

*"The best for everyone, the best from everyone."*

*Ambition,  
Respect,  
Resilience.*



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Wednesday 13th November 2025

## Examination Certificate Collection

Dear Student,

I hope that your post South Shore Academy careers are going well, and Congratulations on your examination results. Your examination certificates will be ready for collection from the Academy Reception from Monday 17th November 2025 until Thursday 18th December 2025 . The office will be open from 8am to 4pm.

If you are unable to collect your certificates, you can nominate a friend/family member to collect on your behalf. No certificates will be released to friends/family members without signed written confirmation and photo ID such as a Passport or Driving Licence.

Your certificates will be kept securely for a minimum of one year after receipt by us, and then any uncollected certificates may be destroyed as part of exam board regulations.

Should you need your certificates after they have been destroyed or lost, replacement certificates or certifying statements of results will come at a cost to you. This ranges from approximately £10 to over £50. Some exam boards, like AQA, charge around £43, while others, such as Pearson (Edexcel) charge £10-£69, depending on the service needed. This would need to be arranged by yourselves by contacting each exam board.

Yours sincerely,

Mrs K Knowles  
Examinations Officer  
South Shore

