

FOSI Meeting Minutes
Wednesday 25 April @ 7.30pm - The Bear Hotel, Devizes

In Attendance	<p>Helen Fishlock (HF) Simon Hams (SH) Lucie Glander (LG) Hannah Webster (HW) Harriet Hanna (HH) Carol Martin (CM) Claire Thompson (CT) Hazel Pound (HP) Joanna Stubbings (JS) Dawn Gregory (DG) Sarah Caulfield-Ware (SCW)</p>	
Apologies	Gillian Walsh (GW) Pascale Palmer (PP)	
Topic	Notes	Action
Introduction	Introduction and apologies given by HP.	
Spend Requests	<p>Year 1 Outdoor Play Equipment</p> <ul style="list-style-type: none"> • Outdoor Dolls House (£214.95) • Dolls House Furniture (£99.95) • Dolls (£39.95) • Stand for Tuff Tray (£69.95) • Tuff Trays – set of 3 (£42.97) • Forest Balance Set (149.95) • Monster Trucks (free with above) <p>ALL AGREED to fund all of the above.</p> <p>FOSI</p> <ul style="list-style-type: none"> • Money belts/bum bags for floats for stall holders at Summer/Christmas Fairs. (approx. £15 total) <p>ALL AGREED</p> <p>Mr O'Reilly Reception Area</p> <ul style="list-style-type: none"> • Large cargo net for outdoor area (£25.99) • Previously agreed – fire steels for forest school <p>ALL AGREED</p> <p>Treetops/After School Club</p> <ul style="list-style-type: none"> • Outdoor Area - Giraffe height chart, chalkboard challenge, count to 20 board, water play set, water play extra kit, number shells, net and crab number fishing game, rechargeable torches, talking tins and sand <p>ALL AGREED BUDGET OF £500</p> <p>After School Club</p> <ul style="list-style-type: none"> • Rectangular large table • Replacement sofas <p>HP to look into prices and sources further. CT to speak with husband re any sofas at KFR. HP to email prices for approval once gathered.</p>	HP/CT
Finances	<p>Currently £6,813.78 in bank, £381.43 in petty cash = £7,309.41 total.</p> <ul style="list-style-type: none"> • Rags 2 Riches money still to be paid in (+£114.20) • Space Dome payment still to be paid (-£630.00) 	
Recent Events Update	<ul style="list-style-type: none"> • Rags 2 Riches raised £114.20 • Easter Bingo raised £294.20 • Easter Egg Tombola raised £121.00 • Lolly Sale £39.00 <p>Thank you to all that helped at the above events.</p>	

Upcoming Events	<p>Bake Off Competition – Thursday 17th May</p> <ul style="list-style-type: none"> • Agreed Royal Wedding Theme • Categories agreed – Cupcakes, Scones, Victoria Sponge and Traybake. Also agreed to have adult and child winner per category plus one overall winner. • Little Bakehouse Baker confirmed as judge. SCW to email details and confirm theme. • Judging will take place during school day at approx. 10am. Entries to be taken into the hall before school or straight after drop off. • Adult entries will be £1, Children 50p. • CM to book Swan Room to pop cakes in after judging/before cake sale. • Set up helpers – HH, CT, DG, LG, SCW • Cake sale helpers – HW, JS, CW • Flyer/poster – JS • HW to contact Gazette & Herald asap. • Prizes agreed apron and spoon per winner (LG to sort), plus 1 prize for overall winner (JS to sort). 	<p>SCW</p> <p>CM</p> <p>ALL</p> <p>JS</p> <p>HW</p> <p>LG/JS</p>
	<p>Leavers Disco – 20th July, 6-7pm</p> <p>CM/HF proposed a teacher-run BBQ prior to the disco. CM/HF to arrange. 5-6pm.</p> <p>Disco will then follow in the hall, run by FOSI.</p> <p>LG to sort disco invite.</p> <p>Disco helpers – LG, HP, HW, SCW, DG</p>	<p>CM/HF</p> <p>LG</p> <p>ALL</p>
	<p>Leavers Gift</p> <ul style="list-style-type: none"> • Discussed options, agreed on personalised slapband. SCW to order. • CM/HF also to arrange for children to wear T-Shirt for autographs to BBQ/Disco. 	<p>SCW</p> <p>CM/HF</p>
	<p>Brittox Cake Sale – Thursday 14th June</p> <ul style="list-style-type: none"> • Takes place approx. 2 weeks before summer fair to promote fair and sell raffle tickets (and cakes!) • HH has arranged permit – 8am-1pm. • Helpers – CT, HH, HW, JS, HF, LG. Agreed to do in shifts. • DG to supply table and table cloth clips. • All FOSI bakes welcome. 	<p>HW</p> <p>ALL</p> <p>LG</p>
	<p>Lolly Sales</p> <ul style="list-style-type: none"> • HW to stock up on rocket lollies and pop in freezer in Treetops. • All welcome to do a lolly sale whenever weather is looking good. • LG to sort float as needed/pop float for sales in reception. 	<p>ALL</p> <p>DG</p> <p>ALL</p>
	<p>Summer Fair – 29th June, 5-7pm</p> <ul style="list-style-type: none"> • Agreed on theme – Sports • Main attraction – discussed options including Active Trowbridge Inflatable, Charlie Austin Football Activity. HW to speak with Charlie Austin, LG to speak with Active Trowbridge. 	<p>HW/LG</p>

	<ul style="list-style-type: none"> • Dancers – agreed to leave Morris Dancers this time and enquiry about local young dance group to inspire kids and something bit different. HW to look into options. • Stalls – discussed options and below will definitely be included. Stalls and who will manage each to be agreed at next meeting. <ul style="list-style-type: none"> ○ Bottle tombola (LG to sort flyers) ○ Ice creams & candy floss (SH) ○ BBQ (HW +1 to run and source meat) ○ Bar (CT & HF) ○ Craft stall – potentially sun catchers (LG to look into) ○ Beat the goalie ○ Stocks ○ Sweet tubs (SCW to ask Jo re. Morrisons supplying tubs) ○ Wellie wanging/throwing game ○ Tennis keepie uppies ○ Netball shoot out ○ Cake stall ○ Guess the name • Raffle prize list – HH agreed to take on managing. All raffle prize details to be sent to HH. HH also to hold any vouchers given as prizes so kept safe in one place. Need list printed on night to mark off when drawn. <ul style="list-style-type: none"> ○ HW to email Whitehall ○ JS to contact Wadworths ○ Staff to do BBQ hamper again ○ FOSI to do outdoor games/sports hamper ○ Any other sports themed prizes welcome – cycle shop, ramp nation, coral cove ○ HP to ask Leisure Centre for vouchers <p>Raffle ticket prep – Thur 7th June, 10.30am Helpers – JS, CT, LG, HH</p> <p>Summer Fair Prep Night – 27th June, 6pm onwards @ school. All welcome.</p> <p>New Parents Evening – 12th June. HP & HH to attend to speak to new parents about FOSI.</p>	<p>HW</p> <p>LG</p> <p>LG</p> <p>SCW</p> <p>HH</p> <p>HW JS HF/CM ALL</p> <p>HP</p>
<p>GDPR (General Data Protection Regulations)</p>	<ul style="list-style-type: none"> • From 25th May new legislation kicks in. • LG to speak to Emma in office to ensure in line with school approach. • Email will come around to all FOSI members to confirm happy for details to be kept on file by FOSI for purpose of informing about upcoming events/meetings etc. • Need to be aware of holding personal data for future activities – need to be destroyed appropriately when no longer needed and may need to add tick box to reply slips. LG to confirm. 	<p>HP/LG</p>
<p>Next Meeting</p>	<p>Monday 4th June @ 7.30pm, The Bear Hotel, Front Bar.</p>	