

SEND Information Report 2019-2020**Update on the school's implementation of the SEND system during the Coronavirus outbreak****Please include:**

How school has targeted support with SEND (approaches to the school offer)

School has remained open to families of Key Workers, some of whom have SEND. Through Risk Assessments all our EHCP pupils have been learning at home with parents. Weekly calls and support from other professionals have allowed pupils to continue to work on targets. For most pupils with SEND they have been accessing the Class Dojo having regular feedback with class teachers. Class Dojo has not been accessible for all our SEND pupils therefore weekly check in calls have allowed for communications to happen, giving practical ways to support learning, mainly through hands on activities, parents sharing what they have been doing verbally or through emailing images of their learning. If needed, pupils who are in need of additional support and guidance, school have provided more personalised activities and equipment to ensure that home learning is as accessible as possible.

How school is implementing the Graduated Approach cycles 1-3 (Assess Plan Do Review)

Before partial school closure, pupil's personalised learning plans (PLPs) for the Spring Term were implemented but due to closure school have been unable to work on those targets for a substantial amount of time so have not been reviewed. When school reopens, PLP's will be looked at with a mindfulness of the need to have a greater focus on social and emotional aspects as well as establishing expectations and routines for reintegration into school as well as thinking about the next academic year. Year 6 PLP's will hopefully in time incorporate aspects of transition. Many of the Spring 2020 targets and strategies may have to remain due to the short period of time that they have been in place and new PLP's will be created to be reviewed in late Autumn 2020. Any new PLP's will be in consultation with parents in line with the school's graduated approach.

Information about how statutory assessments for EHCP and Annual Reviews are being carried out and submitted to the Local Authority

Annual Reviews will still take place unless there are reasons for a delay. Parents and school must identify why and make provision for the review to take place when practically possible. All evidence for statutory assessments for Annual Reviews will be gathered via the use of digital reports from professionals and the Local Authority. Parental and pupil contributions (depending on the pupil's age) will take place via the phone, email or postal correspondence. All evidence for the Annual Review will be compiled by the SENCo and supporting evidence for Annual Reviews will be emailed securely to the relevant parties in line with the Annual Review process. The Annual Review formal meeting will take place via phone/virtual meeting or with a parent in attendance (should guidance allow), if conducted via phone / virtual meeting then the review will be sent to parents to approve any changes before the SENCo submits the completed Annual Review to the Authority via Movit / securely to other professionals involved.

How risk assessments are carried out for a setting whether pupils with EHCPs are safer at home or at school

Risk assessments for pupils with EHCPs have been completed by the SENCo/Principal. After consultation and contact via phone call, with parents/carers and other professionals (where applicable) Risks assessments will focus on the pupil's individual needs and assess whether it is safer for a pupil to remain at home or in a school setting. The assessment will make temporary arrangements to support EHC targets at home if that is the best decision for that pupil. Springfield Academy decided (with the support of parents) that some of our pupils with EHCP's are safer at home than at school. EHCP risk assessments can and will be reviewed (with parental consultation) in line with COVID-19 guidance on returning pupils to school ensuring that pupils and families are supported in deciding whether it is appropriate to have individual pupil's back in school.

Arrangements for communicating with parents/carers

School is using Class Dojo to communicate with parents. This platform allows parents to have direct communication with the class teacher and see comments from them on their child's post. The Principal (Mr Willett) also has access to all the classes Dojo's having an overview of all communications. Class teachers will also contact parents of pupil's who are not accessing Class

Dojo on a regular basis. Parents also have access to the class teacher's/ school email address, ensuring an alternative form of communication is available. The school office will remain open during partial school closure during the hours 8.30am-4.00pm with an answerphone recording calls at other times.

The SENCo (Miss Bunn) makes weekly wellbeing calls to families with children on the SEN register/ EHCP / vulnerable children to discuss any concerns or who need further support (including: signposting to services, delivering work) If needed home visits can be conducted with 2 members of staff attending for safeguarding. If applicable, other professionals have had regular contact with parents. The Pastoral lead (Mrs Augusta) may also call parents of other pupils who school have identified as needing wellbeing calls. All communications (in any form) will be recorded onto Cpoms.

Arrangements for communicating with pupils

School is using Class Dojo as their primary way to communicate with pupils. Teachers are giving feedback from pupil's uploaded work which are then shared with parents. For pupils who are not accessing Class Dojo on a regular basis, class teachers are contacting parents through phone calls. Often these calls allow teachers to talk directly to the pupil. Any concerns are passed to SENCo (Miss Bunn), Principal (Mr Willett) or Mrs Augusta (Pastoral lead)

How school is involving other bodies including Health and Social Care

Miss Bunn (SENCo) is in contact with other professionals where needed such as: Speech and Language services, Physiotherapy, Specialist Advisory Service, Educational psychology, Visual impairment service, Designated Health officer and Young Minds Matter. Meetings are happening through phone calls, emails and Microsoft team meetings.

Mr Willett (Principal) and Mrs Augusta (Pastoral Lead) have contact with social services where needed for contact with vulnerable pupils and their families. Mr Willett is also the designated safeguarding lead.

Arrangements are in place for handling complaints from parents for children with SEN

As section 5:15 of the school SEN policy and information report outlines:

We recognise parents as partners in their child's education so if parents are unhappy about any issues regarding the school's response to meeting these needs they are encouraged to contact the following:

- the class teacher (which at this time can be through Class Dojo or ringing the school office direct)
- the SENCo (j.bunn@springfieldacademy.net)
- the Principal (a.willett@springfieldacademy.net)

For complaints, please contact the Trust's Lead with responsibility for SEND Mrs Ann Munro through the Enquire Learning Trust's main office.