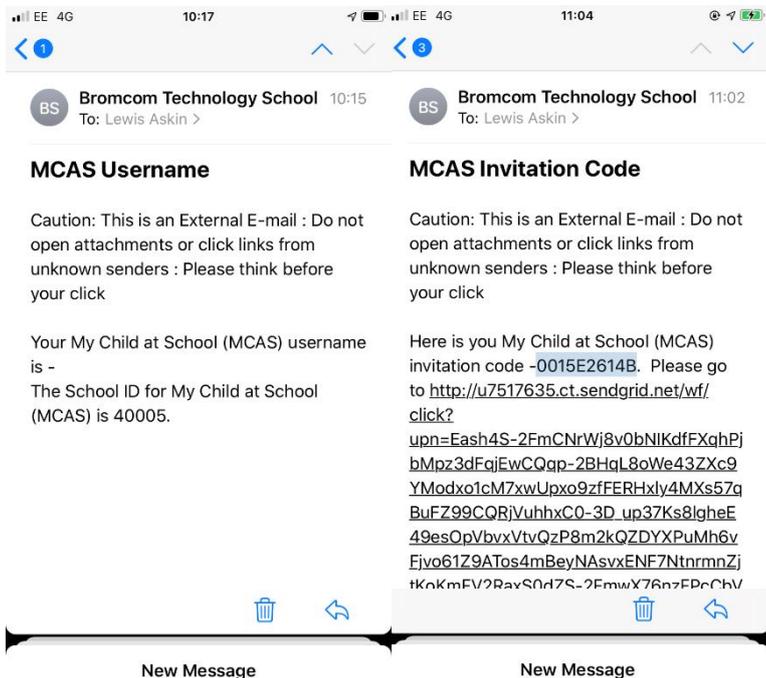


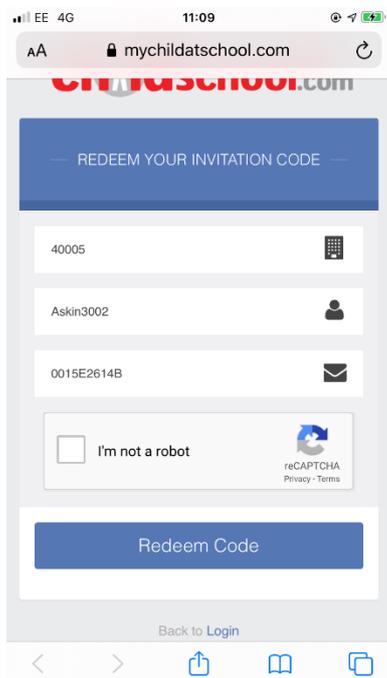
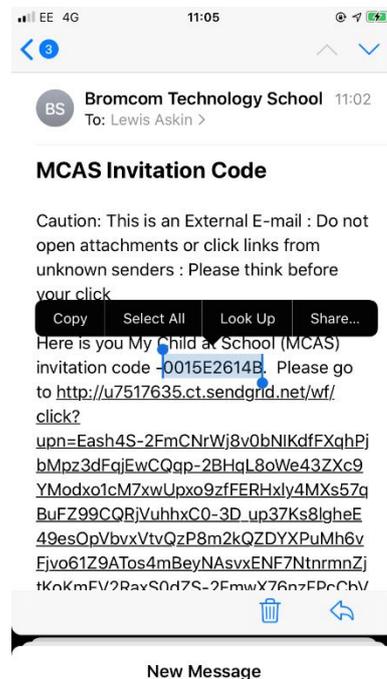
MyChildAtSchool Setup - iOS

Setting up your MCAS account

1. You will receive two emails from school. One will contain your **username** and the **school ID** and the other will contain your **MCAS Invitation Code** and a **link** to redeem the code. Please make a note of the **School ID** and your **Username**.

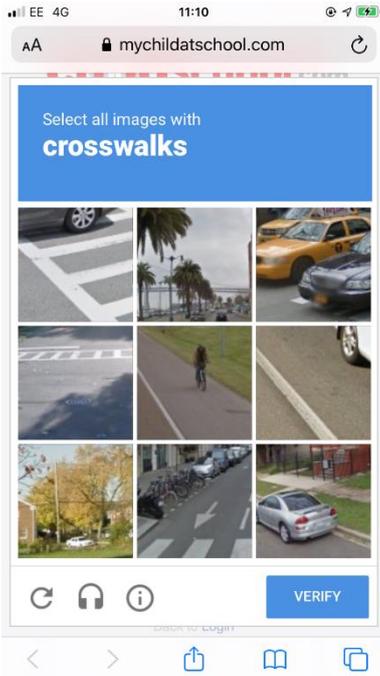


2. Open the **MCAS Invitation Code** email and copy the **Invitation Code**.
3. Select the link in the email (this is the text that is underlined)

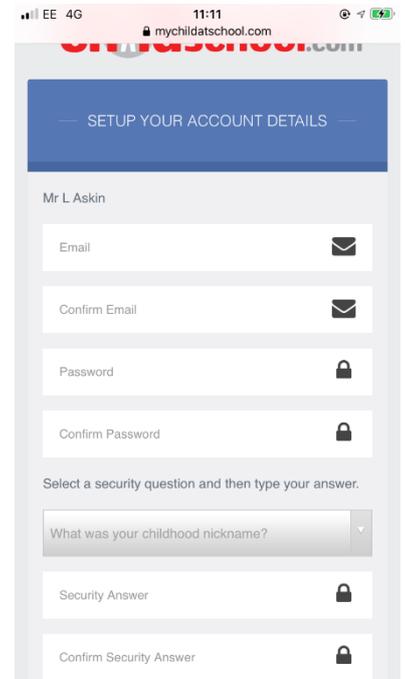


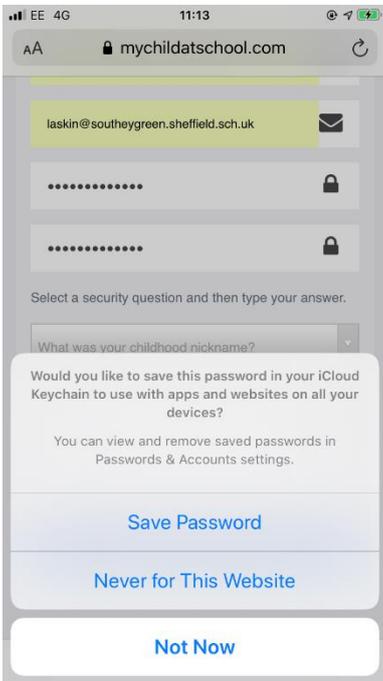
4. The link will then load the **My Child at School** webpage
5. Enter the **School ID**, your **Username** and paste the **Invitation Code** in the last box

6. Tick **I'm not a robot**, you may be asked a question to confirm this



7. Once you have confirmed that you are not a robot, select **Redeem Code**
8. You will then be asked to enter your email address, choose a password (your mobile device may ask you if you want to choose your own password or give you a password, this is up to you what you choose) and select a security question and answer. Now select **Save Account Details**
 - a. Your password must be 8 characters or more, have a upper and lowercase letter, a number and a special character such as a *



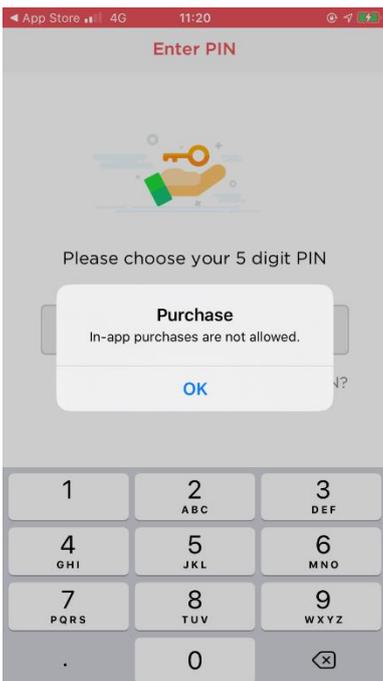
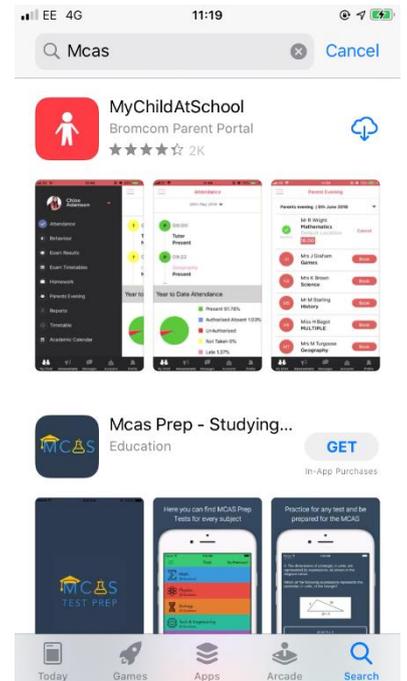


9. It is up to you what you select on the below screen

Downloading and logging into the app



1. Open the **App Store** app on your devices menu
2. Select **Search** in the bottom right hand corner
3. Search **MCAS**
4. Download the **MyChildAtSchool** app
5. Select **Open**

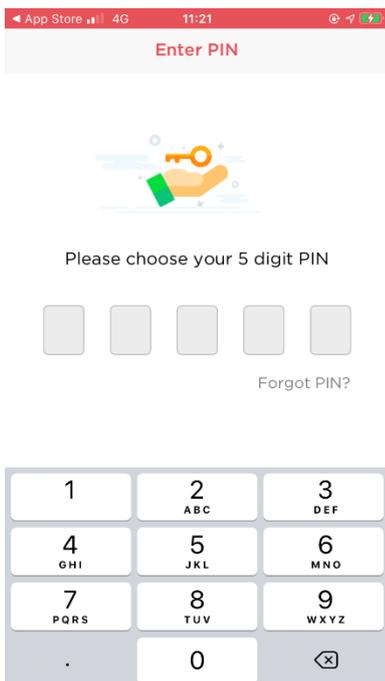


6. Select **OK** on the **In-app purchases are not allowed** box if it pops up

7. Select **Allow** on the notifications box, this allows the school to send a notification to your phone when a message is sent via the app



8. Choose a 5 digit pin and confirm it



9. You then have the option to use your fingerprint to login if this is setup on your mobile device, if you would like to enable the biometrics please select **Yes** on the message when it is displayed.
10. Scan your fingerprint
11. Enter the **School ID**, your **Username** and your **Password** then select **Add**

12. You will now see your child(s) information