



Acting Headteacher: Mrs J Wainwright
Acting Deputy Head: Mr D Needham

Tel: 0113 263 9292
Fax: 0113 263 8019
Email: info@stbartsleeds.org.uk

Dear Parents/Carers,

As you are aware schools were told by the Government to begin re-opening from June 1st for Nursery, Reception, Year 1 and Year 6. Plans for Year 2/3/4/5 will be developed later. We have had national and local guidance and the Governors and leaders have decided that we are able to do this.

THIS PLAN COULD CHANGE BASED ON ANY UPDATED GOVERNMENT DECISIONS.

We plan to stagger the return that week to ensure we can do so safely.

Monday June 1st - Only Key Worker children will be in this day.

Tuesday June 2nd - children in nursery and year 6 will start back in addition to Key Worker children and identified families.

Wednesday June 3rd - Children in reception and year 1 will start back in addition to the others already in school.

There will be significant differences from what normal school looks like for all of us and we have followed all the recommended guidance for keeping both children and staff safe. While we encourage all parents to send their children unless there are medical reasons, it is a personal decision for you and your family. If you do want to discuss anything, please contact school.

What will be different?

Class organization - Children will be in much smaller groups within their year group. Unfortunately not all children can be with their normal teacher or staff. Once in these groups they will stay in them all day, including breaks and lunch. They will not mix with other children and they will be with the same staff as far as possible. Children will be encouraged to social distance where possible.

Lunches - All children will have to have a school lunch at this time. For Reception and Year 1 this will be free. For year 6 children who are entitled to free school meals this will continue as normal, and for those who pay the cost is £5.00 per week for a school made packed lunch. Please pay this on a Monday morning by cash in a labelled envelope to the class or by card at the office. All the children will eat their lunch in their classroom. The lunches provided will be a grab bag lunch including regular hot items due to staffing restrictions in the kitchen and the difficulties of serving lunch safely at this time.

Arriving/Leaving - To reduce the number of parents on site at one time and to ensure social distancing where possible, we will be changing the entrances children must use.

These must be adhered to.

- Reception Normal classroom doors
Year 1 Normal classroom doors
Year 6 - Class 20/21 Side door near nursery
Year 6 - class 19/22 Door back playground (red slide)





St Bartholomew's C of E Primary School

Strawberry Lane, Armley, LS12 1SF



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To ensure all the children are not coming and going at once and to ensure those people bringing the children to school can socially distance we have extended our opening and finish times to 8.30-9.30am and 2.30-3.30pm.

Nursery will only be running morning or afternoon sessions, which cannot be changed once agreed.
9.00-9.30 to 11.00-11.30am OR 12.30-1.00pm to 3.00-3.30pm

We will not accept children who arrive late so please make sure you arrive on time.

Main Office – Parents not to use the main entrance to bring children into school. If you need to pay by card for lunch please wait as requested, maintaining social distancing. If you need to speak to me, please ring the office and they will make an appointment or arrange for me to call you. The senior management team will be around as much as possible at the beginning and end of the day.

Social Distancing – Please only bring your children within the allocated times. Only one parent please to reduce the number of adults on site. Do not stand talking to other parents within the grounds or entrances, please maintain 2m social distancing at all times including when dropping off or picking your child up.

Procedures to keep children, staff and families safe

- Small groups (a maximum of up to 15)
- The same staff with each group (this may not be the child's class teacher)
- Revised school rules (see attached for a summary of changes to behavior policy)
- Limited movement around school for staff and children
- Specific outdoor areas for each year group with staggered breaks for each group
- Regular cleaning of rooms, resources, equipment and toilets
- Limited resources/reduced sharing of equipment
- Routine handwashing during the day for everyone – using recommended methods
- Restricted number in toilet, identified toilets for each group
- Clear expectations of children and staff regarding social distancing (age appropriate).
The government guidance is clear that it is not possible for young children to maintain social distancing though we will encourage them to be careful.
- Where possible and appropriate, we will seat children at desks 2m apart.
- No access to the main office unless by appointment or to pay for lunches
- Children or staff will not be wearing masks in school as this is not recommended, unless it is to deal with a sick or injured child, when staff may need to wear PPE





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Contact numbers – It is under normal circumstances a legal requirement for us to have two contact numbers for each child. Under the current circumstances, it is vital we have two working telephone numbers so we are able to contact you at any time. We cannot allow children into school unless we have two numbers.

Illness – If your child or a member of staff has any symptoms, they must stay at home for 7 days. Anyone else in the household, including siblings must isolate for 14 days. You can apply to be tested for Covid19 and a negative result would mean they can return to school (call school if you need support with this).

If a child becomes ill in school they will be isolated and cared for and the parent will be contacted. They **must** come to school immediately and arrange for testing. If a child then tests positive the whole of their group, including the staff will need to self-isolate for 14 days. If they develop symptoms, it is advised that they be tested.

Weekly food parcels – For children in year 2, 3, 4, 5, who are currently not in school we will continue to provide a weekly food parcel from Leeds Catering on a Thursday. These **must** be collected between 11am and 1pm.

Breakfast and After School Club – There is currently no Breakfast or After School provision for children for the rest of this term apart from those of key workers.

Uniform – As the health advice is to wash clothes each day after school we will not be insisting on school uniform for the rest of the term. Please make sure clothes are suitable for school and that children wear trainers/pumps.

Lessons and Learning – The learning at school will mirror the work we set for home learning. We will be supporting Maths and English but we will also provide theme work and activities to support the children's personal, social and mental health. In year 6, we will also help with preparing children for their transition to high school.

Personal belongings – to reduce the risk of infection being spread children are not allowed not bring anything from home such as pack lunches, toys, pencil cases or book bags. If children come in a coat it will be kept in an allocated room.

This is a difficult time for parents, children and staff

Please call school if you have any questions.

Yours faithfully

J. Wainwright

Mrs Jane Wainwright
Acting Head teacher

