SEN Information Report

Springfield Primary Academy



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| **Approved by:** | Tina Storr | **Date:** September 2025 |
| **Next review due by:** | September 2026 |

**This report is designed to answer some of the most frequently asked questions about the academy’s policies and provision for children with Special Educational Needs and Disabilities.**

What kind of Special Education Needs and/or disabilities does Springfield Primary Academy cater for?

Quality First Teaching is at the heart of every teachers’ practice at Springfield. We have high aspirations for all pupils, including pupils with SEND. All our staff are trained so that we are able to adapt to a range of SEND across the four broad areas of SEN.

The four broad areas of SEN, as outlined in the SEND Code of Practice 2014 are:

1 - Communication and Interaction needs, such as speech, communication and language needs (SCLN) or Autistic spectrum disorder (ASD)

2. - Cognition and learning needs, such as specific learning difficulties (SpLD) like dyslexia, dyspraxia and dyscalculia

3 - Social, emotional and mental health difficulties (SEMH), such as attention deficit disorder (ADD), attention deficit hyperactivity disorder (ADHD) or attachment disorder (AD). SEMH also encompasses a variety of mental health issues such as anxiety and depression.

4 - Sensory and/or Physical needs, such as visual impairment (VI), hearing impairment (HI), multisensory impairment (MSI) or a physical disability (PD)

What are the academy’s policies with regard to the identification and assessment of children with SEND?

All of our teachers, including support staff, recognise the importance of identifying SEND early and making effective provision quickly. Most of our children with SEND have their needs met as part of high-quality teaching (Quality First Teaching). This may include teachers differentiating learning, providing additional support and resource to enable all children to have access to the curriculum. In some cases, interventions and/or personalised learning plans may be put in place.

Children may be identified as having SEND and their needs assessed through a variety of ways, including the following:

* Child performing below age expected levels or not matching previous rate of progress.
* Concerns raised by teacher – academically, socially or emotionally.
* Concerns raised by parent.
* Pupil voice – pupil raising concerns about themselves.
* Liaison with external agencies e.g. Educational Psychology Service, school nurse.
* Health diagnosis through a paediatrician.
* Information passed on from a previous school or setting.

Slow progress and low attainment will not automatically mean a child is recorded as having SEN.

When deciding whether special educational provision is required, we will start with the desired outcomes, including the expected progress and attainment, and the views and the wishes of the child and their parents. We will use this to determine the support that is needed and whether we can provide it by adapting our core offer, or whether something different or additional is needed.

What are the arrangements at Springfield for consulting parents of children with SEND?

We want parents to be confident in our commitment to all our children and believe that working in partnership with parents and carers is key. We will have a discussion with the child (pupil voice) and their parents when identifying whether they need special educational provision. These conversations will make sure that:

* Everyone develops a good understanding of the pupil’s areas of strength and difficulty.
* We take into account the parents’ concerns.
* We take into account the feelings of the child.
* Everyone understands the agreed outcomes sought for the child.
* Everyone is clear on what the next steps are.

Arrangements for consultation with parents include:

* Parent consultations with the class teacher each term for all children.
* For children with an SEN support plan, parent meetings will take place with the class teacher and child (where appropriate) to review progress and to set new targets. If something significant changes an early review will be had.
* For children with an EHCP, parent meetings will take place with the class teacher and child (where appropriate) to review progress on the child’s support plan along with an Annual Review of their EHCP with the class teacher, support staff, SENCO and any outside agencies involved.
* Parental permission will always be sought before external agencies are contacted regarding their child.
* Parents are also invited to attend meetings with external agencies regarding their child (for children with SEN support and an EHCP).
* The SENCO is available to meet with parents to discuss their child.
* The SENCO may also signpost parents of children with SEND to the local authority Parent Partnership service (SENDIASS – Tel: on 01472 326363) when impartial advice, guidance and support may be required and to the LA’s local offer [https://sendlocaloffer.nelincs.gov.uk/](#_5._SEN_information)

What are the arrangements for assessing and reviewing pupils' progress towards outcomes?

We follow the graduated approach [graduated response](https://enquirelearningtrust.sharepoint.com/sites/SpringfieldStaff/Shared%20Documents/Staff%20Shared/SEND%20info/Previous%20Information/Policy%20and%20procedure/Policy%20and%20procedure%20information%202023-2024/SPA%20Graduated%20response%202023-2024.docx)

The class teacher will work with the SENCO to carry out a clear analysis of the pupil’s needs. This will draw on:

* The teacher’s assessment and experience of the pupil.
* Their previous progress and attainment and behaviour.
* Other teachers’ assessments, where relevant.
* The individual’s development in comparison to their peers and national data.
* The views and experience of parents.
* The pupil’s own views.
* Advice from external support services, if relevant.

The assessment will be reviewed regularly.

All teachers and support staff who work with the pupil will be made aware of their needs, the outcomes sought, the support provided, and any teaching strategies or approaches that are required. We will regularly review the effectiveness of the support and interventions and their impact on the pupil’s progress. Where a pupil is working below their year group, we will assess them using objectives from the year group they are working on. If a pupil is working significantly below their year group, they will be assessed using PIVATS. PIVATS measure small steps of progress and help teachers to plan for next steps.

What are Springfield’s admission arrangements for children with SEND?

The Enquire Learning Trust Admissions Policy can be found on their website.

<https://enquirelearningtrust.org/key-information/admissions>

The admission arrangements for all pupils are in accordance with national legislation, including the Equalities Act 2010. This includes children with SEND who are supported through School Support or who have an Education, Health and Care Plan.

What are Springfield’s arrangements for SEND children when transferring between phases and/or to the next stage of education?

Every transition at Springfield is planned carefully. All children have the opportunity to meet their new teacher and any adults they will be working with, in their new classroom, during a transition morning.

Early Years Foundation Stage

Children entering reception from our nursery spend time together with the current reception children, sharing the Foundation Unit, so are familiar with the staff and space. Children from other settings have a pre-session prior to starting in the Reception class. Some children may have additional settling in visits. They will visit their class and spend time with the staff. They may also be provided with a social story containing pictures of their teachers, classroom and new things that they may encounter. SENCO and Foundation staff will visit children with SEND in their setting.

Foundation Stage to Year 1

Our Early Year Lead, Mrs Carrington, organises and plans for the transition to Year 1 to ensure every child is prepared to access the National Curriculum.

KS1-KS2

During our July Support plan review meetings, some parents will meet with their child’s current class teacher and also their new class teacher. Extra transition activities and support will be planned where needed.

Mid-year admissions from Foundation 1 to Year 6 begin with parents and children being invited into the academy to meet staff and familiarise themselves with the setting, at this point a welcome pack is given. Academy staff will then contact the previous setting to obtain all pupil records. For children with SEND, the SENCO will contact the previous setting by telephone and may visit to receive additional information about how best to meet the needs of the child.

Year 6 – Secondary School Transfer

* Meetings with the SENCO, parents, outside agencies and SENCO of the secondary school take place, to hand over all of the transition information and share information about the children with SEND. Annual reviews will be held in Autumn Term to allow allocation of Secondary placement and begin to facilitate a smooth transition.
* Visits are arranged for the child to go to their secondary school to familiarise themselves with the new school. For children who need additional support during transition, additional visits, meetings with parents and observations in the child’s current setting are organised.
* The children have specific support and interventions focusing on independence and transition, as needed.
* The children may also be supported by external agencies where appropriate.

In all phases, any additional arrangements that are needed for a child will also be arranged.

We will share information with the school or other setting the pupil is moving to. This includes the pupil’s history and SEND information, and any additional relevant information e.g. relating to Child Protection.

We liaise closely with the secondary schools so that our children will feed to, as well as our feeder schools and nurseries. For those with additional needs, we arrange extra taster days to help alleviate any concerns and ensure a smooth transition.

What is the approach to teaching children with SEND at Springfield?

Springfield Primary Academy adopts a whole school approach to SEND. All staff work together to ensure the inclusion of all our children. We pride ourselves on our collaborative and inclusive approach to teaching and learning. We believe in proactive intervention: removing barriers to learning, raising expectations and accelerating levels of achievement. This includes the provision of learning interventions developed on an individual needs basis and outside agencies to ensure that all children have a positive focus on achievable outcomes. We carefully monitor progress and work in partnership with parents to support their learning experience at Springfield and achieve their full potential.

Teachers are responsible and accountable for the progress and development of all the children in their class.

* For all children ‘quality first teaching’, including pre and post teaching, is the initial and most powerful provision. Teachers at Springfield adapt and vary their teaching to suit the different learning styles and needs in the classroom through a broad and balanced curriculum.
* Planned individual and group additional support or intervention sessions provide extra provision to those children who may need a more specific and targeted approach.
* Personalised provision, through adaptation of learning, resources and materials. When planning we take into account the child and parents’ wishes and the needs of the individual. We encourage parental involvement in the planning and review of their child’s support plan.
* Every effort is made to educate children with SEND alongside their peers.

How is the learning environment and curriculum adapted for children with SEND?

We make all reasonable adaptations to the curriculum and the learning environment to make sure that children with SEND are not at a substantial disadvantage compared with their peers. We work closely with families to determine what children with SEND might need before they start with us and what adjustments we might need to make. We discuss with families what we can do to adapt the curriculum and/or the academy environment and to obtain additional resources and support. This might be through:

* Differentiating our curriculum to ensure all children are able to access it, for example, by grouping, 1:1 work, teaching style, content of the lesson, etc.
* Adapting our resources and staffing
* Using recommended aids, such as iPads, laptops, coloured overlays, visual timetables, social stories, larger font, etc.
* Differentiating our teaching, for example, giving longer processing times, pre-teaching of key vocabulary, reading instructions aloud, etc.
* Access arrangements for statutory tests

Our environment is accessible and every classroom is inclusive and supports a wide range of needs:

* Adapted visuals, working wall displays and scaffolds are used to support children’s learning.
* A visual timetable is used in every classroom.
* Children may be positioned strategically in the classroom (for example if they have a visual impairment or hearing impairment they will be seated at the front).
* Any recommendations from outside agencies regarding the learning environment are implemented (for example amended visual support materials for autistic learners).
* There are 3 disabled parking bays in the car park.
* We have a disabled toilet and changing facilities and our building (except the upper floor) is wheelchair accessible (see Accessibility plan on the academy website).

What additional support for learning is available?

Additional support is organised into three categories, which is in line with the [graduated response](https://enquirelearningtrust.sharepoint.com/sites/SpringfieldStaff/Shared%20Documents/Staff%20Shared/SEND%20info/Previous%20Information/Policy%20and%20procedure/Policy%20and%20procedure%20information%202023-2024/SPA%20Graduated%20response%202023-2024.docx). We refer to these as cycle 1, cycle 2 and cycle 3.

Here are some examples of SEND needs and interventions/provision that Springfield Academy offer:

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| **Area of need** | **Possible interventions/ Provision** | **Possible outside agencies** |
| **Cognition and Learning** | Little Wandle daily keep up, Little Wandle SEND programme, Toe by Toe, Numicon, Plus 1, Plus 2 | Child Development Centre (CDC) (EY)Education Team for hearing and vision (ETHV)Educational Psychology Services (EP)Speech and Language Service (SALT) |
| **Communication and Interaction** | Visual Timetables, Now and Next cards, Social Stories, Nurture Groups, Colourful semantics, PSHCE Jigsaw programme | Speech and Language Service(SALT)Family First Action Point (FFAP)Early Help (EHA) |
| **Sensory and Physical** | Motor Skills (fine and gross),Handwriting programmes, Tactile/Sensory toys, Wobble cushions | Occupational Therapy (via GP)EHTV ServiceSchool Nursing Team |
| **Social, Emotion and Mental Health** | Buddy System, Forest School, Nurture Groups, PSHCE Jigsaw programme, Compass Go Pods | Young Minds Matter (YMM) Compass Go!Academy SEMH TeamEducational Psychology ServicesEarly Help |

What is the level of expertise and training of staff in relation to SEND?

At Springfield, we ensure that all staff have access to appropriate training in order to be able to support the identified needs of the children. All staff are encouraged to undertake training and development. This training will take account of The Academy Improvement Plan and Performance Management. The training can be provided by:

* The SENCO.
* NELC or Enquire Learning Trust training courses.
* Other suitable training courses provided by reputable organisations, which specialise in SEND.

Our school’s SENCO is an experienced teacher and keeps informed with local and national updates by regularly attending training/meetings, both within the Local Authority and as part of the Enquire Learning Trust SENCO Hubs.

Springfield Academy has a highly trained teaching staff with a great deal of expertise. In addition, we have a highly skilled team of teaching assistants.

Springfield has a dedicated learning mentor, Miss Vicki Barnett.

How is equipment and facilities, to support children with SEND secured?

Alongside intervention programs, we use a range of resources to support children with SEND. We believe technology is an effective tool that we can use to remove barriers to learning and so it is used in a variety of ways. Specialised equipment and resources are purchased whenever an agreed need is identified.

How do we evaluate the effectiveness of SEN provision at Springfield?

We evaluate the effectiveness of provision for pupils with SEND by:

* Reviewing pupils’ individual progress towards their outcomes each term.
* Reviewing the impact of interventions.
* Monitoring by the SENCO.
* Using pupil and parent questionnaires.
* Using tracking and pupil progress meetings to measure progress.
* Holding annual reviews for pupils with EHC plans.
* Comparing school SEND data with national SEND statistics.

How do we enable children with SEND to be included in activities outside the classroom, including school trips?

Springfield is an inclusive school and we believe that all children are entitled to an equal opportunity to take part in trips, clubs and out of school activities. We ensure that all needs are met through:

* All extra-curricular activities are available to children with SEND.
* Specialist transport is arranged when this is deemed necessary.
* All pupils are encouraged to take part in our residential trips in key stage two.
* All pupils are encouraged to take part in sports day/school plays/special workshops, etc.
* Planning and risk assessments for all trips and visits are undertaken, in consultation with outside agencies and parents of SEND children, where appropriate.

What support is available for improving the emotional and social wellbeing of children with SEND?

We believe it is important to foster the emotional and social development for all pupils. We work hard to create a culture within our school that values all pupils, allows them to feel a sense of community and self-belief, and makes it possible to talk about problems in a non-stigmatising way.

Pupils are well supported by:

* Access to our learning mentor. She will check in with every class in the mornings and will work 1-1 or in a small group, talking to children about their worries/feelings and working on identified needs e.g. friendships, anxiety.
* Personalised behaviour plans – to support pupils during lessons, transition times and break times.
* Support from Pivotal sports workers during lunchtime.
* We will also seek external professional help when needed e.g. Educational Psychologists, Young Minds Matters, Compass Go!
* Support for the parents and family – this may include a referral to the Family Hub, support from the school nurse or referring to Early help.

At Springfield we are proactive in ensuring inclusion for all and we celebrate differences. We have clear policies on behaviour and anti-bullying that set out the responsibilities of everyone in the academy. We have clear systems and processes so that staff can identify and respond to mental health difficulties. (See behaviour policy and anti-bullying policy on the academy website).

What specialist services (including health and social services and voluntary organisations) are involved in meeting the needs of pupils with SEND and supporting families at Springfield?

Where a pupil continues to make less than expected progress, despite evidence-based support and interventions that are matched to the pupil’s area of need, we seek advice and support from external agencies. We always involve parents in any decision to involve specialists.

We work with a wide range of local authority support services and voluntary organisations who play a central role in supporting the school with identifying, assessing and managing provision for children with SEND including:

* **Special Educational Needs and Disabilities Information, Advice and Support Service (SENDIASS).**
* School nursing team.
* Education Team for Hearing and Vision.
* Therapists (including speech and language therapists, occupational therapists and physiotherapists)
* Child Development Centre (CDC), Grimsby Hospital.
* We also liaise with other agencies and seek support and advice as and when required. E.g. Educational Psychologist, Young Minds Matter (YMM), Compass Go!

What do you do at Springfield if you have a complaint about the SEN provision for your child?

We encourage parents to discuss their concerns relating to the provision for children with additional educational needs with the class teacher (in the first instance), the SENCO or the Principal. This can be done via email or direct contact made via the school office. At Springfield Primary Academy, we involve parents at every stage and provide ample opportunities for discussion. We put a high value on parental contributions and recognise parents and carers as partners in their child’s education.

Should we be unable to resolve difficulties in this way and parents feel they wish to pursue a complaint, they should follow the usual official complaints procedure. Details of this can be obtained from the Principal or are available on our school website. Confidentiality is always observed.

For complaints, please contact the Academy Improvement Committee with responsibility for SEND. The Academy Improvement Committee can be contacted via the school office.

The parents of pupils with disabilities have the right to make disability discrimination claims to the first tier SEND tribunal if they believe that our school has discriminated against their children. They can make a claim about alleged discrimination regarding:

* Exclusions
* Provision of education and associated services
* Making reasonable adjustments, including the provision of auxiliary aids and services

Contact details of support services in our area for parents of pupils with SEN

Parents are encouraged to look at the NELC local offer which provides a wealth of information relating to SEND support and other issues.[**https://sendlocaloffer.nelincs.gov.uk/**](#_5._SEN_information)

Who can children or parents contact if they have concerns?

Laura Robinson is the SENCO at Springfield Academy and can be contacted on

01472 230260 or at office@springfieldacademy.net

Vicki Barnett is the Learning Mentor at Springfield Academy and can be contacted on 01472 230260 or at office@springfieldacademy.net

The local authority local offer

Parents are able to access the Local Authority local offer at the North East Lincolnshire Council website.

<https://sendlocaloffer.nelincs.gov.uk/>

At Springfield, we work with a number of external agencies who are available to support families of children with SEND. E.g. SENDIASS.

They can be contacted here:

<https://sendlocaloffer.nelincs.gov.uk/sendiass/>

Monitoring arrangements

The SEN information report will be reviewed by the SENCO **every year**. It will also be updated if any changes to the information are made during the year.

It will be approved by the Academy Improvement Committee.

Links with other policies and documents

This SEN Information report links to our policies that can be found via the school website (Important information – policies)

* SEN policy
* Accessibility plan
* Behaviour
* Anti-Bullying
* Medical needs policy