

Springfield Primary Academy

Springwood Crescent, Grimsby, N E Lincolnshire, DN33 3HG

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Website: www.springfieldprimaryacademy.net

Principal: Mr A Willett



Care, Collaboration, Challenge

Friday 5th June 2020

Dear Parent

As you know, on **Monday 8th June**, we will begin to open up the school to those year groups that the government have prioritised. Please see the start dates below for each year group.

Monday 8 th June	Nursery
Tuesday 9 th June	Reception
Wednesday 10 th June	Year 1
Thursday 11 th June	Year 6

We will also be open for the children of key workers in Years 2, 3, 4 and 5. Please book your child a place in advance. As we get more children into school, we will not be able to accommodate any key worker children that have not been booked in.

We now have final numbers of those children attending in Nursery, Reception, Years 1 and 6 and 'bubbles' of children and staff are being arranged. There is a possibility that your child will not be with their own class teacher. **If you have not informed the school that your child will be returning, you will have to give 5 working days' notice before your child will be able to return to school.** This is so that we can ensure staffing numbers are sufficient.

Start and End of the School Day

Government guidelines state that we have to have a staggered start and end to the school day, to ensure social distancing coming in to school and on the playground. If you are a key worker, regardless of which year group your child is in, then please bring your child through the main entrance as normal. We will continue to operate from 8.30am until 4pm for key worker children. The rest of the school will operate from 9am until 3.30pm, with start and finish times being staggered by initial of surname. **Please do not contact the school office regarding your child's start and finish time as we are not able to change it at present.**

Surname	Start time	Finish time
A-I	9am	3pm
J-R	9.15am	3.15pm
S-Z	9.30am	3.30pm

Please ensure that you are prompt when dropping and picking up so that we can avoid large groups of parents congregating on the playground. Both the KS1 entrance into school and the Lavenham Road gate will be open from 8.50am until 9.35am and from 2.50pm until 3.40pm. There will be no access into the car park until further notice.

In terms of dropping off points, nursery children should be dropped off at their usual entrance. Reception children will be met on the reception playground, Year 1 children on the KS1 playground and Year 6 children on the KS2 playground. **Under no circumstances will parents be allowed into school.** If you need to get in touch with your child's class teacher please email them, leave a message on Class Dojo, or contact the school office.

In order to minimise the number of people on site, I would be grateful if only one adult bring the child onto site. If you are accompanied by any other children, please ensure that they remain with you at all times.

Lunches

Meal charges have now been reinstated for all pupils that are not eligible for a free school meal or universal infant free school meal; this includes for children of critical/key workers. Until further notice we will be offering a sandwich option only. The price of a meal remains at £2.25 per day.

You can of course opt to send your child with a packed lunch if you prefer.

Free school meals - including vouchers - will remain available for eligible pupils that are required to stay at home during this pandemic. If your child is educated in one of the year groups identified to return to school, Reception, Year 1 and Year 6 and you choose not to send your child, then they will not be entitled to a free school meal or voucher.

What Your Child Will Need to Bring

From the 8th June any child in school will need to wear their school uniform, but we are relaxing some elements during this term. White polo shirts and grey/black school trousers/skirts should be worn. However, if your child has grown out of their uniform then a suitable alternative can be worn. Please do not send your child in jeans. Children should not bring PE kits to school, but will be allowed to wear trainers to make outside play easier. Following guidance from the Department for Education, children will not be allowed to wear face masks in school. Your child will be able to bring in their lunch box and water bottle. No other items should be brought into school.

Breakfast and After School Clubs

Breakfast and After School Clubs will not run until further notice, as this would mean different 'bubbles' of children mixing together and we are therefore not able to provide this. We sincerely apologise for the inconvenience this causes to working parents and carers.

Hand Washing

Whilst in school, the children will be asked to wash their hands on a regular basis. Soap is provided in all classrooms and toilets. There will also be a supply of hand sanitiser in classrooms, to be dispensed by an adult, if needed. **The hand sanitiser is alcohol based. If you would prefer your child not to use this, then please contact the school office.**

Risk Assessment

A thorough risk assessment has taken place, which has been passed by the Trust, in order for us to open our school to more children. The risk assessment can be found on the Home Page of our website. Our re-opening plan, based on the risk assessment, has also been passed by the Trust. As you can imagine, there will be many changes to your child's experience of school, though we have tried not to tape areas off or make any classroom look scary in any way.

Behaviour Policy

Our behaviour policy has been updated in light of the pandemic. A section has been added regarding expectations in school during the coronavirus pandemic. The policy can be found at <https://springfieldprimaryacademy.net/important-information/policies>

Thank you once again for your understanding as we move towards getting more of our children back into school.

Yours faithfully

A. Willett