



## **Behaviour Policy Covid-19 Addendum** **June 2020**

### **Rationale**

At St Aidan's Primary Academy we aim to maintain a secure, caring and stimulating environment in which children are encouraged to have respect for themselves and each other. During their prolonged absence from school, pupils have suffered from significant changes to their learned routines, daily structure, social and behavioural norms. Pupils have potentially forgotten the habits and expectations which are intrinsic to the culture of our school. Leaders and governors are aware that COVID-19 has the potential to impact on the mental health of pupils and their family members; this in turn can affect a pupil's behaviour.

Culture is created in our school by establishing behavioural norms and ensuring that these are taught explicitly and over-corrected where necessary to ensure that the school is a calm, orderly and disciplined environment where rules are followed to enable excellent teaching and learning to take place.

We are resetting the culture in response to the enforced COVID-19 disruption by introducing new behavioural norms and routines around protective measures and personal hygiene clearly and accessibly.

This addendum supplements the current Behaviour Policy. It identifies the minimum behavioural norms that are expected during the coronavirus pandemic. These adjustments are set out below:

### **Arrivals, Departures and Moving round the school.**

Children will enter school through their designated entrance. Children will enter individually and will go straight to their designated group, keeping a 2m distance from any other individual. There will be markers on the floors to support children with social distancing where possible.

At their designated home time, children will leave the building from their designated exit. They will leave one at a time when their parent has come to collect them, again keeping their distance using the markers on the floors as a guide.

Movement around the school will be limited. When the children leave their group classroom to go outside for break, lunch or outdoor learning, they will follow the markers on the floor to ensure they stay 2m from peers and adults. Children will follow an adult from their group on their designated route.

### **Handwashing and Hygiene**

Children will be expected to follow all handwashing and hygiene routines while in school.

Children will wash hands/use antibacterial gel before entering school, before and after eating and at regular intervals during the day.

We ask children to follow the catch it, bin it, kill it, mantra when in school, if they need to cough or sneeze, they should use a tissue or crook of their arm. Children will be reminded not to touch their face, mouth, nose or eyes while at school.

Should a child refuse to follow these routines, disciplinary procedures and consequences will be used (see below).

### **Social Distancing**

Children who are old enough will be expected to socially distance from their peers and adults in school and on the playground/field at all times. Year 1 and 6 will have their own table spaced 2m apart. When children enter their group, they will be expected to go straight to their table and nowhere else in the room. Children will put their hand up if they need an adult's support, they will not get out of their seats. Should a child refuse to follow social distancing measures, disciplinary procedures and consequences will be used (see below).

We understand socially distancing may be more difficult for younger children, they will be encouraged wherever possible to keep a distance from peers and adults, however, we understand this may not always be possible.

### **Break and Lunch times**

Children will have a designated place to play during break and lunch times. They will have their own equipment that must be cleaned after use.

Children will be expected to remain socially distant from both peers and adults during play and break times. Children must stay in their designated area at all times.

Lunch will be eaten in their groups. Children will eat at their table or in their own space. They will not get out of their seats. Children will have packed lunches or a school lunch which will be brought to them in their group.

### **Toilets**

Children will be encouraged to use toilets only during their designated time. Where this is not possible a member of staff must check another group is not already using the toilets. Children will be encouraged to use the toilets one at a time (this may not always be possible with reception children). When a child has finished in the toilet they must wash their hands.

### **Classroom expectations**

Pupils will not be required to line up outside the classroom. Staff will welcome pupils into their classroom from a socially distanced position and maintain a physical presence near to the screen. Pupils will be made aware of their seating positions in advance of arriving at their room; this will prevent confusion and unnecessary wandering within the classroom. The seating plan is non-negotiable. Pupils cannot be loaned equipment or borrow from another pupil; a plan for equipment will be in place, including the use of books.

### **Minimum Expectations of Behaviour at St. Aidan's**

In order for children to stay safe, reach their full potential and allow learning to take place, we have a set of rights, which we require all children to respect:

All students ALWAYS have a right to learn

All adults ALWAYS have a right to do their job

Everybody ALWAYS has a right to dignity and respect

Everybody ALWAYS has a right to feel safe and be healthy

It is the responsibility of *all* members of the school community to ensure that we can all enjoy our rights. By adhering to these rights the pupils are part of a house team and get to wear a 'house ALWAYS badge'. Not following the school's rights (and receiving a reflection) results in the ALWAYS badge being removed for 2 days until the pupil starts to demonstrate the rights that they have broken. Please see the school awards and consequences section.

### **School awards.**

At St Aidan's we use a range of positive individual awards that may also be given for behaviour. Some behavior rewards such as stars of the week and Headteacher's award have had to be put on hold. There will also be no celebration assemblies during this time.

The individual awards we are going to use during this time are:

### **An ALWAYS badge**

Pupils who follow the school's four rights, who retain their house badge and have the most Class Dojo points in their house team receive a half termly reward.

## **Class Dojo**

Each child in school has their own Class Dojo avatar. Children are encouraged to earn points for any skill or value- whether it's working hard, being kind, helping others or something else on their digital avatar and for following the school rules.

## **Consequences**

If a child's behaviour is deemed high risk, for example, refusing to adhere to safety measures, such as, hand washing, social distancing, remaining in their groups or deliberate behaviours that put themselves or others at risk, such as spitting or deliberately coughing at people.

We must consistently follow the procedure below:

- Using the language of choice *at least three times* a child is reminded to make the right choice
- Further proactive strategies relevant to that child will then be used
- A child is given a further warning from the class teacher and a mark is entered against their name on the ALWAYS behaviour log that is saved on the shared drive (/). The teacher will record the date, time, and give details of why the child has received a verbal warning.
- If the child breaks school rules again, the child will receive a further mark against their name and this will also be recorded (\)
- A further warning would result in a third line against the child's name (creating a triangle) and the child being asked to reflect on his or her behaviour. See reflection section below. Their ALWAYS badge would then be handed in to a member of the SLT by the child.
- Parents would then be informed orally by the class teacher (where possible) and a text message will be sent that day.
- If a child continues not to follow the school rights then a member of SLT must also be informed. A CHILD CANNOT BE SENT TO ANOTHER GROUP OR OUTSIDE OF THE CLASSROOM AT ANY TIME.
- The parent/carer of that child will then be informed.
- All behaviour cards are to be monitored weekly by the Deputy Headteacher. Any child who has their ALWAYS badge removed and receives a reflection will have a text sent to parents on the same day to inform them.

## **Reflection exercises**

A child, who has had a verbal warning logged on the behaviour chart will complete a reflection exercise with the teacher at a safe space and will be asked:

What I chose to do

Why I chose to do it

What rule/right it infringed

What I could choose to do differently next time

What help would be useful

Children who have not completed work, or have completed work to an unsatisfactory standard, may be required to complete the work during playtimes or lunch times.

## **From this point forward, the hierarchy of consequences is as follows:**

The plan that all teachers follow within school, has been amended. Options have changed due to staff capacity and safety measures in place for Covid-19. The 4 point plan is shown below:

If a child's behaviour is deemed high risk, for example, refusing to adhere to safety measures, such as, hand washing, social distancing, not remaining in their group or deliberate behaviours that put themselves or others at risk, such as spitting or deliberately coughing at people. The following sanctions and disciplinary procedures should be used:

1. Referral to Headteacher/Deputy/SLT
2. Parents/Carers called to collect child from school immediately
3. Immediate swap from onsite education offer to online/virtual education offer
4. Fixed term exclusion
5. Permanent exclusion

Each case will be dealt with consistently and fairly. More serious cases will be considered by the Senior Leadership Team and the most serious cases in consultation with the Governing Body and/or Multi Academy Trust CEO.

Further or more serious infringements, leading to further class exclusions, would result in further out of school exclusions up to a total of 45 days, the maximum permissible by the LA. A further exclusion would be a permanent exclusion. The support of parents/carers is vital to this process.

### **Positive Handling & Restraint**

There can be times when a pupil's behaviour requires staff physical support to ensure the pupils' own safety, the safety of other pupils and staff, or that property is not seriously damaged. This can require the use of physical interventions. At our school we use Team teach to do this.

In the case of a child being at risk, putting others at risk or damaging property the child's parents or carers will be called and asked to pick up their child immediately. The situation will then be reviewed by the Headteacher and a decision of whether the onsite education offer will be withdrawn in favour of the online/virtual offer if this is deemed safer for all pupils and staff.

Where a child may need very close contact it is imperative that parents know that the use of PPE where appropriate WILL be used to help avoid cross contamination or any potential virus spread.

### **Pupil's working from home.**

If interacting with other pupils or staff online, students should always be kind and respectful to each other and respectful and obedient to staff, remembering at all times that that staff are not 'friends' with, or peers to, pupils.

Students should never attempt to contact staff via social media or make comments about staff on social media platforms. Any inappropriate comments to staff online, via email, or any other platform will be taken very seriously and could result in a referral to the police. This is also the case of for any online bullying towards other pupils or peer-on-peer abuse that is disclosed to the school during this time.

Mrs. Greenwood  
Headteacher  
June 2020