St Anne's Catholic Primary School

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'Loving God in all we do'

St. Anne's Catholic Primary School

Computing: Acceptable Use Policy (AUP)

'Loving God in all we do'

Dear Parents and Carers,

Developing positive attitudes towards the use of technology, and keeping children safe online are of the utmost importance to us as a school. The following points reflect the content of our school's eSafety Policy. It would be much appreciated if you would take the time to read and discuss each of the following statements with your child(ren), so that they understand and agree to keep the school rules when using technology, including acceptable use of the Internet. You might find some points listed below don't necessarily apply to our younger children (such as use of mobile phones) so please use your discretion when reading through.

Thank you for your continued support.

Mr. Knowles

- I will be responsible for my behavior when using technology because I know that these rules are to keep me safe.
- I will only use technology in school for school purposes.
- I will not bring equipment e.g. a mobile phone or mobile games consoles into school unless this has been specifically agreed by my teacher.
- I will not use my mobile phone on the school premises to take photographs, or for any other reason.
- I will only use the Internet and/or online tools when a trusted adult is present.
- I will not deliberately look for or save anything that could be deemed unpleasant or offensive to others.
- I will not deliberately bring in inappropriate electronic materials from home.
- I will not deliberately look for, or access inappropriate websites.
- If I accidentally find anything inappropriate on a device I will tell my teacher immediately.

Headteacher: Mr P. Bates
Deputy Headteacher: Mrs G. Cleary

- I will only communicate online with people a trusted adult has approved.
- I will make sure that all online contact with other children and adults is responsible, polite and sensible.
- I will not give out my own, or others', details such as names, phone numbers or home addresses.
- I will not tell other people my personal passwords.
- I will not arrange to meet anyone that I have met online.
- I will only open or delete my own files.
- I will not attempt to download or install anything on the school network or devices without permission.
- I know that my use of technology will be monitored, and that my parent or carer will be contacted if a member of school staff is concerned about my eSafety.
- I understand that failure to comply with this Acceptable Use Policy may result in disciplinary steps being taken in line with the school's Behaviour Policy.
- While using Microsoft Teams I will uphold the expected standards of behaviour set out by the school.
- I will only use the 'Chat' facility in Microsoft Teams to discuss my work with classmates as this is not a social media tool and is monitored closely by Teachers.
- I understand that there will be consequences for taking part in any inappropriate behavior on Microsoft Teams in line with the School Behavior Policy.

We have discussed this Acceptable Use Policy and…………………….......................... [*Print child's name*] agrees to follow the eSafety rules and to support the safe use of technology at St. Anne's Catholic Primary School.

Parent /Carer Name (Print) …………………………………………………………………..………….

Parent /Carer (Signature) …………………………………………………………. ………………………..

Class …………………………………………. Date………………………………………………………….

When school reopens to all children, please sign and return to your child's teacher. Thank you.

Headteacher: Mr P. Bates
Deputy Headteacher: Mrs G. Cleary