

St Bartholomew's C of E Voluntary Controlled Primary School – Governor Action Plan 24-25

Key Area 1: Ensuring clarity of vision, ethos and strategic direction							
Priority	What outcome do we want?	What will we do to achieve this outcome?	Who will do it?	How will the GB check on progress?	Resources Costs	Deadline	Comments/review
A) Identified from skills audit	All essential skills to be covered by governors in post	Ensure all new governors have completed the audit	Chair/ vice chair	Analysis of audit results and report to FGB		Spring 25	
B) Development of governors	Governors continue to have up to date knowledge of their strategic role and individual responsibilities	<p>Induction training for all new governors</p> <p>Safeguarding training for new governors</p> <p>Review of link governor roles and fill any vacant priority areas</p> <p>Assessment and data training for the governors</p> <p>HTPM training for pay committee</p> <p>Training opportunities linked to governor roles/committees will be shared, individual</p>	<p>Training governor/ governors</p> <p>Training governor/ governors</p> <p>FGB</p> <p>DN/Ian Stokes</p> <p>SM SB</p> <p>Training governor</p>	<p>To be recorded under governor development in full governing body meetings/school logs</p> <p>Logs from Leeds for Learning available of all training for governors</p> <p>Link Governors Overview</p> <p>Minutes</p> <p>Training log</p> <p>Training log/HT report & training governor updates</p>	Budget for governor training	<p>ASAP once joined GB</p> <p>ASAP once joined GB</p> <p>Ongoing</p> <p>Spring 25</p> <p>SB 8th Oct 24</p> <p>As appropriate</p>	

		governors contacted directly if appropriate training identified. Governors to provide feedback from training to relevant committee	Governors HT	Minutes		Committee meeting following training	
C) Succession planning and future development	A clear succession plan for key positions and responsibilities	1-1 discussions arranged with governors to understand aspirations and areas of interest. Allocate governors who will fill gaps	Chair and committee chairs	Updates to be shared under governor development item		By end of summer 25	SB still to arrange this year
D) To arrange and plan governor visits	Governors aware of their own subject area in school and understand the schools position and offer support and challenge	HT/SLT to contact link governors to arrange visits, linking with annual overview Share GSS guidance for link roles/responsibilities with governors	HT/SLT HT – training governor	To be reflected in minutes of meetings Link governor visit reports on website and presented to governors in relevant committee		Termly As new guidance is published or when governor takes new role	This needs to continue every year

Key Area 2: Holding executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff

Priority	What outcome do we want?	What will we do to achieve this outcome?	Who will do it?	How will the GB check on progress?	Resources Costs	Deadline	Comments/review
E) Triangulation of evidence from school	The governing body uses sources of information other than from the school in order to properly hold leaders to account	Governors consider the GSS <i>Knowing the School and Raising Standards</i> document to inform themselves of external and first hand evidence available to them Arrange governor visits LA reports/Novacs from visits	Govs HT/SLT	Minutes of meetings Reports Visit logs		Ongoing as reports received Healthy Schools report to be shared spring 24	
F) To share information with governors about the curriculum	Well informed governors who have knowledge of the school's curriculum	Curriculum leaders to present their vision and key actions to the T&L committee Subject leaders to support link visits	HT/BW	Minutes During link visits		Rolling programme in termly meetings	
G) Improve stakeholder knowledge of GB and responsibilities	Parents/other stakeholders to know who the governors are. Parents/other stakeholders to know what the key roles the governors have. Parents/other stakeholders to	Governors to write profiles Publish profiles of GB on website	C of G/ Governors PW(ICT) C of G Govern	Check website		Spring 24 Ongoing	A couple of pictures still need to go on and one profile

	understand more about the duties of GB	Share update of governor activity/visits/ Publish governor visit sheets on website	ors ICT technician HT Governors ICT technician SLT	Newsletters Website/minutes			
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Key Area 3: Overseeing the financial performance of the school making sure its money is well spent

Priority	What outcome do we want?	What will we do to achieve this outcome?	Who will do it?	How will the GB check on progress?	Resources Costs	Deadline	Comments/review
H) To ensure governors have a good knowledge of the school's current financial position in order to challenge and support the SLT	Governors to be aware of current budget position Governors to be aware of deficit budget and plans	Report 6 x per year Complete Deficit action plan if required	HT/RA business manager Resource com	Reports from school to Resources committee and FGB		Termly	
I) To ensure the governors are aware of the impact the reduction of PAN may impact the schools finances/staffing structure	For the school to maintain a balanced budget To avoid MSR where possible	Review staffing structure HT meet with C of G to report on current situation/plans for following September in autumn term Report to resources committee	SLT HT C of G	Report to governors Budget & reviews shared with governors		Until 2028 when a 2-form entry school	