

**Meeting for St Andrews Primary School PTA AGM
Held on 1/10/2020 at 7.30pm on Zoom Virtual Call**

Attendees – Zoe Woolnough, Sarah Clayton, Anna Marsden, Lisa Peters, Nicola Botcher, Carly Brown, Abbi Flack, Aimee Botting, Cherie Brown, Paul Westley

Apologies for absence – Natalie Scott-Paul, Lisa Price, Claire Dietz Mike Harrison, Jodie Turner, Jo Isbell.

1. Funding Requests

- Books Yr 3/Yr 4. Teachers have requested new books to add to the reading bands that will cover years 3 and 4. The request is for roughly 230 books at a cost of £764. This is a discounted cost if bought through school. All in agreement. Discussion as to whether the school needs more books to cover other year groups. This could be tied in to an event in the spring. **SC to check with MH whether the school would like books for further years.**
- **Wet play kits** - Unanimous decision to spend £50 per class on those that would like it (nursery and reception have declined due to past fundraising and lack of need) Teachers are being asked what they would ideally like/need. **ZW**

2. Events;

- Cake breaks have been cancelled for now due to logistics this can be looked at once restrictions are lifted.
- **Tea towels – Orders in by 20th October** LPeters to lead. These will be done per year group. Company has been recommended by other PTA's. Price discussed and agreed on £5 per tea towel, then £4 for 2+ tea towels per year group (no mixing between years) **SC** to sort out letter, **PW** to sort out events page to add onto. Need to discuss how cash can possibly be used to pay if people not on event page. Class reps will have to be on hand to ensure each child in the class is included on the tea towel.
- **Donation Day – 22nd October.** The PTA will hold a non-uniform day for donations of specific colours per year. These will then be used in the Christmas rainbow raffle. Crates will be left outside each classroom, these will then sit in shed/school for 72 hours before being removed elsewhere, this is to comply with schools covid-19 rules. **SC – need helpers on morning to collect items**
- **Church Xmas Fayre – 21st November.** All outside, lead **AF** to arrange to get the stock sorted and run the stall on the day with help from **LPeters**
- **Elfridges – 25th November.** All gifts will need to be pre-wrapped and left at school for 72 hours prior to event. Tables set up as usual with chairs as barriers to stop children touching everything. Minimal helpers wearing shields and gloves. Helpers will place items in a bag for the children to then place in a carrier bag. In case of school closure then any money paid will be moved to mothers day rather than refunds.
- **Santa Letters** – no actual letters this year, will just share the weblink and then get a percentage of everyone bought through St Andrews
- **Christmas Cards – HW** – Classes are currently doing designs and they should be sent home next week. These can then be handed back into the schools and placed in an envelope to sit for 72 hours before being handled. Turn around by ½ term which leaves plenty of time. If posters are given to office they will distribute to teachers.
- **Journey to Lapland - ZW – Nov onwards.** This will start after ½ term with event set up, just giving link and donation letters/journey logs to be sent to office to print and hand out. Some being run in school. Look at how to count home steps without it being too much.
- **Rainbow Raffle – SC** Discussed whether this should go ahead or if it was too much near to Christmas in current circumstances. Was decided 6-2 that this should still go ahead. Discussed price of tickets and how we get cash back in school. Box idea near nursery with teacher for people to drop orders/money in.

3. AOB

Class Reps – still needed confirmed for Yr 6, ask JT

Film Licence – let expire for now and look at later when we can start again. **JL** to check what we need to do to cancel.