

## Springfield Primary Academy

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Principal: Mrs T Storr



Care, Collaboration, Challenge

11th October 2024

Dear Parent

### Parents' Evenings

We look forward to seeing you next week at our settling in parent's evening. This will be in the main school hall so please enter via the school reception.

### Halloween Disco

We will be holding a number of Halloween disco's for the children on the Monday 4<sup>th</sup> November. Tickets will be live on MCaS from Monday morning. Tickets are £3.50 each which includes a drink and snack.

Times will be as follows:

Nursery and Reception	3.30-4.15 pm
KS1	4.30-5.15 pm
Years 3 and 4	5.30-6.15 pm
Years 5 and 6	6.30-7.15 pm

We would like you to drop your child off at the Lavenham Road gate where there will be staff to greet them and see them into school. Could we please ask that your child arrives promptly as the gate will be closed between discos. Collection will be at the main school office to hopefully reduce the amount of people in one place at one time. The school car park will be closed.

### Attendance

We are now required to inform parents half termly of their child's attendance %. You will receive your 1<sup>st</sup> attendance message towards the end of next week. We appreciate your child's attendance will be low if sickness or a holiday has already occurred this term but we would hope to see it improve moving forward. Families who drop below 95% will be tracked and if they drop below 93% a letter will be sent on MCaS explaining if attendance does not improve and falls below 90% you will be invited into school to discuss how we can help and support you to raise your child's attendance.

### MCaS

Please can you check all your details are correct on MCaS. Please let the office staff know of any changes asap.

### Diary Dates

16 <sup>th</sup> October	Parents' evening
16 <sup>th</sup> October	Individual school photos
17 <sup>th</sup> October	Reception Grandparent stay and play

18 <sup>th</sup> October	School closes for half term at 3.30 pm
28 <sup>th</sup> October	School opens
4 <sup>th</sup> November	Halloween Disco
10 <sup>th</sup> December	9.30am Reception Christmas Concert 10.45am Year 3/4 Christmas Concert 1.30pm Year 1/2 Christmas Concert
11 <sup>th</sup> December	9.30am Year 5/6 Christmas Concert 1.30pm Reception Christmas Concert 2.30pm Year 5/6 Christmas Concert
12 <sup>th</sup> December	9.30am Year 1/2 Christmas Concert 1.30pm Year 3/4 Christmas Concert
13 <sup>th</sup> December	10.30am Nursery Christmas Concert

***Christmas Concert tickets will be available to purchase on MCaS nearer the time.***

As always, thank you for your continuing support.

Yours faithfully

T Storr