



Spa School Camberwell Admissions Policy

Spa Camberwell is a special school for pupils with autism aged 5-16.

For a child to be admitted, the school must be named, by a local authority, in the child's education health and care plan EHCP. Parents wishing their children to benefit from our provision should ask their local authority to name our school in their child's EHCP.

Pupils can be offered a place and start a placement at any time during the school year.

Places are offered following a consultation from the Local Authority. The local authority will consult the headteacher and local governing body and consider their comments very carefully before deciding to name the school on a child's EHCP. They will consult the school by sending a copy of the draft plan and any other relevant documents.

In cases where the school feels it cannot adequately meet that child's needs the school will not offer a place.

A local authority may refer a child to the school to be assessed for an EHCP plan or following a change in the child's circumstances for his or her needs to be assessed or reassessed. Any assessment should be completed within the 20 weeks set out in the [SEND code](#).

Children being assessed for an EHCP will be dual registered and return, full time, to their mainstream school if the LA decides not to issue an EHCP.

Secondary Transfer

Transition from the primary to the secondary departments will be considered on an individual basis as part of the annual review transition process. Where the school feels the curriculum and provision may no longer be suitable for an individual child this will be discussed with parents and the Local Authority.

Appeals

If parents are given a place at the school which they do not wish to take up, they have a right to request an alternative placement. They have the right of appeal to the First-Tier Tribunal (SEN Disability) operated in accordance with the SEND code of practice.

The applications forms and guidance can be found on www.justice.gov.uk/tribunals/send.

If a local authority decides not to make an Education Health Care Plan for the child naming the school, parents should approach the Local Authority to discuss the decision. They have right of appeal to the First-Tier Tribunal (SEN Disability) operated in accordance with the SEND code of practice. The applications forms and guidance can be found on www.justice.gov.uk/tribunals/send
The school adheres to all applicable education and equality legislation including the Education Act 1996, The Children's and Families Act 2014, the SEND Code of Practice 2014 and The Equality Act 2010.

For further information on our school, and the process for obtaining a place here contact office@spa-education.org

You can also find out more information on the Southwark Local Offer SEND website at <https://localoffer.southwark.gov.uk/education/>