



## Spa School Camberwell SEN Information Report

### What is the school SEN Information Report?

Information about how we support people with special educational needs and disabilities (SEND) throughout their time with us can be found on our website. Our Local Offer describes how we support the children on to the next stage of their education. Our SEN policy and Education Brief explains our provision in detail.

Spa School Camberwell works in partnership with Southwark Local Authority (LA) and other schools in the area in order to share our resources and expertise. Southwark LA's local offer can be found at

[www.localoffer.southwark.gov.uk](http://www.localoffer.southwark.gov.uk)

Their local offer sets out information about the specialist services, schools, colleges and organisations that can provide support for families of children and young people with SEND. It explains procedures for requesting an assessment for an Education Health and Care Plan (EHCP). You will also find information about:

- Where to go for advice and guidance on SEN and Disability matters
- Arrangements for resolving disagreements and mediation.

### Why do we have the SEN Information Report?

The purpose of Spa School's SEN information Report is to inform parents and carers about:

- how we welcome pupils with special educational needs and disabilities
- how we support them in all aspects of school life and remove barriers to achievement
- how we work in close partnership with parents/carers and children
- how we make effective provision for all of our children with special educational needs and disabilities

We will keep this under review by asking parents and children what is working well and what they want to improve. The next review date for our SEN Information Report is July 2021.

### What kind of a school is Spa Camberwell School?

Spa Camberwell is a special school in the London Borough of Southwark for pupils aged 5 to 16 with autism and associated learning difficulties. The academy is part of the Spa Education Trust.

We are very proud of our school and its atmosphere which is positive and purposeful. There are high expectations for our pupils to achieve their full academic, creative and personal potential. We see our job as bringing out the best in every pupil.

Spa Camberwell:

- Has a positive learning environment where children develop new skills and learn how to apply them in a concrete and meaningful way
- Encourages, supports and challenges all pupils to achieve their full potential
- Embraces individual needs and promotes their self esteem
- Develops and supports children to be healthier and more able to understand their own personal difficulties and challenges
- Provides a caring, safe and secure environment where children are taught to understand their own place in their wider community and to overcome their own physical difficulties to ensure personal, individual success
- Promotes proactive working partnerships with parents, carers and external agencies and offers an integrated team working approach with NHS colleagues (Occupational Therapy, Speech and Language Therapy, Nursing, CAMHS), based at or operating from the school
- Works in a multi-disciplinary way to attend to the holistic needs of our young people and to support our children's families

- Teaches pupils to communicate effectively and to be independent and be able to make good choices
- Utilises the community to enhance the learning curriculum and to support pupils to practice and extend their social skills
- Develops pupils self-esteem, confidence and independence in preparation for their challenges ahead in adult life

Parents are always welcome to visit the school, to see the facilities, to meet staff and to see how our pupils thrive in our rich educational environment. We offer a specialised learning environment with a range of specialist rooms and areas to further support the SEN requirements of our young people. The excellent facilities at Spa are designed to provide the right balance of security and challenge for our pupils. Specialist learning spaces include the science lab, food technology classroom, art room, music rooms, library, drama studios and sensory rooms. We also have a lovely outdoor environment in which to relax and play. We have separate playground spaces for primary and secondary pupils.

Our pupils have a range of Special Educational Needs (SEN) and each pupil has an Education, Health, and Care Plan (EHCP).

The school will open with 42 pupils in September 2020 and will grow to a maximum capacity of 120 pupils by 20204.

### Our Vision

Spa School provides excellent education and opportunities for young people with autism.

Our pupils:

- are happy, safe and healthy
- develop communication skills and independence while learning and achieving
- are ready for the future.

### How we work with other schools

We are a learning community and work with other schools and organisations to make sure that our knowledge, expertise and skills on autism are up to date. We also share and discuss what is considered to be best practice with other schools in teaching children with autism.

### Communicating the SEN Information Report

If you wish to find out more information about SEN, we will arrange for the Headteacher to meet you and answer your questions; please let us know if you require an interpreter.

For information about how Southwark LA can support you or your child please visit their website:

[www.localoffer.southwark.gov.uk](http://www.localoffer.southwark.gov.uk)

Who do you contact for more information?

- Headteacher: Steph Lea [slea@spa-education.org](mailto:slea@spa-education.org)
- Primary Assistant Headteacher [tmelbourne@spa-education.org](mailto:tmelbourne@spa-education.org)
- Key Stage 3 Assistant Head: Rian Ehlers [rehlers@spa-education.org](mailto:rehlers@spa-education.org)
- Finance Manager: Alan Burrows [aburrows@spa-education.org](mailto:aburrows@spa-education.org)
- Chair of Trustees: Bridget Gilchrist [belgilchrist@spa-education.org](mailto:belgilchrist@spa-education.org)

If you are unsure of who to contact regarding an issue or request, please email the office and they will direct your email to the correct person. You can email the office on [camberwelloffice@spa-education.org](mailto:camberwelloffice@spa-education.org)

The school telephone number for all queries or to speak to any of the staff is 020 3434 5210.

### Parent / Carer Questions

Please see below for answers to the following questions:

1. How does the education setting know if pupils need extra help and what should I do if I think my child may have special educational needs?

2. How will the education support my child?
3. How will the curriculum be matched to my child's needs?
4. How will both you and I know how my child is doing and how will you help me to support my child's learning?
5. What support will there be for my child's overall wellbeing?
6. What specialist services and expertise are available at or accessed by the education setting?
7. What training are the staff supporting pupils with SEND had or are having?
8. How will my child/young person be included in activities outside the classroom including school trips?
9. How accessible is the education setting?
10. How will the education setting prepare and support my child/ young person to join the setting, transfer to a new setting or the next stage of education and life?
11. How are the education setting's resources allocated and matched to children's/young people's special educational needs, and how is the decision made about what type and how much support my child will receive?
12. How are parents involved in the education setting? How can I be involved?
13. Who can I contact for further information?
14. What do I do if I have a complaint?

### 1. How does the education setting know if pupils need extra help and how does it ensure that it meets my child's special educational needs?

Every Pupil at Spa Camberwell has an Education, Health and Care Plan (EHCP). These plans detail the nature of any additional needs the pupil has and the support that is provided to support these needs. We work closely with other agencies in order to have a complete picture of a pupil's individual needs. These include the Educational Psychology Service, Child and Adolescent Mental Health Service (CAMHS), and Social Services.

All staff at Spa have specialist knowledge of autism and the environment and the approach to teaching and learning throughout the school reflects this. Some pupils will receive more visual support than others and some will have their own workstations in their classrooms. All of our pupils have autism and a degree of learning difficulty. Pupils may also have additional special educational needs and, depending on what these are, we will provide appropriate specialist support. This includes occupational therapy and speech and language therapy. All pupils have personalised targets and Assistant Heads meet with teachers each term to review the progress that pupils have made.

### 2. How will the education support my child?

Pupils are taught within small class groups with a high ratio of staff. Classes have between 6 and 9 pupils (the average is 7.4) and there are 2 to 4 Teaching Assistants supporting each class in addition to the teacher. People with autism face challenges with communicating and understanding others so developing pupils' communication skills is a key priority at Spa. We are able to provide a range of methods or tools for pupils including Makaton signing, symbol exchange, or 'speaking' devices such as iPads. Our Occupational Therapist and Speech and Language Therapists work alongside our teachers to address sensory and communication needs. We ensure a visually rich environment throughout the school with support where possible from symbols and pictures.

### 3. How will the curriculum be matched to my child's needs?

We teach the National Curriculum with an emphasis on meeting the unique needs of each pupil. All lessons and activities are differentiated to maximise learning for every pupil. Pupils are grouped in classes with other pupils of a similar needs so that we can maximise the learning opportunities in each lesson. There is a richness of practical subjects that add to life skills. Pupils have a weekly timetabled Social Communication class which covers a range of strands from basic language and expression, through to safety issues, role-play and self-advocacy. Sex and Relationship Education (SRE) is tailored to address the needs of individual pupils.

### 4. How will both you and I know how my child is doing and how will you help me to support my child's learning?

We use a bespoke assessment system to record pupil progress in all aspects of the curriculum throughout the year. Each level of the curriculum is broken down into smaller pieces and we check that skills and knowledge can be demonstrated on different days (and often in different contexts) before we mark them as completed. The assessment system is updated weekly and there are half termly meetings with the teacher and an Assistant Head to look in detail at pupil progress and identify any instance of a pupil making insufficient progress. Teachers also set weekly targets for every pupil and the support staff are aware of these targets and support learning to achieve them. These targets are used to design each pupil's Personal Learning Plan. There are formal parents' evenings in the Autumn term and Summer term as well as the Annual Review where your child's progress is discussed. Pupils are encouraged to take reading books home and to read them with their parents. Every pupil has a home / school diary which can be used to exchange information.

#### 5. What support will there be for my child's overall health and wellbeing?

We provide good pastoral support and all pupils know who to go to with concerns. The management team have an open door policy for students, where they are welcome to come and speak to members of the SMT about concerns at any time.

The following practices are in place to support the health and well-being of our pupils:

- Fresh fruit is provided by to all pupils in all classes every day as a mid-morning snack
- Pupils who benefit from exercising at the start of each day are given the opportunity to do so.
- We have a year-round cooking curriculum, in which pupils are taught to prepare healthy meals
- Staff eat with the pupils at lunch time and encourage them to make appropriate choices and to eat salads and vegetables with their school dinner
- All pupils participate regularly in a range of physical activities. Pupils have at least two hours of PE each week
- In addition to PE our pupils do yoga and dance and can opt to do street dance or martial arts sessions
- Access to the sports and outdoor exercise machines encourage exercise at break time
- Our PSHE curriculum has a significant emphasis on healthy lifestyles

We have half-termly School Council meetings with an elected representative from each class. The student representatives come to the School Council meeting with a list of suggestions that arises from class discussion. Pupils can also make their views known through the Annual Pupil Survey and their contribution to Annual Review / EHCP meetings.

#### 6. What specialist services and expertise are available at or accessed by the education setting?

The following professional support is available to pupils at Spa School:

- Speech and Language Therapists
- Occupational Therapist
- Dance and Movement Therapists
- School Nurse

We also have access to the following services when required:

- Educational Psychology Service
- Child and Adolescent Mental Health Service
- Family Early Help
- Social Services

#### 7. What training are the staff supporting pupils with SEND had or are having?

We invest heavily (both time and resources) in professional development at Spa to ensure that staff maintain a high level of expertise. This training includes:

- Induction training in autism, communication, behaviour and best practice for all staff over a number of weeks when they start
- New teachers meet at least weekly with their Assistant Head for mentoring
- All teachers receive on-going coaching to improve their teaching practice
- Staff training every Monday after school
- External courses so that staff remain up to date with recent autism research

- Annual training in safeguarding
- We have three Team Teach trainers across the Trust and all of the staff initially receive two full days training in Team Teach techniques for safe physical intervention followed by one day refresher every year
- Training about epilepsy, allergies, asthma and the use of epi-pens

#### 8. How will my child/young person be included in activities outside the classroom including school trips?

The school has an excellent enrichment programme which nurtures individual talents such as yoga, street dance, martial arts, cooking. Our enrichment programme will grow over time as we develop partnerships with the broader community.

We have access to the Trist mini-buses to facilitate community visits. Pupils will also be offered the opportunity to go on residential trips in the future.

#### 9. How accessible is the education setting?

We ensure that no pupil is restricted from a fully education at Spa because of issues around access. Our entire site is fully accessible.

#### 10. How will the education setting prepare and support my child/ young person to join the setting, transfer to a new setting or the next stage of education and life?

Spa does a lot of work to prepare pupils to take their next steps in life. We aim to give pupils what they will need on their journey. We focus on practical things such as shopping, cooking, gardening and transport. We will work closely with parents to ensure that transitions from Spa are successful and sustainable.

Our Assistant Heads are responsible for transitions from Spa and will support parents in identifying the right provision for their children.

#### 11. How are the education setting's resources allocated and matched to children's/young people's special educational needs, and how is the decision made about what type and how much support my child will receive?

Spa School is an academy. We receive around £29,000 per pupil. This money is used mostly for staffing, but also to cover all other costs involved in running a school including building and capital costs. All pupils are taught in small classes with high staff to pupil ratios but many pupils receive additional support as and when they require it. This may be in the form of 1:1 staffing or special tuition. The decisions about class sizes, staff/ pupil ratios and additional support are taken by the Senior Management Team on a class by class or pupil by pupil basis and kept under constant review. We inform parents about the support their child is receiving and we report on the amount of support given in Annual Reports and in Annual Review / EHCP meetings.

#### 12. How are parents involved in the education setting? How can I be involved?

At Spa School we recognise the particular challenges faced by parents raising children with autism, and we aim to provide whatever practicable support we can. It is important that we work in close partnership with parents and families in the interests of our pupils.

The range of activities and services we can provide includes training for parents, support in accessing quality services for children, groups on particular issues such as health information or managing behaviour, and individual support for children and their parents through one to one work, or signposting to specialist services. We aim to provide a range of services that are responsive to the needs of individual families.

At Spa School we:

- work in partnership with parents and carers
- recognise, value and respect the uniqueness of each family and their differing needs
- work from a child-centred perspective
- provide autism-specific help and advice
- meet statutory expectations and policies regarding confidentiality
- provide a range of family support services which families can access at different times depending on need
- record, monitor and evaluate all the work we do so that we can learn from our experiences and improve future services
- draw on the expertise of a range of professionals in order to provide a holistic service

We recognise that:

- raising and caring for a child with autism can be particularly challenging
- parents and carers should be able to ask for help without feeling guilty or embarrassed or feeling that they have failed
- parents and carers know their children best
- supporting families will help us to support and teach the child

We support parents and families through:

- involving parents in decisions
- having good understanding of different cultures and religions
- keeping accurate and clear records which families have access to
- ensuring that we keep abreast of developments in the field of family support by
- enabling our staff to attend training courses and have access to relevant professional journals and other literature
- keep appointments and let families know if we need to reschedule
- liaise with other professionals when undertaking work with families where they have some involvement
- regular coffee mornings and other support groups
- the provision of a family centre in the school

### 13. Who can I contact for further information?

- Headteacher: Steph Lea [slea@spa-education.org](mailto:slea@spa-education.org)

All staff at Spa can be contacted on the main school telephone number: 020 3434 5210

### 14. What do I do if I have a complaint?

A copy of our complaints policy is found on our website. In the first instance, parents are encouraged to raise any concerns they have directly with their child's teacher, a member of the senior management team or the Headteacher. If they remain unhappy they should make a formal appointment to speak with the Headteacher. If the complainant is not satisfied, they must put their complaint in writing (using the complaint form found as part of the complaint policy within three calendar months of the incident. The complaint should be sent to the Headteacher of Chair of Trustees as appropriate. We will always work closely with parents and carers to resolve any issues. If a parent wishes to make a complaint about provision, the parent can ask for an emergency annual review.

### CONTACT DETAILS OF SUPPORT SERVICES FOR PARENTS

Southwark Local Offer (this describes services and activities in the area available to children and young people with SEN, and their parents)

[www.localoffer.southwark.gov](http://www.localoffer.southwark.gov)

**SIAS** (Southwark Information Advice and Support Team) previously known as Parent Partnership:

Website: [www.localoffer.southwark.gov.uk/information-advice-and-support](http://www.localoffer.southwark.gov.uk/information-advice-and-support)

E mail: [sias@southwark.gov.uk](mailto:sias@southwark.gov.uk)

Tel: 0207 525 3104

Contact a Family

Website: [www.cafamily.org.uk/southwark](http://www.cafamily.org.uk/southwark)

E mail: [southwark.office@cafamily.org.uk](mailto:southwark.office@cafamily.org.uk)

Tel: 020 7358 7799

### Parent Carer Council

Website: [www.southwarkpcc.org.uk](http://www.southwarkpcc.org.uk)

E mail: [info@southwarkpcc.org.uk](mailto:info@southwarkpcc.org.uk)

Tel: 0207 525 1106 or 07944 107019

**Southwark Carers**

Website: [www.southwarkcarers.org.uk](http://www.southwarkcarers.org.uk)

E mail: [info@southwarkcarers.org.uk](mailto:info@southwarkcarers.org.uk)

Tel: 020 7708 7799

They run the ADDitude Group - a group which is aimed at carers of children with autism and behavioural problems, featuring regular speakers and training sessions.

Runs second Wednesday of each month, 11.00 to 12.30. For details: Call Joseph on 020 7708 4497.

**Family Information Directory**

Website: <http://cypdirectory.southwark.gov.uk/>

E mail: [family.info@southwark.gov.uk](mailto:family.info@southwark.gov.uk)

Tel: 0800 013 0639