



St. Anne's
Catholic Primary School
Attendance Newsletter



Autumn 2024



Dear Parents and Carers

As it is the beginning of a new term it is a perfect time to highlight the importance of good attendance at school. Already during the autumn term (September 2024 to December 2024) we have seen many children away from school due to holidays (42 families 60 children). This massively affects their attendance, work, confidence and friendship groups. This now means we already have a large number of pupils with lower than 90% attendance, therefore classed as a persistent absentee.

Below is a table showing attendance for the Autumn Term (Sept –Dec 2024), this gives you a breakdown of the overall school attendance and attendance for each class. You will continue to see a section on attendance in our weekly school newsletters.

Attendance for Autumn Term 2024			
Class	No Pupils	% Attendance	Sessions Missed
Class 1	28	96.30%	145
Class 2	29	95.10%	201
Class 3	23	94.60%	179
Class 4	23	94.10%	195
Class 5	26	94.40%	211
Class 6	25	93.30%	244
Class 7	26	95.40%	173
Class 8	25	95.30%	173
Class 9	23	96.80%	107
Class 10	24	96.20%	134
Class 11	32	94.00%	280
Class 12	32	93.60%	299
Class 13	25	95.30%	170
Class 14	25	93.40%	242

Whole school overall attendance for the Autumn Term (Sept –Dec 2024) was 94.8%
Total sessions missed 2753

Moving forward we will be sending out letters to parents of children who fall into the 'Persistent Absentee' group. This means the child's attendance is 90% or lower and is therefore a concern. If you receive a letter, please do not panic, we want to work with you to ensure your child has excellent attendance. As a school, we will speak to you if a child's attendance starts to become a concern and we will work with you to ensure attendance improves.

We would like to emphasise the important role you play in promoting your child's attendance. A positive relationship between home and school is essential in promoting excellent attendance and punctuality. The vast majority of children at St Anne's have excellent attendance. School will always help and support families who may be struggling with this aspect of school life.

What school expects from our families:

- It is vitally important that each child attends school regularly.
- Children should arrive on time every day wearing the correct school uniform and with the correct school equipment.
- If your child is absent for any reason you **MUST** contact school straight away to explain why your child will be absent. This can be done via the school office either telephone 01695 574697 or email st-annesrc.lancs.sch.uk. If not, we have a duty of care to contact you to ensure your child's safety.
- Children should be collected on time at the end of the day by a responsible person.
- An understanding that holidays will not be authorised during term time.

Punctuality

St Anne's School is officially open for teaching and learning from 8.55am through to 3.30pm. We open our classroom doors to our children from 8.45am for two reasons; one to help reduce congestion when arriving at school in a morning and secondly, to enable children to receive additional learning time during the week. Between 8.45am and 8.55am, children complete maths and English challenges. This provides our children with an additional 50 minutes a week of learning time! If your child arrives after 8.55am the register is closed and they will need to come through the office to be signed in.

We do understand that on occasions something happens at home in a morning that will mean your child will be late – if this is the case, please contact the school office to inform us, thank you.

Mrs Cleary, Deputy Headteacher

