

ORMSKIRK ST ANNE'S CATHOLIC PRIMARY SCHOOL (08012)

LIFE OF THE SCHOOL COMMITTEE

TERMS OF REFERENCE

Membership

The committee shall consist of members of the governing body. The headteacher is, ex-officio, a member of the committee.

The committee will elect a chair from within its own membership.

Non-voting participants may be invited to meetings by the committee as and when required.

The committee shall have such associate members, non-voting, as the governing body shall appoint. The committee may make recommendations for these appointments.

The membership of the committee shall be reviewed and determined annually by the governing body. The agreed membership of the committee is attached.

The governing body will appoint a clerk to the committee, who will not be another governor.

Quorum

The quorum shall be a minimum of 3 governors, including the headteacher, but excluding any associate members.

Meetings

The clerk to the committee shall be responsible for convening meetings of the committee. Procedures of any meetings held must be minuted and these minutes presented for the next meeting of the governing body.

The committee shall meet at least once a term and otherwise as required.

Responsibilities

The main function of the committee is to advise the headteacher and governing body on matters concerning the school curriculum, in particular:

1. To ensure that the curriculum provided meets the statutory requirements, including those for reporting.
2. To review the aims of the school curriculum in relation to the current statutory requirements, including those for Religious Education, Collective Worship and Sex Education.
3. To advise on ways in which governors can be involved in curriculum aspects of the School Development/Improvement Plan and the Self-Evaluation Form.
4. To prepare or review any curriculum policy document which is the responsibility of the governing body.

5. To make recommendations to the governing body on assessment policies, or arrangements.
6. To consider all the available data provided by the school and the local authority and to set and publish targets within the statutory time frames.
7. To monitor pupil progress in relation to the targets set and with specific reference to particular groups.
8. To monitor the impact of curriculum policies and planning on students' learning.
9. To receive reports from the Nominated Governors, as decided by the whole governing body.
10. To be mindful of the requirements of the Equality Act 2010.

Approved: Thursday 4 October 2018.

Review Date: October 2019

Membership:

Mrs E Duffy (chair)

Mr B Farrimond.

Mr D Glennon

Mr S Marston Yim

Ms M Merriman

Very Reverend G Timney OSB

Mr P Bates (HT)