



*'Loving God in all we do'*

# St Anne's Catholic Primary School

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## St Anne's SEND Local Offer

2023-2024

### Accessibility and Inclusion

St Anne's Catholic Primary School is a single story building on one site. The school has two buildings and both are wheelchair accessible. There is an accessibility toilet in the KS2 building and the studio building. This area is large enough to provide room for changing. School has ample car parking spaces for staff and visitors, with clearly marked disabled parking located near the front entrance. Information is shared through the use of technology. The school website is the main source of additional information with the platform 'Twitter', used to share celebrations. Every classroom has modern, interactive learning screens. Each room has been decorated in calming colours and carpeted where appropriate.

### Teaching and Learning

We have clear systems in place to identify children with additional needs. The school's graduated response to identifying children in need of additional support is available on the website and provides a detailed explanation of how we identify and assess children. The school's curriculum has been carefully designed to enable all learners to access learning at their individual level. All teachers and teaching assistants meet regularly to share developments in SEND understanding. Governors delegate funding to employ a specialist SEND teacher one morning a week to assess children's more complex needs and provide guidance for teachers and school leaders. Teachers in every class are skilled and knowledgeable in test administration and their experience ensures that children who would benefit from exam adjustments receive these adjustments. The Headteacher, Deputy Headteacher and SEN mentor, provision map on a termly basis and adjust support and provision when needed to maximise outcomes for children.

### Reviewing and Evaluating Outcomes

Statutory review meetings are planned for and held within the correct timeframes. The school works closely with the SENDO to ensure all legal requirements are met. Children who have an Education Health Care Plan have their plan reviewed on an annual basis or sooner if appropriate. Children who have been identified as requiring additional learning support have their needs met through our graduated response plan. We review the effectiveness of the provision provided based on the principles of the graduated plan.

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Headteacher: Mr P. Bates  
Deputy Headteacher: Mrs G. Cleary



### Keeping children safe

All staff in school receive annual training on 'Keeping Children Safe in Education'. Risk assessments are completed by teachers when curriculum opportunities are available outside the classroom. School leaders encourage teachers to plan exciting and enjoyable learning activities for our children. Clear handover and collecting routines are in place for the start and end of the day for all children. If children with SEND require individual arrangements, school works together with families to achieve this. All children are supervised at dinnertime by trained staff. We do not encourage a 'velcro' approach to adult support during school time, preferring a culture where all staff are responsible at all times.

### Health and Wellbeing

St Anne's follows the national guidelines on medicines in school. We have medical shelves in every classroom situated at adult height. If a child requires a medical care plan, school leaders would communicate with parents to provide the best possible care. In the case of a medical emergency, school would communicate with the correct professionals and follow their advice and guidance. When children present with a particular medical need, school will take all reasonable steps to support the child and family in school. If staff can be trained in a specific medical condition, then the school's leadership will ensure this happens.

### Communication with parents

St Anne's operates an open door policy where all parents know they can speak to any member of staff at a mutually convenient time. The school's website clearly identifies how to make contact with school. St Anne's provides parents with termly reports along with the opportunity to attend two parents' nights a year. Open afternoons, curriculum evenings and transition meetings provide parents with information about their child's learning.

### Working together

St Anne's provides opportunities for children to share their ideas through a 'Student Council' and through our 'Young School Leaders'. Representatives from each class are democratically elected to the Student Council, with Year 6 children elected to be Young School Leaders. Parental relationships are excellent. Parents regularly share curriculum experiences and all teachers welcome the opportunity to discuss children's learning with parents. The school's governing body has two parent governors. At the end of each term of office, parents are welcome to stand for election to these positions. A designated governor for SEND champions children's involvement in school life at every governing body meeting. The designated governor is a key part of the SEND team.

### What help and support is available for the family?

Individual meetings with the Headteacher are always available. The Headteacher meets with potential new parents and provides a tour of school. This provides an opportunity to meet and discuss individual needs. The Governors and Leadership team provide an SEND mentor in school who is always available to offer support and guidance to parents. Contact information is on our school website.

### Transition to Secondary School

St Anne's has excellent links with St Bede's Catholic High School. Transition arrangements are excellent and staff will provide guidance and additional visits if required. If parents choose a different High School, staff at St Anne's work equally well with all secondary schools.

### Extra-curricular activities

St Anne's delegates a large amount of the 'Sports Premium Grant' to the West Lancashire Sports Partnership. This organisation provides a range of extra-curricular activities for children of all abilities. Teaching staff at St Anne's also provide a range of extra-curricular activities throughout the year. All children at St Anne's are delightful and go the extra mile to make friends and support all our children at different times throughout their schooling.

Through our partnerships, holiday clubs are based at St Anne's school. We also provide an extended service which includes; a weekly Toddler group, a Breakfast and After School Club and a Nursery provision. Parents pay for extended services.

### Feedback

Feedback is always welcome in school. The Headteacher will always meet with parents and this is the preferred method of communication. The Headteacher does not promote the use of emails as a method to discuss personal needs and will not respond to emails. All communications are valued, with respectful relationships being the key to a successful school.