



## PRAYER AND LITURGY POLICY

**Our School Mission Statement:**

*Together in Christ we grow in faith and knowledge.*

**Document Management:**

**Date Policy Approved:** 27 June 2017

**Date Amended:** October 2022

**Next Review Date:** October 2024

**Version:** 2

**Approving Body:** Standards Committee

## 1. Introduction

*Regular liturgical celebrations and daily prayers in accordance with the rites, practices, discipline and liturgical norms of the Catholic Church, should be at the heart of school life. (A7.7) The celebration of Catholic liturgies and prayers as an integral part of learning and teaching should create time for the school community to become reflective, experience the presence of God and develop a mature spiritual life. (A8.7)*

**From Christ at the Centre: A Summary of Why the Church Provides Catholic Schools, Rev Marcus Stock STL MA, Director of Schools, 2005**

The Catholic School is essentially different and distinct from other institutions in both philosophy and practice. Bishop Hogarth Catholic Education Trust recognises the importance of emphasising this distinctiveness in our acts of collective worship. To this end, our acts of worship are designed to:

- Foster and develop a relationship with Jesus Christ
- promote an appreciation of prayer, worship and liturgy
- encourage the participation of pupils so as to reinforce the unique worth of each individual within our community and also;
- in line with the Liturgical Calendar, the directives and the translations of the liturgical books of the Roman Catholic Church.

In accordance with the Scheme of Delegation and the Diocesan Memorandum of Understanding each school in the Trust must provide religious education and collective worship in accordance with the teachings, rites and liturgical norms of the Catholic Church and will be subject to the authority and direction of the Bishop of Hexham and Newcastle. The key areas of the distinctive nature of Catholic education are recorded in 'Principles, Practices and Concerns' as supplemented by 'The Common Good in Education' (Bishops Conference 1996), focusing particularly on the search for excellence as an integral part of the spiritual quest within oneself and within the wider community.

### **The Right to Withdraw**

An Academy's Funding Agreement is drafted to mirror the requirements for Acts of liturgical prayer. Each pupil must take part in a daily act of liturgical prayer unless they have been withdrawn by their parents, or if in the sixth form they have decided to withdraw themselves.

Parents have the right to withdraw their child from liturgical prayer and are not required to provide a reason for doing so.

Parents will be encouraged to discuss their decision with the **headteacher** following a request of withdrawal in terms of:

- The elements of worship in which the parent would object to the pupil taking part in.
- The practical implications of their withdrawal.

Alternative provision will be arranged for pupils who are withdrawn from liturgical prayer.

- Alternative provision may involve religious worship relevant to their particular faith or denomination provided that:
- The effect of the alternative provision would not replace the denominational liturgical prayer with that of the statutory, non-denominational worship.

Such arrangements can be made at no additional cost to the school.

The alternative provision will be consistent with the overall purposes of the school curriculum.

The Trust's Funding Agreement also states that: 'Where a Mainstream Academy is designated with a religious character in accordance with section 124B of the [School Standards and Framework Act 1998](#) or further to section 6(8) of the [Academies Act 2010](#):

b) subject to clause 28, the Company shall comply with the requirements of section 70(1) of, and Schedule 20 to, the School Standards and Framework Act 1998 as if the Academy were a foundation school with a religious character or a voluntary school, and as if references to 'the required liturgical prayer' were references to liturgical prayer accordance with the tenets and practices of the specified religion or religious denomination of the Academy.'

c) the Company shall ensure that all quality of.....the Academy's liturgical prayer...are inspected. Such inspection shall be conducted by a person chosen by the Company and the Academy shall secure that such inspection shall comply with the requirements set out in any statutory provision and regulations as if the Academy were a foundation or voluntary school which has been designated under section 69(3) of the Schools Standards and Framework Act 1998 as having a religious character.

Liturgical prayer in a Catholic school is, however, more than just a legal requirement. It is central to Catholic education and is an essential part of the Trust's overall provision for prayer and worship. We are proudly Catholic in both senses of the word. Everyone in our community is invited to contribute to it and gain from it, regardless of faith, level of belief and commitment.

The inspection of the Trust's arrangement for the inspection for prayer and liturgy and RE shall be through Section 48 Inspections. The report on Religious Education is produced for the Bishop of Hexham & Newcastle, who under Canon Law 804 and 806, as the Diocesan Bishop he has responsibility for the schools in the diocese, and for the Governing Body of the schools concerned. *"The formation and education in the Catholic religion provided in any school is subject to the authority of the Church....the diocesan Bishop has the right to watch over and inspect the Catholic schools situated in his territory, even those established or directed by members of Religious Institutes".* ([Canons 804, 806 Code of Canon Law](#)).

The Trust is a Eucharistic Community this means that we are a community rooted in the Catholic tradition, which gathers to celebrate Eucharist on a regular basis. The word "Eucharist" is a translation of the Greek word eucharistia, which means thanksgiving. Through sharing liturgical life and mutual support for one another, the trust is

strengthened to live Christ- centred lives dedicated to spiritual growth and social commitment.

The Eucharist is "the source and summit of the Christian life." "The other sacraments, and indeed all ecclesiastical ministries and works of the apostolate, are bound up with the Eucharist and are oriented toward it. For in the blessed Eucharist is contained the whole spiritual good of the Church, namely Christ himself, our Pasch." ([\*Catechism of the Catholic Church 1324\*](#))

In accordance with the [1988 Education Act](#) and the [DfE Circular 1/94](#), liturgical prayer within the Trust provides opportunities for pupils and staff to come together as a community through daily prayer in the classroom, through participation in weekly assemblies and through other liturgical celebrations. Furthermore, through prayer and liturgies we are able to encourage pupils and staff to reinforce positive attitudes they may have within their community. We also highlight and try to change negative attitudes within our society to encourage a common ethos and shared values amongst all.

In accordance with the Trust's Scheme of Delegation responsibility for arranging liturgical prayers rests with the Local Governing Committee after consultation with the Principal/Headteacher.

## **Aims**

The Trust aims to provide opportunities for pupils and staff to come together in community to worship God and to respond to the invitation from God to be in relationship with Him. Prayer and liturgy reflects the traditions of our Church, taking into account the spiritual and educational needs of all who share in it:

- Those who form part of the worshipping community in church.
- Those for whom school may be their first and only experience of church.
- Those from other Christian traditions, faith communities or none.

## **We endeavour to do this by:**

- Helping to develop the faith of each individual within our community;
- Promoting the belief that our Trust is a caring community;
- Giving pupils an insight into and understanding of Gospel values;
- Developing an understanding of the responsibilities the Gospel values place upon each individual within the community;
- Developing a sense of mission;
- Encourage those who form part of the worshipping community in church;
- Help those for whom school may be their first and only experience of church;
- Include pupils from other Christian traditions, or none or from other faith backgrounds; and
- Provide an educational activity or experience to which all can contribute and from which all can gain.

Therefore, at the start of each day the staff in all of the Trust schools gather as a community and briefing begins with a prayer and a reflection to remind us all of God's presence among us.

## **2. Vision and Values of Bishop Hogarth Catholic Education Trust**

The Trust has adopted the following vision and values to guide us in our mission and to underpin all that we do:

### ***Our Vision:***

Our schools will be places of excellence – providing service and witness to children, their families and the wider Catholic community, adding value as a family of schools and enriching the learning and experience of all our young people so they may achieve their full potential.

### ***Our Values:***

The following values underpin everything the Trust and our Schools will do:

**BEING** Just and Responsible: We seek to act justly, fairly and responsibly in all our relationships to ensure 'The Common Good' is upheld.

**PROMOTING** Spiritual and Human Development: We believe a knowledge of and a personal relationship with Christ gives meaning and purpose to our lives.

**ACHIEVING** Quality in Teaching and Learning: We believe everyone should gain dignity and self-worth through quality teaching and learning which allow all in our school community to excel.

**SHOWING** Respect for Every Person: We believe that all are created in the image of God and therefore we will respect the unique and intrinsic value of every person, promoting equality and celebrating diversity.

**CREATING** Community: We believe our schools to be faith communities where Gospel values of truth, honesty, forgiveness and reconciliation are lived and where there is special care for those most in need.

**COMMUNICATING:** We value the views and opinions of the communities whom we serve and will actively engage and respond.

## **3. The Aims of Prayer and Liturgy at Bishop Hogarth Catholic Education Trust**

- To reflect upon the mystery that is God;
- To provide opportunities for students and staff to come to know Jesus Christ through prayer and action;
- To heighten pupils' awareness of questions related to the ultimate mysteries of life and to explore the beliefs and commitments made by themselves and others in response to such questions;

- To grow in liturgical understanding and development with specific reference to the Catholic tradition;
- To respond to life's challenges, celebrate life's wonders and comfort and console at times of difficulty;
- To celebrate the richness and diversity of our God given creation and the responsibilities we have for its stewardship;
- To give opportunities for silent contemplation, reflection, personal response and prayer;
- To explore, reflect on, express, affirm, or challenge commonly accepted personal and social values and individually held beliefs;
- To express our faith as a Christian community thus reinforcing the sense of belonging, the development of community spirit, the promotion of a common ethos and the reinforcement of positive attitudes;
- To provide staff and pupils with opportunities to worship God hence enabling individual spiritual moral development; and
- To offer pupils the opportunity to prepare themselves for challenges in their adult life.

**To fulfil these aims we will:**

- Ensure the Act of Worship is seen as part of the total curriculum, an integral part of the life of the school and seen to be important;
- Adopt an approach that is based on educational principles which aid the spiritual development of individuals. Therefore the form, shape and content will be educational;
- Respect the integrity of the individual, to give the opportunity to participate creatively and encourage each to make an individual response to a shared experience;
- Build up accessible resource materials for use in assemblies and the daily act of worship;
- Experiences of prayer and liturgies will be high quality, reflecting the liturgical seasons and feasts of the Church.
- Endeavour to provide a physical environment that is conducive to the above;
- Involve a wider combination of staff, pupils and relevant members of the community in assemblies; and
- Provide an opportunity to review Liturgical Prayer.

**Role of Trust Head of Catholic Life**

The Trust Head of Catholic Life acts as a resource to support to Lay Chaplains and Chaplaincy Teams. Their role is to provide:

- Training and support
- Point of contact
- Identify and meet the training needs of those involved in chaplaincy in our schools
- Oversee spirituality timetables
- Assistance with sacred spaces
- Opportunities to meet and discuss ideas and problem-solve together

- Assistance with the planning and preparation of key Liturgical celebrations including major feasts and seasons across sectors
- Resources for websites

The Trust Head of Catholic Life will work with school Chaplains and those with responsibility for co-ordinating collective worship to develop ideas to:

- Make prayer engaging and meaningful
- Increase involvement of our young people in the prayer life of their school
- Develop whole Trust MAT spirituality events including retreats and liturgies

### **The Role of the Coordinator for Prayer and Liturgy**

The role of the Co-ordinator for Collective Worship is detailed at **Appendix 1**.

*The coordinator for Collective Worship is Sophia Back. (see Appendix 1 for job description) who is supported by the school Chaplain Geraldine Powell.*

### **Organisation of Prayer and Liturgy**

The organisation of collective worship is detailed at **Appendix 2**.

### **Policy Monitoring and Review**

This policy is monitored by the Prayer and Liturgy Co-ordinator. It is evaluated and reviewed by the Headteacher, members of Senior Leadership Team and the Prayer and Liturgy Co-ordinator with the whole school teaching staff and Governors every two years.

### **The Role of the Coordinator for Prayer and Liturgy**

- Formulating a written policy for Liturgical prayer
- Ensuring that there is a development plan for Liturgical prayer included in the school development plan
- Ensuring that liturgical prayer is appropriate to the age, aptitudes and faith backgrounds of pupils
- Ensuring that liturgical prayer takes account of the religious and educational needs of all who share in it and is rooted in the principles of the 'Directory for Masses with Children'
- Organising themes for liturgical prayer
- Assisting the governors and headteacher to carry out their legal responsibilities with regard to liturgical prayer including withdrawal from liturgical prayer
- Developing staff confidence and expertise e.g. through modelling different prayer styles

### **Planning, recording, monitoring and evaluating**

- Maintaining and developing effective procedures and documentation
- Observing Acts of Liturgical Prayer and providing feedback
- Informing the headteacher of standards and developments in Liturgical prayer

### **Communication**

- Communicating to members of the school community the significance and content of Liturgical Prayer
- Reporting to and consulting with the governors and headteacher regarding matters of concern and development
- Acting as consultant to colleagues
- Encouraging positive attitudes towards Liturgical Prayer
- Informing newly appointed colleagues of school policy regarding Liturgical Prayer
- Communicating with parents, governors and the parish community
- Liaison with the school chaplain
- Liaison with the Diocesan Department for Education

### **Professional development/Ongoing formation**

- Leading and organising inservice training and ongoing formation for liturgical prayer
- Attending appropriate in-service courses, reporting back and leading staff training
- Keeping up to date by personal reading

### **Resources**

- Evaluating existing resources

- Developing the resources available for Liturgical Prayer including visual aids, artefacts, drapes, music, visitors, leaders, new and relevant books, posters etc.
- Budgeting efficiently

*[Consideration should be given to the establishment of a planning group, which might include, the coordinator, the headteacher, deputy, staff, pupils, governors and school chaplain. It would be part of the role of the coordinator to lead this group.]*

**Organisation of Liturgical Prayer**

**Planning, content and celebration**

Liturgical Prayer is planned following a structure with reference to the Church's seasons, Come and See (primary), feast days, the curriculum and significant dates e.g. CAFOD Family Fast Day, Holocaust Memorial Day.

Parish and parents are invited to participate in some celebrations.

A variety of prayer styles will be used appropriate to the age of the children and the occasion.

Pupils are taught skills that enable them to prepare, organise and lead worship (*Appendix 5*) rather than always participating or contributing in a token way.

The timetable of Liturgical prayer is as below.

*Whole school assembly – Monday morning (30 mins)*

*Tuesday morning – FS/KS1 assembly (30 mins)*

*Thursday morning – KS2 assembly (30 mins)*

*Friday morning – Hymn practice (30 mins)*

*Pupil-led class Liturgical Prayer (15 mins) at a time in class each deemed appropriate by the class teacher.*

*Assemblies take place in the school hall or virtually, and pupil-led liturgical prayer takes place in classrooms. Mass takes place in St. Bede's Church.*

*Prayers are also said in classes at the beginning and end of each school day, and before lunchtimes.*

*In Foundation Stage prayers are also said before snack time.*

*Mini-Vinnies meetings begin and end with a prayer and these take place fortnightly.*

*Staff and governor meetings always begin meetings with a prayer.*

*Whole school masses take place half-termly and at specific times i.e. beginning and end of the academic year, beginning of Advent, Easter and Pentecost. Liturgies also take place for Harvest Festival, Ash Wednesday, Lenten services, Memorial services and the May Procession. Classes also attend masses on a rolling rota on Tuesday mornings to join in with the parishioners. Special liturgies also take place during Holy Week and Advent with prayer stations in the school hall.*

*Stations of the Cross takes place during Lent. These are either held in classes using the Stations in Church and/or around the school in smaller groups.*

*Rosary and prayer group is voluntary, and is held on a lunchtime once a week.*

*Travelling cross bags and travelling cribs are sent home to share with family to share key religious celebrations i.e. Easter and Advent. Liturgies are also shared to our families virtually (Facebook, Instagram, School Website) during Advent, Lent and Holy Week.*

*Children also take part in the following annually: May procession, lesson and carols, Harvest Festival of thanksgiving and beginning and the end of year celebrations.*

## **Recording**

Collective Worship is recorded in the assembly file on the school system. Teachers have their own prayer and liturgy files for class liturgical prayers. Individual plans are completed for child led liturgical prayers which are monitored by the school chaplain and RE coordinator termly.

## **Monitoring and Evaluation**

The subject leader and school chaplain monitors pupil led liturgical prayer through class drop-ins, followed up by informal discussions with class teachers and pupils.

Class teachers complete an evaluation form for pupil led liturgical prayers once per term which is sent to the subject leader (Appendix 3).

Liturgical prayer is monitored using Liturgical prayer monitoring form, Appendix 4.

Following monitoring, training needs will be identified and outcomes used to inform SEF 48.

## **The learning environment**

'Symbols and icons of the Catholic faith when displayed in school and throughout its premises will help the school community and visitors to experience the uniqueness and sacredness of this learning environment'<sup>1</sup>

## **Prayer**

A variety of prayer styles will be used appropriate to the age of the children and the occasion.

## **Daily Worship**

The timetable of Liturgical prayer is as below.

*Whole school assembly – Monday morning (30 mins)*

*Tuesday morning – FS/KS1 assembly (30 mins)*

*Thursday morning – KS2 assembly (30 mins)*

*Friday morning – Hymn practice (30 mins)*

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<sup>1</sup> Christ at the Centre Rev Marcus Stock, 2005

*Pupil-led class Liturgical Prayer (15 mins) at a time in class each deemed appropriate by the class teacher.*

### **Retreats / Pilgrimages**

*Youth Village Festival is held annually for Y6 children.*

### **Sacred Spaces (Primary)**

Focal points in each classroom and throughout the school will reflect the liturgical season and will reference Come and See topics. In this way they will be an outward sign of the school's ethos.

### **Holy Mass & Celebration of Sacraments**

*Whole school masses take place half-termly and at specific times i.e. beginning and end of the academic year, beginning of Advent, Easter and Pentecost. Liturgies also take place for Harvest Festival, Ash Wednesday, Lenten services, Memorial services and the May Procession. Classes also attend masses on a rolling rota on Tuesday mornings to join in with the parishioners.*

- **Sacramental Preparation: Supporting Parishes**

*Children in Year 4 are invited to receive the Sacrament of Reconciliation and Holy Communion. Children follow the Come and See programme in school and attend extra sessions with catechists from the Parish of St. Bede's. Parents are invited to attend sessions throughout this programme to support their child which are led by Father Mark.*

### **Resources**

#### **RE CURRICULUM RESOURCES**

#### **General Curriculum (Orange Labels)**

- GC 001 News and Tell
- GC 002 A Calendar of Saints
- GC 003 Friends of Jesus
- GC 004 More friends of Jesus
- GC 005 The Jesus File
- GC 006 Experiencing Jesus today
- GC 007 Passing on our Faith
- GC 008 Our Faith Map
- GC 009 It makes me angry
- GC 010 Christ our Light

- GC 011 Christ our Leader
- GC 012 Christ our Lord
- GC 013 Virtues and Values
- GC 014 Best loved Bible verse for children
- GC 015 Paul
- GC 016 Toy in the Attic
- GC 017 Instant Inspiration
- GC 018 Teaching other faiths in the Catholic Primary School
- GC 019 Muslim
- GC 020 Christian
- GC 021 Jewish
- GC 022 What I believe
- GC 023 Christianity – World Religions
- GC 024 Special people of faith and action
- GC 025 Faith stories
- GC 026 Christmas stories + CD
- GC 027 Jesus – his importance to believers
- GC 028 Across the world
- GC 029 New Beginnings
- GC 030 Wedding Days
- GC 031 Journey's End
- GC 032 Growing Up
- GC 033 St. Columbus
- GC 034 The Sacraments of children **2 copies**
- GC 035 The Ten Commandments for children **2 copies**
- GC 036 A way of the cross for children **2 copies**
- GC 037 The 'I Confess' for children

- GC 038 Some parables for children
- GC 039 A Maundy service for children
- GC 040 A Bible way of the cross
- GC 041 A way of the cross for children (Richards)
- GC 042 Parables Retold
- GC 043 What happens at Mass Leaflet
- GC 044 Exploring the Mass (small booklet)
- GC 045 Six Years in Peru
- GC 046 Miniature Stories of Saints
- GC 047 Stories from the Heart of Africa
- GC 048 Teaching RE Pentecost
- GC 049 Teachers Handbook of RE 3<sup>rd</sup> Edition
- GC 050 Teaching RE Bible 5-11
- GC 051 Teaching RE Community
- GC 052 Teaching RE Founders
- GC 053 Teaching RE God
- GC 054 Teaching RE Harvest
- GC 055 Teaching RE Sacred Writings
- GC 056 Dev Secondary Evil and Goodness
- GC 057 Moving on Up
- GC 058 Leaders and Followers
- GC 059 Puzzling Questions
- GC 060 Religion around me
- GC 061 DPRE Stories about God
- GC 062 Dev Primary RE Special Places
- GC 063 Faith Stories
- GC 064 Home and Family

- GC 065 Words of Wisdom
- GC 066 Symbols of Faith
- GC 067 Christmas - a Year by Year Approach
- GC 068 CD Rom Celebrating Good News
- GC 069 Hinduism
- GC 070 Hindu – Belief and Cultures
- GC 071 Story Cards Set 1-
- GC 072 Story Cards Set 2 -
- GC 073 Story Cards Set 3 -
- GC 074 Animated Stories from the New Testament (DVD) miracles of Jesus
- GC 075 My Rosary Colouring Book
- GC 076 Teaching Other Faiths (+CD)
- GC 077 Exploring Celebrations
- GC 078 Exploring Codes for Living
- GC 079 Welcome to the Mass (Big Book and CD)
- GC 080 Jewish Way of Life (CD)
- GC 081 Exploring Sacred Stories
- GC 082 Learning about religion (CD)
- GC 083 Getting Ready for Christmas
- GC 084 How to draw Christmas
- GC 085 DVD Listen 2 Old and New Testament stories
- GC 086 Picturing Jesus Pack A
- GC 087 Picturing Easter
- GC 088 CD Rom Places of Worship
- GC 089 CD Rom Christianity
- GC 090 When did the walls fall down and other questions
- GC 091 The Life of Jesus through the eyes of an artist (2-book series)

- GC 092 Creative Ideas for Quiet Corners
- GC 093 St Cuthbert
- GC 094 Opening up Islam
- GC 095 Opening up Hinduism
- GC 096 One Bread One Body – a teaching document of the Eucharist in the life of the Church, and the establishment of general norms on sacramental sharing
- GC 097 The story of the Nativity
- GC 098 Where are we going? Theme: Destiny
- GC 099 Stories of Everyday Saints
- GC 100 RE Today; Learning from Religion – Opening up Creativity
- GC 100 RE Today; Learning from Religion – Opening up Belonging
- GC 100 RE Today; Learning from Religion – Opening up Easter
- GC 101 Why does the Pope wear white? And other questions
- GC 102 First Holy Communion
- GC 103 Passion
- GC 104 Bible learning games
- GC 105 RE Quest: Christianity Unpacked CD-ROM
- GC 106 Praying the Stations with children
- GC 107 Caroline Sheppard – Little Sister of the Poor
- GC 108 Jeanne Jugan’s Little Family – A colouring book for all ages
- GC 109 At the service of the elderly –Jeanne Jugan and the Little Sisters of the Poor  
**(5 copies)**
- GC 110 Lent People and Places
- GC 111 The Story of St Cuthbert
- GC 112 Religious Education Curriculum Directory for Catholic Schools **(2 copies)**
- GC 113 The Christian World
- GC 114 Opening up Creativity

- GC 115 Diocese of Hexham and Newcastle Sacramental Education Programme (**2 copies**)
- GC 116 Diocese of Hexham and Newcastle Sacramental Programme for Reconciliation and  
First Holy Communion
- GC 117 Let's Celebrate – Festival Poems
- GC 118 Beginnings
- GC 119 The New English Bible
- GC 120 Walking the Way of the Cross – prayers for your personal journey
- GC 121 Our School Prayer Book (**2 copies**)
- GC 122 The Rosary
- GC 123 I Can Pray the Rosary
- GC 124 A Bible Way of the Cross for children
- GC 125 Praying and Doing the Stations of the Cross with Children
- GC 126 Talking Pictures – Thoughtful strategies for visual learning for 4 to 7s
- GC 127 Papal Visit 2010
- GC 128 One Bread One Body
- GC 129 Picturing Jesus – Fresh Ideas
- GC 130 Cuthbert and the animals
- GC 131 A Concise Catholic Catechism
- GC 132 Catholic Foundation Stones
- GC 133 Magnificat
- GC 134 Bede
- GC 135 Postbag from Palestine
- GC 136 Religious artefacts in the classroom
- GC 137 Saint Paul in Art
- GC 138 Opening up Promises
- GC 139 Living Religions: Christianity Part I

- GC 140 Living Religions: Christianity Part II
- GC 141 Alive with Life
- GC 142 The New Way of The Cross
- GC 143 The Lion Children's Bible
- GC 144 Let the Children Come to Me **2 copies**
- GC 145
- GC 146 The Ladybird New Testament
- GC 147 30 days with Mary and Joseph
- GC 148 Winding Quest
- GC 149 Childs guide to Mass
- GC 150 Favourite Heroes and people
- GC 151 Exploring worship (Activities for Primary R.E)

CURRICULUM RESOURCES KS1/Foundation Purple labels

- KS1 001 God's busy week
- KS1 002 My Bible activity book
- KS1 003 Hands together eyes closed
- KS1 004 God's rules for me
- KS1 005 The Lord's Prayer **2 copies**
- KS1 006 Starting Together
- KS1 007 God and Me – UF classroom
- KS1 008 Praise **2 copies**
- KS1 009 Listen **5 copies**
- KS1 010 The Holy Mass colouring book
- KS1 011 I learn about Jesus colouring activity book
- KS1 012 Starting with me
- KS1 013 What is Hanukkah? A lift the flap story
- KS1 014 The Children go to Jesus

KS1 015 The Easter story **2 copies**

KS1 016 No ordinary child

KS1 017 Saint Francis

KS1 018 The Story of Easter

KS1 019 Christopher

KS1 020 Heaven

KS1 021 They followed the bright Star

KS1 022 Christopher

KS1 023 The children's bible in 365 stories **2 copies**

KS1 024 The Lion Children's bible

KS1 025 Now you can read the stories from the bible Y1 classroom

KS1 026 The life of Mary getting ready for Christmas

KS1 027 Remember the Good Samaritan

KS1 028 The very special Night

KS1 029 First Bible Stories Y3 classroom x2

KS1 030 The Beginners Bible for Toddlers UF classroom

KS1 031 The Children's letter to God

KS1 032 Moses

KS1 033 Children in the bible

KS1 034 The Life of Mary-getting ready for Christmas

KS1 035 The Lion Book of Bible stories and Prayers

KS1 036 In every tiny grain of seed

KS1 037 The Beginners Bible-(Timeless children's stories)-Lf classroom

KS1 038 The Beginners Bible for Toddlers- UF classroom

KS1 039 Candle bible for kids

KS1 040 365 children's prayers old and new for today and everyday

KS1 041 Psalms for young children

KS1 042 Shepherds of Bethlehem (The Kingd Donkey Series)

KS1 043 Bible stories Joseph and his brothers.

KS1 044 Joseph

**CURRICULUM RESOURCES** **Brown Labels**

KS2 001 Dares from Jesus

KS2 002 20 Bible map activities

KS2 003 Forest of Feelings

KS2 004 A to Z Practical Learning Strategies **2 copies**

KS2 005 Good Neighbours

KS2 006 Follow Through

KS2 007 Stepping Stones

KS2 008 Welcome – Celebrations for Young People

KS2 009 Stories to make you think

KS2 010 More stories to make you think

KS2 011 The complete celebration Hymnal **11 books**

KS2 012 Getting Ready for Christmas

KS2 013 The Lion Book of Stories of Jesus

KS2 014 The children's guide to the bible

KS2 015 Children's illustrated bible

KS2 016 God's Story 3

KS2 017 Stories from the Bible for children

KS2 018 The Jerusalem bible popular edition

KS2 019 KS2 047 The rainbow good news bibles -12 **Y4 classroom plus 5 copies**

**CURRICULUM RESOURCES**

Here I Am Resources

HIA 001 Here I Am Y1 (Y1)

HIA 002 Here I Am Y2 (Y2)

- HIA 003 Here I Am Y3/Y4 (Y3)
- HIA 004 Here I Am Y3/Y4 (Y4)
- HIA 005 Here I Am Y5/Y6 (Y5)
- HIA 006 Here I Am Y5/Y6 version 1 (Y6)
- HIA 007 Here I Am Y5/Y6 version 2 (Y6)
- HIA 008 Here I Am CD rom
- HIA 009 God's Story 1 – Paperback
- HIA 010 God's Story 1 – Hardback
- HIA 011 God's Story 1 – Big book
- HIA 012 God's Story 2
- HIA 013 God's Story 3-
- HIA 014 God's Story 3 (Y4)
- HIA 015 Church's Story 1
- HIA 016 Church's Story 1 – Big book
- HIA 017 Church's Story 2
- HIA 018 Church's Story 3
- HIA 019 Church's Story 3
- HIA 020 God's Story Resources CD-rom (2CDs)

**HIA RE Provide CDs to support each topic.**

**CURRICULUM RESOURCES Light Blue**

Songbooks and Productions

- SP 001 Stories and Songs of Jesus + **tape –**
- SP 002 Come and Praise
- SP 003 Come all you people
- SP 004 Divali
- SP 005 Let's Sing and Shout
- SP 006 Many ways to praise

- SP 007 I want to praise him OHP file
- SP 008 Sion Community Primary School mission songs
- SP 009 Song for Peace and CD
- SP 010 Stations of the cross for children) (**and music** )
- SP 011 Prodigal rock
- SP 012 Something Fischy
- SP 013 Faith( set of song sheets by Mike Stanley.
- SP 014 Share the Light- Bernadette Farrell
- SP 015 Hymns Old and New **Hard back x2 1thick, 1 thin**
- SP 016 Rejoice 'n' sing

Radio Programmes, CD's and Teacher's notes

RP 001 Stop, think and wonder CD 1 Themes: Families, Life is a Journey, Possessions,  
Rules, Friendship

RP 002 Stop, think and wonder CD 2 Themes: Belonging, Respect, Listening and  
Questioning, Generosity, selfishness and giving

RP 003 Something to think about CD 1 Themes: Coming together, Sing! Listen!  
Autumn – Change, Thanksgiving, Harvest Festival

RP 004 Something to think about CD 2 Themes: Change, Thanksgiving, Harvest Festival

CD 2 – Night, Night-time, The Moon, Stars, Winter festivals, Hanukkah, Christmas

CD 3 – The Essential Worship Chillout Collection 2

CD 4 – Love Came Down

CD 5 – Matt Redman 'We shall not be shaken'

CD 6 – How can we keep from singing? Vol 2

CD 7 – How can we keep from singing? Vol 3

CD 8 – Faith (Mike Stanley)

CD 9 – Youth Friday 2013

CD 10 – Stations of the Cross IMS

CD 11 – Stations of the Cross

CURRICULUM RESOURCES dark purple

Inspirational words of wisdom/reflections/meditation

WW 001 The Sacred Gifts

WW 002 Reflections

WW 003 Lasting Friendship

WW 004 Inspirations

WW 005 Reflections – Strategies to support moral development

WW 006 Dadi Janki – Companions of God-

WW 007 Guide meditations for Child Catechumens

**CURRICULUM RESOURCES Dark Green**

Prayer books

P 001 Lord I need your healing touch

P 002 Walk with Me - Advent **1 copy**

P 003 My first prayer book **5 copies**

P 004 A simple prayer book –2005

P 005 Lord send me your Spirit-

P 006 100 prayer ideas for children

P 007 Prayers and pictures for today -

P 008 Lord handle me with care

P 009 Blessings and Prayers through the year

P 010 Children's Everyday Prayer Book

P 011 Prayer Kids

P 012 Pray Together Book 2

P013 Let us Pray – Bidding Prayers for Young People

P014 365 Children's Prayers

P 015 School of prayer

- P 016 How to Pray the rosary
- P 017 The Bidding prayers for the church's year
- P 018 The Christmas story
- P 019 Praying the Stations of the Cross with children
- P 020 My friend Jesus **8 copies**
- P 021 My day with Jesus
- P 022 A Child's Book of Signed Prayers **4 copies**
- P 023 Prayers around the crib

### CURRICULUM RESOURCES Light Lime green

Assemblies, Liturgies, Prayer times

- ALP 001 Many hearts
- ALP 002 Living Water
- ALP 003 Praying with Children-**3 copies**
- ALP 004 Footsteps of Christ-
- ALP 005 Spiritual Garment
- ALP 006 Shine on Star of Bethlehem
- ALP 007 The Lord be with You
- ALP 008 Poems and prayer for a better world
- ALP 009 Assemblies for Infants book 1
- ALP 010 Assemblies for Infants book 2
- ALP 011 Assemblies for Infants book 3
- ALP 012 Liturgies for Children
- ALP 013 With the Word of God
- ALP 014 Hear my cry
- ALP 015 Cloth for the cradle
- ALP 016 Children's sermons

- ALP 017 Child's Play
- ALP 018 A good Friday Liturgy
- ALP 019 When Children Gather
- ALP 020 All Wrapped Up! Ready-to-use primary assemblies
- ALP 021 Weekday lectionary for Masses with children
- ALP 022 A Good Friday Liturgy
- ALP 023 The Columba Lectionary for Masses with Children – Year C
- ALP 024 If the World Were a Village
- ALP 025 Primary Assemblies for SEAL
- ALP 026 Story Assemblies for the School Year
- ALP 027 101 Staff Prayers and Reflections
- ALP 028 100 Ideas
- ALP 029 Stories for Telling
- ALP 030 Assemblies for Spring and Summer Festivals
- ALP 031 Assemblies from the Gallery
- ALP 032 50 Christian assemblies for primary schools

#### FIRST HOLY COMMUNION RESOURCES Blue

- C3 God's Greatest Gift
- C4 The Prayer of the Faithful for weekdays
- C4 Journey together towards First Holy Communion
- C6 Journey together towards Reconciliation
- C7 I belong parent's guide-6copies
- C8 I belong leaders guide -2 copies

SP 002 Rejoice one 3-7years

SP 003 Rejoice two songs of celebration 7-11 years

### **Class Holy Tables**

The Holy Table in each classroom contain the following items (as appropriate according to the Church season:

- Green, purple, white and gold cloths
- Statue
- Crucifix
- Candle
- Bible
- Prayers of the school
- Rosary beads
  
- Nativity set
- Picture of St. Bede

*Appendix 3*

**The Monitoring and Evaluation of a Daily Act of Worship**

Date:

Year Group:

- Was the main emphasis on worshipping God?
- Have pupils been involved in the planning, preparation and leading of the act of worship?
- Was a 'sacred space' created using a prayer focus related to the theme, music, images, objects etc.?
- Were pupils actively involved in the worship?
- Was a variety of approaches used, e.g., story-telling, use of images, drama, music etc.?
- Was a time of silence given for pupils to think, reflect and pray?
- Were the pupils respectful and reverent?
- Did the act of worship follow a liturgical structure, e.g., Gathering, Listen, Response, and Sending Forth?
- Was prominence given to the Scriptures as the Word of God?
- Was the language used suitable for the year group?
- Was the worship linked to everyday life e.g. joys and sorrows, a special event, world matters etc?
- Was the Church's liturgical year recognised and celebrated?
- Were the pupils encouraged to think about the needs of others?
- Were prayers from the Catholic heritage used?

Appendix 4

Year Group:                      **Monitoring of Liturgical Prayer** Date:

Focus	Comments
<p><b>Planning (discussed with teacher before or after celebration)</b></p> <ul style="list-style-type: none"> <li>• Have the children been involved in the planning?</li> <li>• Has the Act of Worship been planned around a theme/feast?</li> </ul>	
<p><b>Structure</b></p> <p>Can the four parts (Gather, Word, Response, Mission) be distinctly identified?</p> <ul style="list-style-type: none"> <li>• How did children gather?</li> <li>• Was the Word appropriate and treated reverently?</li> <li>• How did children respond to the Word?</li> <li>• Was there a clear Mission, an evident message at the end of the liturgical prayer?</li> </ul>	
<p><b>Leadership</b></p> <ul style="list-style-type: none"> <li>• Child or adult led?</li> <li>• Depending on the age of the children were they as involved as possible in leading?</li> </ul>	
<p><b>Engagement</b></p> <ul style="list-style-type: none"> <li>• Were children fully engaged and participating enthusiastically?</li> <li>• Was it a prayerful experience?</li> </ul>	
<p><b>Creativity</b></p> <ul style="list-style-type: none"> <li>• How creative was the Liturgical Prayer?</li> <li>• Did it include different prayer styles/dance/music etc to enhance the experience?</li> </ul>	
<p><b>Prayer Space</b></p> <ul style="list-style-type: none"> <li>• Were children able to create focal point, atmosphere for prayer, appropriate for their age?</li> </ul>	
<p><b>Resources</b></p> <ul style="list-style-type: none"> <li>• Were resources used appropriately egg correct liturgical colours, artefacts?</li> </ul>	
<p><b>ICT</b></p> <ul style="list-style-type: none"> <li>• Was ICT used to support and enhance or was it a distraction?</li> </ul>	

<b>Agreed areas for development</b>	
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A copy of this monitoring sheet has been given to the class teacher

Coordinator ...

Class Teacher ...

## Appendix 5

### Liturgical Prayer Planning Progression Ladder

Collective Worship Progression Ladder – Religious Education			
Foundation Stage	KS1	Lower Key Stage 2	Upper Key Stage 2
<ul style="list-style-type: none"> <li>• Sing a gather song together</li> <li>• Make the sign of the cross</li> <li>• Choose suitable artefacts- given a very limited choice (e.g. candles, Bible, crucifix, rosary beads, etc.)</li> <li>• Create pictures appropriate to the statement/focus which could be placed on/around the focal point.</li> <li>• Pass items around in a circle</li> <li>• Say prayers</li> <li>• Say who/what they want to pray for</li> </ul>	<ul style="list-style-type: none"> <li>• Children are facilitating worship rather than leading (children can lead some elements).</li> <li>• Can explain the purpose, theme or focus.</li> <li>• Children to choose from a limited selection (e.g. pre-selected choices by teacher) to gather for collective worship.</li> <li>• Children to choose the word from a more limited selection (e.g. 2 pre-selected choices by the teacher).</li> <li>• Children to choose a response from a more limited selection (e.g. 2 pre-selected choices by the teacher).</li> <li>• Children to choose a going forth from a more limited selection (e.g. 2 pre-selected choices by the teacher).</li> <li>• Teacher to support the class in acting out collective worship. Children who are confident enough may be able to lead parts of worship independently e.g. a pair of children pass round a bowl of water to allow children to drop a pebble or a child to read the word or prayers.</li> <li>• Teacher to give children resources appropriate for the focal point and allow them to set it up in small groups (with supervision).</li> <li>• As a class, to write prayers with class teacher to share them.</li> <li>• As a class, choose reflective music or song.</li> </ul>	<ul style="list-style-type: none"> <li>• Children to choose from approx. 4 pre-selected choices (by teacher) to gather for collective worship.</li> <li>• Children to choose the word from approx. 4 pre-selected choices (by teacher).</li> <li>• Children to choose the respond from approx. 4 pre-selected choices (by teacher).</li> <li>• Children to choose the going forth from approx. 4 pre-selected choices (by teacher).</li> <li>• They understand their choices and can make appropriate use of liturgical colours (using calendar).</li> <li>• Lead singing.</li> <li>• Introduce role play/drama during Scriptures= teacher supported where appropriate.</li> <li>• Use of liturgical dance- teacher supported where appropriate.</li> <li>• Use of silent prayer- teacher supported where appropriate.</li> <li>• Use of meditation- teacher supported where appropriate.</li> <li>• Teacher to support small groups of children to deliver collective worship to the rest of the class.</li> <li>• Children, with supervision, to select items of focal point to set up.</li> <li>• Children to write prayers using religious vocabulary word bank.</li> <li>• Children to choose from a selection of reflective music assisted by the teacher.</li> </ul>	<ul style="list-style-type: none"> <li>• Given the set theme, pupil can select appropriate Scripture passage (Initially from a limited choice)</li> <li>• Children to independently choose how to gather for collective worship (using resources).</li> <li>• Children to independently choose how to respond during collective worship (using resources).</li> <li>• Children to independently choose how to go forth (using resources).</li> <li>• Children in pairs or small groups to take it in turns to have the opportunity to set up a focal point in the classroom using classroom resources. Children to aim to link the focal point to the statements or topic as independently as possible.</li> <li>• Children in small groups to take it in turns to lead the collective worship with the rest of the class.</li> <li>• Children to write prayers using their own religious vocabulary.</li> <li>• Children to choose and lead reflective music/song independently.</li> <li>• Introduce role play/drama during scripture.</li> <li>• Use of liturgical dance.</li> <li>• Use of silent prayer.</li> <li>• Use of meditation</li> <li>• By the end of year 6, all elements should be in place. Pupils should be able to develop parts of collective worship independently with understanding when given a theme or topic.</li> </ul>