



# St Barnabas

Church of England Primary Academy

A member of **CIDARI**

Monday 16th October 2023

## **Re: Parent Governor**

Dear Parents,

We would like to invite all parents to express an interest in becoming a parent Governor to join our Local Governing Committee. Applicants must be the parent or legal guardian of a pupil in the school at the time of application.

This role does involve access to children and their safety is paramount. If you are appointed as a governor, you will be subject to mandatory checks including the Disclosure and Barring Service (DBS).

**If you would like to apply or would like more information, please contact [stboffice@cidari.co.uk](mailto:stboffice@cidari.co.uk) to request an information pack and application form. Further information can be found here: [Cidari Governance](#)**

You will need to complete:

- A personal statement detailing why you would like to apply to be a parent governor and what skills you can bring to the local governing committee. This should be a maximum of 400 words.
- A skills audit
- Application form

Where more than one parent applies, the Local Governing Committee will decide on which parent would be most suitable to the role.

The deadline for applications is **Wednesday 1st November 2023**

Employees of St Barnabas Church of England Primary Academy are prohibited from applying to be a parent governor.

A brief overview is overleaf, but if you would like more information on the Local Governing Committee roles, responsibilities and expectations or have any questions please contact our Chair of Governors, Jen Frankish - [jen.frankish@cidari.co.uk](mailto:jen.frankish@cidari.co.uk) or speak to Mrs Ham. You can also find further information on our website: [Governance](#)

## **What does it mean to be a parent governor?**

### **Roles and responsibilities**

As per DfE guidance, the purpose of governance is "to provide confident, strategic leadership and to create robust accountability, oversight and assurance for educational and financial performance".

There are three core functions of the local governing committee:

- Ensuring clarity of vision, ethos and strategic direction
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff
- Overseeing the financial performance of the organisation and making sure its money is well spent

All governors are expected to attend full Local Governor Committee (LGC) meetings which include information on:-

- Standards, Effectiveness and Curriculum – this looks at the effectiveness of the curriculum, including performance data
- Business – oversees the budget, premises and health and safety.

All governors are also given a lead area which they will take responsibility for monitoring and are expected to report back into LGC. Full support and training is provided.

Before applying, please consider whether you can:

- Attend all Local Governing Committee meetings (mostly evenings from 6pm, six times a year, one each half term)
- Visit the school occasionally during the school day
- Available to complete training to understand your role as a governor (a combination of face to face courses held in the evening plus online training modules)
- Available to attend extra meetings if required - on occasion, sometimes during the working day.

We look forward to hearing from you.

Kind Regards

Jen Frankish  
Chair of Governors