



St Bartholomew's Church of England Primary School

Nursery Charging and Remissions Policy

Action	Date
Document reviewed	September 2025
Reviewed By	Sarah Irvine
Adopted by Governors	September 2025
Next Review Date	September 2026



St Bartholomew's C of E (VA) Primary School

Follow Jesus in all we do

School Vision

We seek to ensure that by following Jesus, each individual is inspired to shine in all areas of their educational and spiritual development.

'For I know the plans I have for you,' declares the Lord, 'plans to prosper you and not to harm you, plans to give you hope and a future.' (Jeremiah 29:11)

Mission Statement

Follow Jesus in all we do

'When Jesus spoke again to the people, he said, "I am the light of the world. Whoever follows me will never walk in darkness but will have the light of life".' (John 8:12)

Core Values

Our school is underpinned by 6 core values;

Courage

'Be strong and courageous; do not be frightened or dismayed, for the Lord your God is with you wherever you go.' (Joshua 1.9)

Friendship

'Love each other as I have loved you.' (John 15:12)

Service

'Serve one another in love' (Galatians 5.13)

Forgiveness

'Do not judge, and you will not be judged; Do not condemn, and you will not be condemned; Forgive, and you will be forgiven' (Luke 6:37)

Justice

'And what does the Lord require of you? To act justly and to love mercy and to walk humbly with your God.' (Micah 6:9)

Love

'Give thanks to the Lord, for he is good; his love endures forever.' (Chronicles 16:34)

Great Harwood St Bartholomew's Parish CE VA Primary School
Nursery Charging and Remissions Policy

Introduction

The charging and remissions policy is subject to annual review to ensure compliance with statutory requirements.

Charging Policy

Activities without charge

There will be no charge for the following activities:

- Education provided wholly or mostly during school hours. This includes the supply of any materials, books, other equipment and also transport provided in school hours to carry pupils between the school and an activity;

Voluntary Contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding, subject to the following conditions:

- Any children of parents who do not wish to contribute will not be treated any differently;
- Where there are insufficient contributions to make the activity viable, or the school cannot fund it from some other source, then the activity will be cancelled.

All requests to parents for voluntary contributions will make it clear that the contributions are voluntary and that there is no obligation to contribute.

Chargeable Activities

The school may recover the full costs of the following activities but charges will not exceed actual cost:

- Any materials, books, or equipment, where the child's parent wishes him/her to own them;
- Optional extras (see below);
- Certain early years provision (see the education (charges for early years provision) regulations 2012);
- Community facilities. (See s27 education act 2002).

Optional Extras

Charges may be made for some activities which are detailed below:

- Education provided outside of school time that is not:
 - part of the national curriculum;
- Extended day services offered to pupils (for example breakfast club, after-school clubs, tea and supervised homework sessions where this is run under the responsibility of the governing body). Please see below for Charging Agreement and Price List.

(Note: schools may wish to attach a schedule of current charges as an appendix to the policy)

In calculating the cost of optional extras an amount may be included in relation to:

- Any materials, books, or equipment provided in connection with the optional extra;
- The cost of buildings and accommodation;
- Non-teaching staff;
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- Teaching staff engaged under contracts for services purely to provide an optional extra, this includes supply teachers engaged specifically to provide the optional extra; and
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Any charge made in respect of individual pupils will not exceed the actual cost of providing the optional extra activity, divided equally by the number of pupils participating.

Remissions Policy

Charges for other 'chargeable activities' may be fully or partially remitted. Where appropriate Governors approve the use of the delegated budget and other funding streams such as Pupil Premium to allow 'chargeable activities' to be fully or partly remitted.

Details of remission arrangements will be stipulated when parents are advised of charges for individual activities.

Charging Agreement & Parental Agreement for Extended Provision

Name of Child: _____

PAYMENT REQUIREMENTS:-

I agree to pay the fees for provision for at least one term. (We require families to provide 6 weeks' notice of change if you wish to withdraw, in order to plan staffing accordingly).

It will not be possible to refund unattended sessions as the space and staffing will have been allocated to your child and would not be available to allocate to another in their absence.

Charging Policy

- Great Harwood St Bartholomew's Parish CE VA Primary School Nursery will charge an advertised rate for education and activities for children accessing the group, which are advertised at Reception and on the school website.
- Parents/carers will be informed of the fees and we require payment in ADVANCE either via School Money or by the use of Tax-Free Childcare Vouchers.

PLEASE TICK how & when you will be paying

School Online Account (School Money) ☐

Government Tax Free Vouchers ☐

Please provide Ref No.: _____

Half Termly ☐ Full Termly ☐

- Parents have a responsibility to check their School Money accounts and make regular payments.
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- Fees that remain unpaid may lose the provision of the place and action will be taken to reclaim the outstanding amount.

Parent's name: _____

Parent's signature: _____

Price List

Please note – prices from 1st September 2025

SESSION PRICES: (paid by the parent/carer)	
	3 YEAR OLDS
3hr SESSION (AM or PM)	£20.00
2.5 hr SESSION (PM)	£15.00
HOURLY RATE	£7.00
SCHOOL LUNCH	£2.90
Weekly Contribution	£3.00