SCHEME OF DELEGATION

Policy Approved: October 2025
Policy Renewal: October 2026

Reviewed by the SLT TRUST Board

“The Trustees of the Southport Learning Trust are committed to safeguarding and promoting the welfare of children and young people at every opportunity and expect all staff and volunteers to share this commitment”

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Other documentation that supports the Scheme of Delegation.

- This Scheme of Delegation defines key roles and authority levels but does not replicate the content of the operational policies.
- The finance manual and supporting policies must be complied with for all finance aspects.
- Any conflicts between this scheme of delegation and the policies must be raised as an issue, and for a decision to be made.
- Academy Trust Handbook

Trust-Wide plans

- Some areas would benefit from stronger Trust-wide planning. As these functions develop, this Scheme of Delegation will change.

Terminology

- CEO is the overall head of the trust. There are various functions embedded in this role such as Accounting Officer for the Trust. This may be a delegated function to Executive Director/CFO or Trust Director of Education.
- TRUST may be the full board, or it may be delegated to a subcommittee. For most users of this document, the limitations below the Trust are for critical information purposes only.
- The Headteacher
- Local Governing Body refers to the school LGB.
- The Trust Committees – This will refer to the Trust Audit and Risk Committee, Trust Resources Committee for Finance, HR and Estates, Trust Central Team Committee and Trust Standards and Curriculum Committee.

1. CATEGORISATION OF DUTIES

KEY		
A[1]	Accountable (and approver)	Priority One - One person or group should be accountable for each task or decision, with the authority to delegate work to those responsible.
A[2]	Accountable (and approver)	Priority Two - One person or group should be accountable for each task or decision, with the authority to delegate work to those responsible.
A[3]	Accountable (and approver)	Priority Three - - One person or group should be accountable for each task or decision, with the authority to delegate work to those responsible.
R[1]	Responsible	Priority One - Carries out the task to ensure successful delivery. Actively involved in completing the work. Responsibility can be shared among individuals or teams.
R[2]	Responsible	Priority Two - Carries out the task to ensure successful delivery. Actively involved in completing the work. Responsibility can be shared among individuals or teams.
R[3]	Responsible	Priority Three -Carries out the task to ensure successful delivery. Actively involved in completing the work. Responsibility can be shared among individuals or teams.
C	Consulted	Should be consulted before decisions are made. Communication is collaborative—these individuals are key stakeholders or possess essential expertise.
I	Informed	Should be formally informed of decisions and actions approved by the Trust Board for purposes of accountability and to ensure compliance with legal and regulatory requirements.

2. PEOPLE (P)

P	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
P1	CEO Recruitment						
1	To appoint the new CEO and establish the recruitment process					A, R	C
P2	Headteacher Recruitment						
1	To set out and agree with HR the requirements of the recruitment process for the position		A[1], R, C	A[1], R		A[2]	
2	To lead and appoint in the recruitment process as per the Recruitment and Selection Policy.		A[1], R,	A[1], R		A[2]	
P3	Employee Recruitment						
1	To notify the CEO/ LGB Chair of Governors / Chair of Trustees of a vacancy and to gain approval for the right to recruit.	R		A		I	

P	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
2	To give approval for a formal appointment made within a school to be made as per the Recruitment and Selection Policy.	A[1], R	A[2], C	I			
3	To give approval for a formal appointment made within the Trust Central Team to be made as per the Recruitment and Selection Policy.			A[1], R		A[2], C	I
P4	**CEO Appraisal and Salary Review**						
1	Is responsible for CEO appraisal and salary review, ensuring to remain in budget.				A, R	C, I	I
2	To ensure a representative of the appraisal committee, of at least three Trustees is involved in the CEO appraisal and any review of salary. The review must be documented to authorise salary change through payroll provider.				A, R	C, I	I
P5	**Headteacher Appraisal and Salary Review**						
1	To ensure compliance with the Trust Pay Policy, which complies with the School Teacher's Pay and Conditions, the Green Book and the National Joint Council pay scales.		A, R	A, R		I	
2	To conduct the Headteacher's performance appraisal and salary review, and to provide the necessary reports.		A, R	A, R		I	
P6	**Employee Appraisal and Salary Review**						
1	To be responsible for leading the appraisal and salary review process for school staff and to recommend salary reviews for approval in line with the Trust Pay Policy and Appraisal Policy.	A, R	C, I				
2	To be responsible for leading the appraisal and salary review process for Trust Central Team staff and to recommend salary reviews for approval in line with the Trust Pay Policy and Appraisal Policy.			A, R	C, I	I	
3	To ratify decisions made within the appraisal process and salary review adjustments.	R	A	C, I	I	I	
P7	**Terms of Employment**						
1	To approve any proposals made with regards to terms of employment once the required checks have been completed with regards to the Flexible Working Policy.	R	C, I	A			

P	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
2	To seek approval for proposals outside of current policies and terms and conditions.	R	C, I	A			
3	To consider and approve proposed changes to contractual terms and conditions for all Trust employees.	C	I	R	C	A	I
P8	**Reductions in staffing and revisions to staffing structures**						
1	To notify if staffing reductions or adjustments are required.	R	C, I	A	C, I	I	
2	To recommend and propose a revised staffing structure.	R	C, I	A	C, I	I	
3	To approve redundancy plans and settlements and for necessary considerations to be made in line with policy.	C	C, I	R		A	I
4	To manage the redundancy plan and settlements with relevant support and guidance in line with policy.	R	C, I	A		C, I	I
P9	**Disciplinary and Grievance including allegation of gross misconduct – CEO**						
1	To conduct proceedings as part of Disciplinary and Appeal Hearings and made decision on sanction including dismissal.					A, R	C, I
P10	**Disciplinary and Grievance including allegation of gross misconduct - Headteacher**						
1	To conduct proceedings as part of Disciplinary and Appeal Hearings and made decision on sanction including dismissal.		R	A		C, I	I
2	Ratification for the outcome of the Disciplinary process is obtained prior to formal notification.		R	A[1]		A[2]	I
P11	**Disciplinary and Grievance including allegation of gross misconduct - All Other Employees**						
1	To conduct proceedings as part of Disciplinary and Appeal Hearings and made decision on sanction including dismissal.	A, R	R, C	I			
2	Ratification for the outcome of the Disciplinary process is obtained prior to formal notification.	A, R	R, C	I			
P12	**Capability Proceedings - CEO**						
1	To manage the process following the appraisal and capability procedures.					A, R	C, I

P	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
P13	**Capability Proceedings - Headteacher**						
1	To manage the process following the appraisal and capability procedures.		R	A[1]		A[2]	I
P14	**Capability Proceedings – All Other Employees**						
1	To manage the process following the appraisal and capability procedures.	A, R	R, C	I		I	
P15	**Probationary Period Procedure - CEO**						
1	To manage, review and decide on the probationary period and any appeal against termination.					A, R	C, I
P16	**Probationary Period Procedure – Headteacher**						
1	To process appeals against termination through a panel compromising of an LGB Governor from the school or within the Trust, a Trustee and chaired by the CEO.		R	A[1], R		A[2]	I
2	To terminate employment if the probation period has not been completed satisfactorily.		R	A[1], R		A[2]	I
P17	**Probationary Period Procedure – All Other Employees**						
1	In schools - To follow the probationary period procedure for all staff and confirm their post upon successful completion or termination if not satisfactorily completed.	A, R		I			
2	Trust Central Team - To follow the probationary period procedure for all staff and confirm their post upon successful completion or termination if not satisfactorily completed.			A, R		I	
3	To process any appeals against termination through a panel including school Governors/ Trustees.			A, R		C, I	
4	To formally ratify any decisions for dismissal.						
P18	**Well-Being**						
1	Overseeing the wellbeing, work load and working conditions of the CEO.					A, R	I
2	Overseeing the wellbeing, work load and working conditions of the Headteacher.		A	R	C	I	
3	Overseeing the wellbeing, work load and working conditions of the Trust Central Team.			A, R	C	I	

P	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
4	Overseeing the wellbeing, work load and working conditions of the School Staff.	R	C	I		A	

Policies Relevant to this section include;

- Recruitment and Selection Policy
- Pay Policy
- Disciplinary Policy
- Grievance Policy
- Capability Policy
- Attendance Policy
- Appraisal Policy
- Staffing Adjustments Policy
- Flexible Working Policy
- Work-Life Balance Policy

3. FINANCE (F)

F	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
F1	**Setting Budget**						
1	Ensure school budget is achievable and ensures value for money and complies with the below KPI's and ICFP (Integrated Curriculum Financial Plan) KPI: Total staff costs as a proportion of total revenue income • 2026-2027 – 78% • 2027 – 2028 – 76%		A[1]	A[2]	C	C	
2	Review and approve the consolidated budget and financial plan before final submission to the DfE.			R	C	A	I
F2	**Performance against the budget including forecasting**						
1	To review regular reports on progress against school budget and forecasts, explore variances to identify and implement the agreed corrective actions.	A, R	C	C	I	I	
2	To review regular reports on progress against Trust budget and forecasts, explore variances to identify and implement the agreed corrective actions.			A, R	C	I	
F3	**Purchase Orders – within budget**						
1	To authorise and approve purchase orders within budget to the value of £10,000 for Primary and Special Schools.	A, R					
2	To authorise and approve purchase orders within budget to the value of £30,000 for Secondary Schools	A, R					
3	To authorise and approve purchase orders within budget over the value of £10,000 for Primary and Special Schools.			A, R			
4	To authorise and approve purchase orders within budget over the value of £30,000 for Secondary Schools			A, R			
5	To authorise and approve purchase orders within budget to the value of £30,000 for the Trust Central Team			A, R			
F4	**Procurement (Revenue and Capital)**						
1	Tenders should comply with the Procurement Policy.	A[1], R		A[1], R			

2	Responsible for overseeing all tendering exercises completed as a Trust over £50,000.	C	I	A, R	I	I	
F	**Function**	**Headteacher**	**Local Governing Body**	**CEO / Accounting Officer**	**Trust Committee**	**Trust Board**	**Members**
3	Approval of projects for tender	C	C	A[1], R	C	A[2]	
4	Appoint successful contractor.	C	C	A[1], R	C	A[2]	
F5	**Bad Debts**						
1	To authorise and write off bad debt over the value to £1,000 per year.	A, R					
2	To authorise and approve the write off of bad debt over the value of £1000 - £10,000 per year.	C	I	A, R	C	I	
3	To authorise and approve the write off of bad debt over £10,000 to £45,000 per year.	I	I	R	C	A	I
4	To authorise and approve the write off of bad debt over £45,000 per year. (debt above £45,000 requires Secretary of State Approval)					A, R	I
F6	**Capital SCA Expenditure**						
1	Identify Capital Projects in line with the Good Estates Management Guidance for Schools (GEMS).	C	C	A, R		I	
2	Approve Capital SCA expenditure.	I	I	R		A	
3	Emergency SAR approval over £50,000 based on criteria.	I	I	A, R		I	
F7	**Internal Audit**						
1	Responsible for providing information and assistance in relation to internal auditing.	A[1], R[1]		A[2], R[2]			
2	Approval of Internal Audit Plan			R	C	A	
3	Monitoring and implementing the internal audit.			A, R	C	I	
F8	**Statutory Audit**						
1	Responsible for co-ordination of the statutory account's information, including direct liaison with the auditors.			A, R			
2	To publish the statutory accounts.			A, R			
3	Responsible for scrutinising and approving the statutory accounts.					A, R	
4	To receive the statutory accounts to provide independent insight.			R	C	A	C
5	To appoint statutory auditors.			R	C	A	C
F9	**Disposal of assets**						

1	Can approve the disposals of assets up to a net book value of £5000.	R	I	A	I	I	
F	**Function**	**Headteacher**	**Local Governing Body**	**CEO / Accounting Officer**	**Trust Committee**	**Trust Board**	**Members**
2	To approve the asset disposals between the net book value of £5,000 to £20,000.	R	C	A[1]	C	A[2]	I
3	To approve the disposal of assets with a net book value greater than £20,000. For assets part of a capital grant and exceeding £20,000, the DfE will not be notified to approve the disposal. This includes freehold land and buildings.	R	C	A[1]	C	A[2]	I
F10	**Budget Overspend**						
1	Transfer budget between cost centres within the school budget with a cumulative value of £10,000.	A, R	I				
2	Transfer budget between cost centres within the school budget with a cumulative value over £10,000.	R	C	A		I	
3	To approve and authorise budget adjustments, which has a negative impact on in-year surplus / deficit up to a cumulative value of £10,000.	R	A	C		I	
4	To approve and authorise budget adjustments, which has a negative impact on in-year surplus / deficit up to a cumulative value over £10,000.	R	A[2]	A[1]		A3	

Policies Relevant to this section include;

- Procurement Policy
- Charges and Remissions Policy
- Investments Policy
- Anti-Fraud Policy
- Modern Slavery Policy
- Trust Financial Manual

4. GOVERNANCE

G	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
G1	Governance Framework: People						
1	To appoint and remove Member Trustees as per the Articles of Association.			C, I		R	A
2	To appoint and remove Co-Opted Trustees as per the Articles of Association.			C, I		A, R	
3	To appoint and remove Members as per the Articles of Association			I		C	A, R
4	To elect Chair and Vice Chair(s) of Trust Board at the first Board meeting of the academic year					A, R	
5	To elect Chair and Vice Chair of Trust Committees at the first meeting of each committee of the academic year				A, R	I	
6	To elect LGB Chair of Governors and Vice Chair(s) at the first meeting of the academic year				A, R	I	
7	To appoint Governors as per the constitution of an LGB. Co-opted to be appointed by the LGB and Parent Governors following a parent election.	C	A, R			I	
8	To review all Link Governance roles and responsibilities at LGB level.	C	A, R			I	
9	To review all Link Trustee roles and responsibilities at Trust Level.					A, R	I
10	To make amendments to the Articles of Association			C		R	A
G2	Governance Framework: Systems and Structures						
1	To ensure LGB Governance Arrangements are published on school website.	R	A				
2	To ensure Trust Governance Arrangements are published on Trust website.			R		A	
3	To review annual reports on the performance of the Trust			R	C	A	I
4	To conduct an annual self-review for effectiveness and skill set.			C		A, R	I
5	To review annual reports and accounts and to monitor compliance and the demonstration of value for money.			C	R	A	I
6	To review annual set of accounts prior to submission to DfE and Companies House.			C	R	A	I

G	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
7	To review and submit the annual statement of Trustees to Companies House			A, R		I	
8	To monitor and ensure compliance for the annual completion of the register of Business Interests at all levels of Governance (LGB – Trustees – Members) and Senior Leaders within schools and to ensure that information is visible on school / Trust website.			R	C	A	I
9	To determine and approve the Scheme of Delegation annually.			R	C	A	I
10	To determine the policy review process and schedule			R	C	A	I
11	To monitor and ensure all relevant Companies House filings have been actioned for compliance.			R	C	A	I
G3	**Strategy**						
1	Determine Trust wide policies which reflect the Trust's ethos and values and ensuring that statutory obligations are met.	I	I	R	C	A	
2	To approve school policies prior to implementation within a school.	R	A	C			
3	To approve policies prior to implementation across the Trust.	I	I	R	C	A	
4	To manage, monitor and review the risk register.			A	R	C	I
5	To ensure and promote engagement with Trust stakeholders.			R	C	A	I
6	To determine and approve the Trust's vision statement, strategy and key priorities.			R	C	A	I
7	To determine and approve a school's vision statement, strategy and key priorities.	R	C	A		I	
G4	**Accountability**						
1	To ensure compliance in all areas within the Trust including safeguarding, Health and Safety and Employment and to agree audit and reporting arrangements.			R	C	A	I
2	To monitor the progress of key priorities within a school and agree the reporting arrangements for monitoring.	R	C	A		I	
3	To conduct the performance management of the Headteacher through the Chair of Governors and Trust Executives.		R	A		C	I
4	To conduct the performance management of the Trust CEO through a Trust pay committee led by the Chair of Trustees.				R	A	I

G	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
5	To consider and implement Headteacher pay award following successful performance management (if applicable).		R	A	C	I	
6	To consider and implement CEO pay award following successful performance management (if applicable).				R	A	I
G5	**Financial Duties**						
1	To appoint external auditors annually.			R	C	A	I
2	To review and challenge the annual audit and accounts prior to DfE submission.			R	C	A	I
3	To establish, monitor and review the Scheme of Delegation for functionality and compliance.			R	C	A	I
4	To review, monitor and agree staff appraisals and pay progressions.	C	I	R	C	A	
5	To monitor and ensure benchmarking is robust and value for money.			R	C	A	
6	To monitor and agree on the reported budget for the school.	C		R	C	A	I
7	To monitor and agree on the reported budget for the Trust.			R	C	A	I

Policies relevant to this section include;

Academies Handbook

5. Operations (O)

O	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
O1	**Safeguarding**						
1	To ensure that a Designated Safeguarding Lead and Deputy have been appointed.	A, R	C	I			
2	To appoint a Safeguarding Link Governor and ensure they are trained within the role.	C	A, R			I	
3	To ensure allegations are reported to the relevant groups, which include the school LGB Chair, the Link Governor, CEO and Trust Safeguarding Lead.	A, R	C	I			
4	To liaise with Safeguarding Leads regarding Safeguarding Trustee.	R	A	C		I	
5	To ensure compliance and monitoring of Safeguarding regulations is actively being carried out in the school.	A[1], R	A[2], C	A[3], I		I	
6	To report on any Safeguarding allegations raised in respect of any employee.	A, R	C	I			
7	To support and work in collaboration with the Trust Safeguarding Lead to ensure compliance to all safeguarding procedures.	R	A[1]	C		I	
8	To ensure Safeguarding Policies are implemented and Safeguarding Arrangements are fully embedded within the school's ethos and reflected in the school's day to day safeguarding practices.	A[1], R	A[2], C	A[3], I			
9	To appoint a Link Trustee who will assess and provide assurance on Safeguarding Trust-Wide.	C[1]	C[2]	R[2]		A, R[1]	I
O2	**School Improvement Plan - SIP (including curriculum and standards)**						
1	To support schools in costing the improvement plan and include the approved expenditure is built into Budget Forecasts.	R	C	A		I	
2	To develop, cost and share the school SIP with accountable parties.	A, R	I	C			
3	To approve and monitor the implemented SIP for a school	A, R	C	I			
4	To challenge and alter the SIP to support rapid improvement.	A, R	C	C, I			
5	To support with the implementation of the school SIP.	A, R	I	C			

O	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
6	To review any radical curriculum changes and make recommendations.	A, R	C	C			
O3	**School Hours**						
1	To seek approval for suggested changes to the timing of the school hours.	A, R	C	I			
2	To seek approval for recommended changes to timings of the school day.	A, R	C	I			
3	To ratify the setting of the opening and closing times for schools and take views of all stakeholders into consideration.	A, R	C	I			
O4	**Term Times**						
1	To seek approval for suggested term time dates for an academic year.	A, R	C	C			
2	To ratify the term dates for schools within the Trust and take the views of all stakeholders into consideration.	A, R	C	I			
O5	**Creating and Amending Policies**						
1	To have a functioning Finance manual for Trust-wide use.			A, R	C	I	
2	To implement all relevant and statutory school policies with consultation with Executives.	A, R	C	C			
3	To ratify and approve all school policies.	R	A	I			
4	To implement all relevant and statutory Trust policies with consultation with Trustees.	I	I	R	C	A	
5	To ratify and approve all Trust policies.	I	I	R	C	A	
6	To consult with Trade Union Representatives on staff policies in compliance with the Trust Union Recognition Agreement.	I	I	R	C	A	
O6	**Implementation of Policies**						
1	To monitor compliance of the Trust Financial Handbook and ensure compliance with the Academy Trust Handbook.	I		R	C	A	
2	To ensure the implementation of all policies within a school.	A[1], R	A[2], C	I			
3	To ensure the implementation of all policies across the Trust.	C	I	R	C	A	
4	To monitor the compliance and effectiveness of Trust-wide policies and audit the compliance of others.	C	I	A, R		I	

O	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
O7	**Premises Maintenance Programme**						
1	To produce a Strategic Estates Management Plan spanning over five years. The plan will cover all aspects of the current and future TRUST estate, reflect current condition and demonstrate consideration for affordability and value for money. This will be reviewed annually.	C	I	A, R	C	I	
2	To produce a Premises Maintenance Plan in collaboration with the Trust Estates Manager to ensure school requirements are met.	I	I	A, R	C	I	
3	To approve and scrutinise the established Premises Maintenance Plan for effectiveness, value for money and monitoring implementation.	A^2, R	C	A^1	C	I	
4	To scrutinise and review reports to reflect the activities undertaken and to demonstrate value for money.	A1, R	C	A^2	C	I	
5	To scrutinise and review premises reports that reflect the activities undertaken within the Trust and demonstrate value for money.	C		A, R	C	I	
O8	**Health and Safety**						
1	To ensure that that Health and Safety is incorporated into the Strategic Estates Management Plan.	A, R	C	C		I	
2	To ensure that Trust-wide training is instigated as part of the Strategic Estates Management Plan.	R	C	A		I	
3	To develop a Health and Safety culture throughout their organisation and ensure that all staff are trained and aware of their responsibilities.	A, R	C, I	I			
4	To report to the LGB on any Health and Safety Incidents and informed of the plans to address risks.	A, R	C, I				
5	To monitor and review the effectiveness of the Health and Safety procedures.	A, R	C	I			
6	To ensure that Health and Safety policies are implemented Trust-wide and that arrangements are embedded within the school's ethos and reflected in the school's day to day practices.	C	I	A, R	C	I	

Policies relevant to this section include;

- Health and Safety Policy (Trust and School policies)
- Child Protection and Safeguarding Policy (induvial per school)

6. Miscellaneous (M)

M	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
M1	**Legal Claims**						
1	To arrange legal advice if required and to have Executive Director support in all instances.	R	C	A		I	
2	To inform of any actual claims, potential claims or proceedings and act on instructions received by Executives.	R	C	A		I	
3	To take appropriate legal advice and action and direct as appropriate in line with guidance. Trustees to be informed and act on instructions and guidance received.	R	C	A	C	I	
M2	**Partnering arrangements relating to significant Joint Ventures with shared risk (also use F14 or M4)**						
1	To notify and discuss with Executives of any proposals to enter, renew, amend or terminate any partnering arrangements.	R	C	A		I	
2	To make the decision on whether to enter, renew, amend or terminate any partnering arrangements.	R	C	A		I	
3	To ensure school partnerships comply with Trust Strategy.	R	C	A		I	
4	To approve any new partnering arrangements.	R	C	A		I	
5	To develop the Trust's strategy on partnerships.	C	I	A, R	C	I	
M3	**Expansion of facilities**						
1	To advise on compliance with all statutory requirements.	R	C	A	C	I	
2	To notify and discuss proposals to expand existing facilities and establish a business case for the expansion proposal through consultation.	R1	C	A, R2		I	
3	To develop a school strategy on the use of existing facilities and any plans for expansion.	A, R	C	C		I	
4	To scrutinise proposals made and ensure compliance with strategy.	A, R	C	C		I	
5	To assess the viability of any proposals prior to the development of the business case and develop a strategy.	A1, R1	CC	A1,R2		I	
6	To review all business cases. Acquisition freehold land and buildings require the approval of the DfE.	C	I	A, R	C	I	

M	Function	Headteacher	Local Governing Body	CEO / Accounting Officer	Trust Committee	Trust Board	Members
M4	**Other Major Decisions**						
1	To notify and discuss with Executives of any major proposals and inform the LGB. Information needs to be made available to progress with the proposal.	A, R	C	C		I	
2	To scrutinise the proposal for alignment to strategy, affordability and value for money.	A, R	C	C		I	
3	To assess the viability of any proposal put forward and made recommendations to Trustees.	C	I	A, R	C	I	
4	To be responsible for approving any major proposal.	C	I	A[1], R	C	A[2]	

Policies relevant to this section include;