

# St. Bernard's Extra

## "Before & After" School Club

Victoria Park Avenue, Lea, Preston. PR2 1RP

Tel 01772 728153



Ofsted 119449

### FIRE SAFETY POLICY

St. Bernard's Extra understands the importance of vigilance to fire safety hazards. The School has notices explaining the fire procedures which are positioned next to every fire exit. All staff, children and volunteers are made aware of the fire safety procedures set out in this policy.

All staff are aware of the location of all fire exits, the fire assembly point and where fire safety equipment is stored. No member of staff has been trained to utilise the fire safety equipment and it is the club's belief that staff members should see to the evacuation of the children as of paramount importance.

Children are made aware of the fire safety procedures during their settling in period and on regular occasions during each term. All children are made of fire exits and the fire assembly point.

Fire doors and fire exits are clearly marked and are not obstructed at any times and they are all easily opened from the inside.

Fire exits are kept closed at all times but are not locked. Fire extinguishers and fire alarm systems are regularly tested and are the overall responsibility of the school and records of tests are kept by the school.

The Club will hold at least two fire drill practices during each year and record these in the Incident Record Book.