

Sixth Form Rewards and Sanctions

At St. Aidan's & St. Anthony's Catholic Sixth Form we aim to create a positive culture that promotes the highest standards of behaviour, ensuring that all students have the opportunity to learn in a calm, safe and supportive environment. We are a Catholic community, which provides all individuals with the opportunity to flourish in a way that is rooted in the values of the Gospel.

Our rewards' system recognises the achievement of our students in subject areas and wider school life. We encourage all students to be ambassadors for our Sixth Form and display high standards of behaviour, excellent attitudes and act as role models to our younger pupils.

Responding to good behaviour

Class teachers and form tutors will recognise outstanding behaviour and excellence to reinforce our core values, culture and ethos.

Positive behaviour will be rewarded with:

- Verbal praise
- Positive points on MIS (our Management Information System) for positive performance, improvement, excellence and contribution to Sixth Form life in line with our core values.
- Communicating praise to parents via a phone call / notification from MIS.
- Termly Achievement Assemblies – certificates, prizes, awards.
- Positions of responsibility e.g. class prefect.

Responding to Misbehaviour

When a student's behaviour and/or work falls below the standard set out in the Sixth Form Student Code of Conduct, Staff will respond in a fair and consistent manner and the following system will be used.

The school will use 1 or more of the following sanctions in response to unacceptable behaviour:

- A verbal reprimand and reminder of the expectations of behaviour
- Movement of seats
- 'Time out' to allow for thinking time / time to self-regulate
- Negative behaviour point recorded on MIS
- Compulsory study session
- Removal from class
- Phone call home to Parents
- Loss of privileges e.g. leaving site at lunchtime
- Monitoring reports
- Student – Parent meetings
- Agreeing an Individual Support plan
- Confiscation of banned items
- Internal Suspension
- Fixed Term suspension
- Permanent exclusion, in the most serious of circumstances

Examples of behaviours where negative points are issued and recorded on MIS:

- Non-completion of homework

- Missing coursework deadline
- Using phone in lesson
- Lack of effort / work in class
- Incorrect dress code and failure to wear a lanyard
- Poor behaviour in lesson, around school and in the Sixth Form Area
- Defiance
- Persistent lateness to lesson
- Non-attendance at a lesson
- Non-attendance at supervised study session

Sixth Form Staged Behavioural Referral System

Early intervention	Classroom Teacher / Form Tutor	Verbal reprimand and discussion about how behaviour is in contradiction to our Core Values.
1	Classroom Teacher / Form Tutor / Subject leader	Behaviour point logged on Arbor and appropriate sanction e.g. Compulsory catch up study session, amended seating plan, removal from classroom
2	Head of Year / Form Tutor	Pastoral lead tracks behaviour points and identifies core issues. Verbal reprimand by form tutor and discussion about how behaviour is in contradiction to our Core Values.
3	Pastoral Leader / Student	5 Behaviour points a term 1. Pastoral leader meeting with student 2. Parents informed via phone call by Pastoral Leader 3. Attendance at compulsory catch up sessions if appropriate. 4. Record of meeting and actions logged on Arbor. 5. Fortnightly Review
4	Pastoral leader / Parents / student	Formal meeting with pastoral leader, parents and the student. Meeting logged on Arbor. Fortnightly review
5	Head of Sixth Form/ Parents / student	1. Formal meeting with Head of Sixth Form, parents and the student. 2. Behaviour / Attendance contract created. 3. Removal of privileges - ability to leave site at lunchtime, 5. Compulsory supervised study allocated to timetable if appropriate.

		6. Record of meeting logged on Arbor. Fortnightly Review.
6	Head of Sixth Form & SLT St. Anthony's / St. Aidan's/ Governors	If no improvement after review: 1. Formal meeting with SLT and Governors - Behaviour panel 2. Formal written warning Interventions determined to best support the student on a case by case basis
7	Serious Incident	A pupil can be involved in a one-off incident or persistent issues where no progress has been made throughout this referral system. This will lead to an exclusion

Extreme behaviour / a serious incident may lead directly to SLT detention, internal isolation, suspension, a formal warning and a referral to a Governor Behaviour Panel.

Other available Sanctions

- Limiting pupil access to enrichment activities / representing the school
- Removal of IT rights e.g. e-mail and internet access
- Confiscation and disposal of items
- Not allowing students to attend reward events

This list is not exhaustive and will be used at the Headteacher's discretion

Serious Incident Protocol

When a serious incident has occurred in the Sixth Form, a full investigation will be undertaken. This will involve taking statements from students and staff where needed. Parents will always be informed when we are dealing with a serious incident. At times, we may need to house a student in the Emmaus room during an investigation. When we have completed our investigation parents will be asked to attend the Academy to discuss the incident and possible ways of resolving the situation.

Internal Isolation / Suspension

Using guidance from the DFE, the Head Teacher will exercise the right to internally isolate or suspend, should this be necessary. Any student who receives a suspension will be expected to attend a reintegration meetings with a Parent / Carer.

Examples of circumstances that may warrant a suspension or permanent exclusion

- Physical assault against a student
- Sexual harassment and abuse
- Verbal abuse or threatening behaviour against a pupil
- Bullying
- Theft or deliberate destruction of property
- Any deliberate displays of intolerance on the grounds of difference e.g. race, sexuality, appearance, gender, disability etc
- Inappropriate language / behaviour towards a member of staff
- Defiance towards staff

- Vaping, illegal drugs, alcohol or tobacco
- Possession of banned items e.g. bladed items.

Permanent exclusion is only ever a last resort in response to a serious breach or persistent breaches of the school's behaviour policy and where allowing the student to remain in school would seriously damage the welfare of the student or others in the school.