



## Governor Link Visit Record

Governor Link Area	Health & Safety
Governor/s	Sian Meyrick
Staff	Richard Aaron
Date	12/12/2024

I met with the School Business Manager, Richard Aaron.

Richard and I completed the premises Health and Safety audit that had been started by himself and Mrs Wainwright, the Headteacher. We looked at the ground floor and outside spaces. There were very few issues with the ground floor classrooms. We had a discussion with one of the Early Years teachers about storage in the Reception cupboard; it was felt that further shelving may be necessary. There was also a need to reorganise item storage to ensure that heavier items were stored lower down to avoid them falling from height.

In the Reception outdoor area, Richard and I checked that the unit that had toppled the previous day had been removed and safely stored until it can be fixed to the wall to avoid reoccurrence. This was the case and Richard was arranging to have this fixed shortly.

We looked at the outside spaces and equipment. A couple of minor issues were noted: redundant hook backs for the old hall doors should probably be removed as there is a small potential for injury and the lines on the steps down to the main playground will need refreshing as part of the rolling maintenance programme. Some loose paving on the stairs has been repaired and is holding up to to the constant wear it receives.

The playground equipment is checked annually; the cargo net is currently awaiting replacement as it is showing signs of wear and tear. The outside gym is out of action awaiting some spare parts, but should return to full use shortly. There had been an accident on the equipment, but this was due to the pupil in question using the equipment incorrectly. Richard and I checked that all items of equipment do have instructions on how to use properly clearly displayed on them.

The tree survey is due to take place, this will include trees outside the perimeters of the school. School is not responsible for these, but in the past, we have advised the council of any issues arising. To date, the council has not taken any action, but they are aware.

Repairs to the damaged bin area have been completed and additional lighting added to the area.

There were no major issues identified.

Staff Signature. Richard Aaron

Governor Signature. Sian Meyrick