

## Springfield Primary Academy

Springwood Crescent, Grimsby, N E Lincolnshire, DN33 3HG

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Website: [www.springfieldprimaryacademy.net](http://www.springfieldprimaryacademy.net)

Principal: Mr A Willett



Care, Collaboration, Challenge

Wednesday 15<sup>th</sup> July 2020

Dear Parent

We have now completed our risk assessment and re-opening plans for September. I am pleased to write that we will be re-opening to all children on Monday 7<sup>th</sup> September. As we have to adhere to government guidelines, there will be a number of changes to our 'normal' day.

### Start and End of the School Day

Government guidelines state that we have to continue to have a staggered start and end to the school day, to ensure social distancing coming in to school and on the playground. We will continue to organise this by initial of surname, so that siblings can be dropped off and picked up at the same time. **Please do not contact the school office regarding your child's start and finish time, as we are not able to change it.**

Surname	Start time	Finish time
A-I	8.50am	3.20pm
J-R	9.00am	3.30pm
S-Z	9.10am	3.40pm

Please ensure that you are prompt when dropping and picking up so that we can avoid large groups of parents congregating on the playground. Both the KS1 entrance into school and the Lavenham Road gate will be open from 8.40am until 9.20am and from 3.10pm until 3.50pm. There will be no access into the car park until further notice, without permission of the Principal.

In terms of dropping off points, nursery children should be dropped off at their usual entrance at the back of the school. Reception children will be met on the reception playground, Year 1 and 2 children on the KS1 playground and Year 3, 4, 5 and 6 children on the KS2 playground. **Under no circumstances will parents be allowed into school.** If you need to get in touch with your child's class teacher please email them, leave a message on Class Dojo, or contact the school office.

In order to minimise the number of people on site, I would be grateful if only one adult bring the child onto site. If a younger child accompanies you, please ensure that they stay with you.

### Organisation of Classes

During the day, children will be in class 'bubbles' as much as possible. These class bubbles will also be part of a larger bubble. The two reception classes, for instance, will be one of these larger bubbles, as will the three Key Stage 1 classes, the three Year 3 and 4 classes and the three Year 5 and 6 classes. This is so that children across these classes can work together, as they would normally do – for phonics groups or additional support, for example. It will also make it easier for

us to manage playtimes and lunchtimes and will mean that the children will be able to mix outside with their friends.

### **Classes for September**

Nursery	Mrs. Augusta
Reception	Mrs. Storr/Mrs. Nicklin
Reception	Mrs. Carrington/Miss Evison
Year 1	Mrs. Robinson/Miss James
Year 1/2	Mrs. White
Year 2	Miss Bunn
Year 3	Mrs. Capes/Mrs. Orhan
Year 3/4	Mrs. Forman
Year 4	Mrs. Stanforth
Year 5	Mrs. Wardle
Year 5/6	Mrs. Namur
Year 6	Miss Appleby

### **Breakfast and After School Club**

I am pleased to inform you that from Monday 7<sup>th</sup> September, both breakfast and after school club will be operating, as normal, from 7.45am until 9am and from 3.30pm until 5.30pm. Due to the strict guidelines in managing this provision during the pandemic, sessions must be booked and paid for in advance. We **will not** be able to accept any child that has not had a place booked for them. All bookings must be made through Parent Pay, at least **72 hours** in advance.

Following government guidelines, breakfast and after school club will be split into consistent groupings during each session. Nursery, Reception and Key Stage 1 children will make up one group and Key Stage 2 children another group. This will mean that your child may be mixing with children from at least one other 'bubble' from within school and may not be with their sibling.

### **Lunches**

We will be offering our usual hot meal service when we return in September. For Reception and Year 1 and 2 children, provision is free. For Nursery children and children in Key Stage 2 meals will be charged at £1.50 for the first four weeks of term. After that, they will cost £2.25. All meals must be booked through Parent Pay, by the Monday of the week before the meal is taken.

Due to social distancing restrictions, Reception will have lunch in the hall, Year 1 and 2 in the dining room and Key Stage 2 will eat in their classrooms.

## **What Your Child Will Need to Bring**

From September, there is an expectation that your child wears full school uniform. They can bring their lunch box, water bottle and a bag/book bag. Children will also need their PE kit. The academy has adopted a new PE top that can be purchased from Greenswear. However, your child can still wear their current PE top if it still fits them.

Following guidance from the Department for Education, children will not be allowed to wear facemasks in school.

## **Hand Washing**

Whilst in school, the children will be asked to wash their hands on a regular basis. Soap is provided in all classrooms and toilets. There will also be a supply of hand sanitiser in classrooms, to be dispensed by an adult, if needed. **The hand sanitiser is alcohol based. If you would prefer your child not to use this, then please contact the school office.**

## **Class Dojo**

Class Dojo is a free, online learning platform that we use as a school. It is really important that all of our parents sign up to this as it is a vital way in which we communicate with parents, both as a class group and individually too. If you are connected to Class Dojo and your child has to self-isolate in the Autumn term, then we can immediately begin to provide work for your child for that time. We will be in touch early in September with instructions of how to connect to your child's new class.

## **Behaviour Policy**

Our behaviour policy has been updated in light of the pandemic. A section has been added regarding expectations in school during the coronavirus pandemic. The policy can be found at <https://springfieldprimaryacademy.net/important-information/policies>

In September, all classes will be using Class Dojo points as a reward system. When you sign up to your child's Class Dojo account, you will get weekly reports of the points your child has gained.

## **Homework**

Government guidelines now say that it is ok to send reading books and work home. All children will have a homework book and a homework menu will be sent home on a half-termly basis. We will continue to put work onto Class Dojo, such as spellings, where appropriate and continue to use Bug Club, our online reading scheme.

Thank you once again for your understanding and support at this time.

Yours faithfully

*A. Willett*