room.

8.3 Physical restraint is the positive use of force and may be used in order to protect a child from risk, harming others or seriously damaging property. It may also be used when serious disruption prevents others receiving their educational entitlement.

9 Searching of Students

9.1 The Academy Behaviour Policy takes full cognisance of the DfE advice regarding screening, searching and confiscation; use of reasonable force, behaviour and discipline in schools.

9.2 In the first instance staff who suspect students of having inappropriate or banned items should ask the student politely to hand over items that are not allowed in the Academy that they have in their possession.

9.3 The Principal reserves the right to authorise a search of students or their possessions (including bags) without their consent if there are reasonable grounds for doing so.

10 The role of staff

10.1 It is the responsibility of all staff to ensure that the behaviour policy is implemented consistently, and that students behave in the correct manner in and around the Academy and in the community.

10.2 All staff have high expectations of learners with regard to behaviour, and they strive to ensure that all young people achieve to the best of their ability.

10.3 All staff will act in a professional manner at all times and be a model for positive behaviour.

10.4 The class teacher treats each young person fairly, and enforces the classroom code consistently. Teachers treat all young people in their classes with respect and understanding.

10.5 Staff will contact a parent or carer if there are concerns about the behaviour or welfare of a young person.

10.6 The Senior Leadership and Pastoral teams will support staff in responding to behavioural issues.

11 The role of the Principal

11.1 It is the responsibility of the Principal, under the School Standards and Framework Act 1998, to implement this Behaviour Policy consistently throughout the Academy and to report to Governors, when requested, on the effectiveness of the policy. It is also the responsibility of the Principal to ensure the health, safety and welfare of all young people in the Academy.

12 The Role of Parents and Carers

12.1 Somercotes Academy is required to have, and to ask parents to sign, a Home-Academy Agreement that outlines the responsibilities of the parent and the Academy; including behaviour and attendance.

12.2 Somercotes Academy collaborates actively with parents and carers, so that young people receive consistent messages about how to behave at home and at school.

12.3 We explain the Academy rules to students and we expect parents and carers to understand and support them.

12.4 We endeavour to build a supportive dialogue between the home and the Academy and we inform parents and carers immediately if we have concerns about their child's welfare or behaviour.

12.5 If the Academy applies sanctions to punish a young person, we expect parents and carers to support the actions of the Academy. If parents and carers have any concerns

about the way that their child has been treated, they should initially contact the Academy. If parents or carers wish to pursue the complaint, they should contact the Academy in accordance with Lincolnshire Gateway Academy Trust's Complaints Policy.

13 The Role of Trustees/Governors

13.1 The Board has the responsibility for keeping this policy under review.

13.2 The Local Governing Body has the responsibility for adopting this policy and of agreeing a set of procedures for their Academy in line with the principles of the policy.

13.3 The Principal has the day-to-day authority to implement this policy and the Academies' consequent procedures on behaviour and discipline.

14 Monitoring and Review

14.1 The Principals monitor the effectiveness of this policy and related procedures on a regular basis. The Principal also reports to the local governing body on the effectiveness of the policy who, if necessary, makes recommendations for further improvements to the Board.

Appendix A – Consequences System

The Academy follows a Consequences system as a behaviour management tool in class. Students receive a verbal warning in the classroom, if they are disengaged or displaying any behaviour that is disrupting the learning of themselves or other students. This is the C1 warning. Should negative behaviours continue, it is escalated to a C2 or a C3 sanction. See below.

Consequence	Sanction	
C1	 Verbal Warning	
C2	 Lunchtime Detention	 1 Negative ePraise
C3	 Removed to Displacement	 2 lessons and a break in Displacement
		 2 Negative ePraise

Students can receive a C2 Sanction for the following:

- **Uniform infringement**
- **Repeated infringement of C1.**
- **Late to lesson**
- **Chewing gum**
- **Name calling/Inappropriate shouting out**
- **Disrespectful/Rude to any member of the class including staff**
- **Misuse of academy equipment**
- **Refusal to follow instructions/Complete work**
- **Lack of appropriate equipment (including reading book)**
- **Corridor conduct**

Students can receive a C3 Sanction for the following:

- **Continued infringement of C1/C2**
- **Misuse of Academy IT network**
- **Absconding from lesson**
- **Damage to property**
- **Throwing an item**
- **Significant uniform infringements**

Please note, that these are examples of offences and staff can issue C2/C3 sanctions at their own discretion, for other misdemeanours.

EQUIPMENT

What do I need?



- ✓ PENCIL CASE
- ✓ BLACK PEN
- ✓ PENCIL
- ✓ ERASER
- ✓ RULER
- ✓ RUCKSACK
- ✓ READING BOOK

Other optional items

- ✓ PENCIL CRAYONS
- ✓ SCIENTIFIC CALCULATOR
- ✓ HIGHLIGHTERS
- ✓ PROTRACTOR



Appendix B - E-Praise System

Epraise is designed to motivate students. Recognising achievement is at its core.

Our ePraise system has features such as points, badges, leader boards, certificates, activities, rewards and donations. In this system, students are awarded e-praise points (sometimes known as house points, stars, stickers, postcards, merits or commendations) for doing something well. This might be for working really hard on a piece of work or based on something like extra-curricular involvement, attendance, grades or sticking to the school rules. Often students are then rewarded in some way based on how many points they have received. We have an exciting range of rewards available for students to put their e-praise points towards. These include termly prize draws for 'big ticket' items, as well as smaller items that can be 'bought' in the e-praise shop with hard earned points

Student e-praise awards are also physically recorded on a board in every classroom and staff are encouraged to reward e-praise points to at least three students in every lesson (ePraise Champions). EPraise can be awarded for a range of reasons including positive engagement and effective participation and are linked to the Academy's core values Aspiration, Respect, and Community. Bellow are the 7 categories that students can be awarded points for:

- Aspiration (Attendance): For excellent attendance or significant improvement.
- Aspiration (Academic Progress): For strong effort, attainment, or notable progress in learning.
- Aspiration (Sparx Maths): For engagement, completion, or achievement within Sparx Maths.
- Aspiration (Sparx Reader): For engagement, completion, or achievement within Sparx Reader.
- Respect (positive behaviour) - For consistently meeting or exceeding expectations, demonstrating maturity, or modelling respectful conduct.
- Community (Helping): For acts of kindness, leadership, or support towards peers, staff, or the wider school environment.
- Community (Sport): For positive sporting conduct, teamwork, or representing the Academy.