Absence Reporting

You can report an absence by either:

* Phoning the school office 01380 723184
* Email admin@southbroom-inf.wilts.sch.uk

Before 8.30am, please give a reason for the absence including symptoms if ill. If an absence is more than one day, you should call each day to report an ongoing illness.

There are two registration sessions in a school day so if your child feels better, you can send them in later in the day – every lesson counts!

# Attendance Matters – Every Day Counts

Welcome to the Spring edition of Southbroom Infants’ Attendance Newsletter.

Our current school attendance for this academic year to date is **92.04%.**

The government has set a target of 95% attendance for all pupils. This rate allows for periods of illness or particular circumstances when absence from school is unavoidable. We want your child to attend school regularly as this supports their learning.

**As you can see, as a school our attendance is currently below the national expectation.**

As a school, we will continue to work closely with families whose children’s attendance is not at the national expectation to ensure that our children receive the best education and the benefits that surround being in school.

The table below shows the attendance percentage and the number of days missed.

|  |  |
| --- | --- |
| Attendance % | No. of school days missed |
| 100% | 0 days |
| 99% | 1 day |
| 98% | 3 days |
| 97% | 1 week |
| 96% | 1.5 weeks |
| 94% | 2 weeks |
| 93% | 2.5 weeks |
| 92% | 3 weeks |
| 90% | 3.5 weeks |

**Lateness**

A child arriving late to school can experience negative impacts including feeling stressed, embarrassed, disrupted from learning, missing important information at the start of class, difficulty settling into the day, and potentially feeling isolated from peers due to the disruption caused by their late arrival; it can also establish a poor habit and potentially affect their overall academic performance.

* **Missed learning opportunities:**

When a child arrives late, they miss crucial introductory information and instructions, potentially hindering their understanding of the lesson throughout the day.

* **Disruption to the classroom:**

Entering a class late can disrupt the learning environment for other students and the teacher, causing distractions and interrupting the flow of the lesson.

* **Emotional distress:**

Children may feel embarrassed or anxious about entering the classroom late, leading to negative emotions like self-consciousness and low self-esteem.

* **Difficulty settling in:**

Arriving late can make it harder for a child to focus and transition smoothly into the day's activities, potentially impacting their participation and engagement.

**Top tips to avoid lateness**

* Establish consistent routines:
* Ensure the child has a structured morning routine with enough time to get ready and arrive at school on time.
* Open communication with the school:

Discuss any potential challenges causing lateness with the teacher and find solutions together.

* Positive reinforcement:

Praise the child when they arrive on time and emphasise the importance of punctuality.

* Address underlying issues:

If there are deeper reasons for lateness, such as anxiety or transportation issues, seek support from the school or relevant professionals.

We are here to support families in ensuring children are on time for school. If you would like to discuss options in supporting your child or family, please arrange an appointment with Mrs Edwards or Mrs Pletts through the school office or emailing:

**admin@southbroom-inf.wilts.sch.uk**

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