

SS John & Monica Catholic Primary School

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Dear Parents/Carers,

Planned reopening of schools to all pupils September 2020

As you are aware the government have now released guidelines for the full opening of schools in September.

We are in the process of writing another a very lengthy and detailed risk assessment to take account of the return of all pupils in September. The precautions we will be taking include:

- **Minimising the risk of transmission by:**

- Ensure that pupils clean their hands regularly, including when they arrive at school and when they return from breaks and supervise hand sanitiser use,
- Ensure good respiratory hygiene by promoting the "catch it, bin it, kill it" approach.
- Continue with enhanced cleaning, including cleaning frequently touched surfaces often
- Each class bubble being allocated a class toilet
- Minimise contact with individuals who are unwell by ensuring those who have coronavirus symptoms, or who have someone in their household who does, do not attend school
- Very frequently used equipment, such as pencils and pens will not be shared

- **Keeping children in class 'Bubbles' and distanced by:**

- Staggering school start and finish times to keep groups apart as they arrive and leave school
- Staggering break times and lunchtimes and keeping movement around the school site to a minimum.
- Re-organising classroom seating to include pupils facing forward where possible
- Avoiding large gatherings by postponing assemblies and Mass for more than one group
- Teachers to stay in front of the class and all adults in school to maintain a 1m plus distance from each other

Response to any infection by:

- Engaging with the NHS Test and Trace process
- Manage confirmed cases of coronavirus (COVID-19) amongst the school community
- Containing any outbreak by following local health protection team advice

Organisation

In order to keep both pupils and staff safe in September we have decided to put in place the following measures: **(Please note these measures will be reviewed on a fortnightly basis).**

Arrival and Collection Times

Class	Arrival time/location	Collection time/location
Reception	9.30am Rec classroom (via KS2 playground)	2.30pm Rec classroom (via KS2 playground)
Year 1	9.00am (Y1 Door)	3.00pm
Year 2	8.45am (Y1 Door)	2.45pm
Year 3	9.15am (Hall Door)	3.15pm
Year 4	9.15am (Y1 Door)	3.15pm
Year 5	9.00am (Hall Door)	3.00pm
Year 6	8.45am (Hall Door)	2.45pm

- It is very important that times are adhered to ensure the safety of our school community. Do not come too early. Late comers will have to wait until a member of staff is free and can come to collect them from the front of the school
- KS2 pupils will be asked to come into school without an adult each morning
- We will be operating a one-way system for all parents entering through the carpark and exiting via Reception path. Staff will be on hand to direct you
- All classes to be dismissed from the KS1 playground (apart from Reception class who will be dismissed from their classroom)

- **When queuing to collect your child please adhere to 1 metre + social distancing. Please make sure that only 1 adult drops/collects their child/ren each day**

Other important things to note

- Children will be limited to bringing in coats, lunch boxes and reading book/diaries into school only
- School uniform policy must be followed
- For the first two weeks children will be eating lunch in their classrooms. (Please note school lunches will be of the sandwiches variety)
- Usual rules on attendance will apply including parents' duty to secure that their child attends, schools' responsibilities to record attendance and absence and the issue of sanctions, including fixed penalty notices in line with local authorities' codes of conduct.
- Breakfast Club will not be available for the first two weeks (to be reviewed)
- After School Clubs will not be available for the first half term (to be reviewed)
- Full Curriculum will be resumed, including Physical Education P.E
- All parents will be required to read and sign a Home/School Agreement for Covid-19 and return it to school

Please note any protocols are in line with government guidelines and are subject to change.

The risk assessment and school protocols will be reviewed on a fortnightly basis. Our priority is to keep all children and staff safe in September with a full return to school. We will continue to keep you updated.

Yours sincerely,



Mrs. M.Elliott

Head Teacher