



St Cecilia's
R. C. High School

Discover • Develop • Rejoice

Model Prayer & Liturgy Policy

Prayer and Liturgy Coordinator-I Barden and A Bretherton

Prayer and liturgy policy

This prayer and liturgy policy has been approved and adopted by the governing body on November 2024 and will be reviewed on November 2025.

Signed by the Chair of Governors

Signed by the Headteacher

School Mission Statement

Discover – Develop – Rejoice

At St. Cecilia's Catholic school we believe that:

* As individuals, we all come with God-given talents to discover, develop and rejoice. It is our responsibility to make sure we support the growth of our own talents and gifts, along with those of each other.

* We celebrate God in all we do, say, think and achieve, as we strive to succeed.

* When things go wrong, Christ's love will help us support each other to start again. We should never give up but should persist in the face of setbacks.

* We all serve and build our community in Christ by showing respect for ourselves, respect for each other and respect for the world.

St Cecilia We Celebrate You
Lyrics and music composed by Debbie Jones

Verse 1

*We all have offerings and talents to give
Let's all discover them, develop them and live
Inviting friends to share in our journey
We'll join together, telling our story
Stories of learning and teaching each other
We are one family like sisters and brothers
Hearing and sharing experience of life
We thank Our Lord, as we lift our voices*

Chorus

*In all we do, we sing for you
We're here to praise, our blessings gifts and faith
Respect each other, forgive forget
St Cecilia we celebrate you*

Verse 2

*When things go wrong we can always start again
There is no shame in saying sorry in the end
Consideration, everyone is treated fairly
We thank Our Lord as we lift our voices*

Chorus

Instrumental over verse

Chorus x2 and repeat last line

School Prayer

*L*ord, each of us have different talents and abilities

We ask you to inspire us to *discover* and
develop the best within us.

*L*ead us to be both humble and generous in using
our talents.

*H*elp us to *rejoice* in the talents of all within
our school community.

Amen.

1. The context of this prayer and liturgy policy

'The celebration of Catholic liturgies and prayers as an integral part of the learning and teaching should enable the school community to become reflective, experience the presence of God and should develop a mature spiritual life.'

(Marcus Stock (2012), *Christ at the Centre*, Catholic Truth Society, 23.)

2. Statement of requirement

The law requires all maintained Catholic schools to provide an act of daily collective worship (prayer and liturgy) for all pupils, including those in the sixth form (Section 70, 1988 Education Act) that is in accordance with the rites, practices, disciplines, and liturgical norms of the Catholic Church (School Standards and Framework Act 1998, schedule 20; Instrument of Government, clause 2).

Academies in England are required by their funding agreement and Articles of Association to comply with similar requirements (The Mainstream Academy and Free School: Supplemental Funding Agreement, December 2020; Model Articles for Catholic Academies, February 2019).

The law requires all maintained schools to recognise and respect that parents have the legal right to withdraw their children up to the age of 16 from prayer and liturgy (School Standards and Framework Act 1998, s.71(1A)). Sixth-form pupils can choose to withdraw themselves from prayer and liturgy (School Standards and Framework Act 1998, s.71(1B)).

The school's provision for prayer and liturgy will fulfil pupils' entitlement to experience the range of liturgical treasures of the Church, including a shared repertoire of prayers and liturgical music with which pupils in the school will be familiar.

Prayer and liturgy are not designated curriculum time. In the context of the Catholic school, this means that times of prayer and liturgy are not considered to be part of the allocation of curriculum time for Religious Education.

3. Responsibility

(a) Governance

The governors, as guardians of the Catholic school's life and mission, have a responsibility to ensure that:

- prayer and liturgy are central to the Catholic life of the school and therefore are in line with the guidance set out by the Prayer and Liturgy Directory
- there is a named person(s) who is responsible for prayer and liturgy in the school (the Prayer and Liturgy Coordinator)
- the prayer and liturgy policy is updated regularly and shared with all stakeholders
- there is a budget for prayer and liturgy that reflects its centrality to the life of a Catholic school.

(b) Headteacher

The headteacher, as the spiritual leader of the school as a Catholic community, ensures that:

- prayer and liturgy are central to the Catholic life of the school and therefore are in line with the guidance set out by the Prayer and Liturgy Directory
- they work in partnership with the leader(s) for prayer and liturgy
- those responsible for prayer and liturgy in the school have been given appropriate training and formation to ensure that all guidance is followed and adhered to
- there are suitable resources for prayer and liturgy in the school.

(c) Prayer and Liturgy Coordinators

Those responsible for prayer and liturgy ensure that:

- prayer and liturgy are central to the Catholic life of the school and therefore are in line with the guidance set out by the Prayer and Liturgy Directory
- there is an Annual Plan of Provision for prayer and liturgy across the school year which identifies liturgical seasons and key celebrations, as well as opportunities for the celebration of the Sacraments
- there is daily planned prayer for all pupils, appropriate to age and ability, as outlined in the Prayer and Liturgy Directory
- pupils are supported in their liturgical formation to take an active role in the planning, preparation, and delivery of prayer and liturgy according to their age and capacity, and in a manner which facilitates their progressive participation
- resources to support the planning of prayer and liturgy are appropriate and readily available to staff and pupils
- induction on prayer and liturgy takes place for new members of staff as required
- staff have access to effective training and formation opportunities
- monitoring and evaluation of prayer and liturgy take place regularly and feed back into planning for future liturgies
- monitoring of prayer and liturgy is reported to the headteacher and governing body to support whole-school development and the Catholic life of the school
- there is collaboration with local clergy and parishes
- with the Diocesan Advisory Service and others is maintained to ensure they keep updated with best practice.

4. Overview of prayer and liturgy provision

W/C	Theme	Scripture and CST link	Collective worship rota	Form mass	Staff prayer rota	Events
<u>2nd Sep</u>	A new beginning As a school community we are called to grow.	Matthew 13:1-23 Parable of the Sower.	HH	N/A	Wed- HH Fri- AN	Staff Liturgy on INSET day Wed CLM (includes Y7 Mass planning)

W/C	Theme	Scripture and CST link	Collective worship rota	Form mass	Staff prayer rota	Events
						Form tutors set up Sacred space: Ordinary time
<u>9th Sep</u>	Fairtrade We are called to support others around the world	Proverbs 31:8-9 “Speak up for those who cannot speak for themselves.”	AB	11A	Mon-SH Wed- BC Fri- JH	Fairtrade fortnight begins Staff Liturgy on INSET day
<u>16th Sep</u>	Community Reflect on your gifts and how we use them to contribute to the school community.	Matthew 25:14-30 The Parable of the Talents. CST link: Dignity	AN	8C	Mon- SB Wed- IB Fri- AF	GIFT Team Liturgy at lunch time
<u>23rd Sep</u>	Faith in Action An introduction to the seven themes of Catholic Social Teaching	Matthew 25:31-46 The Parable of the Sheep and Goats.	IB	9A	Mon- RD Wed- KH Fri- LB	Year 7 Welcome Mass- 26 th Sep World Day of Migrants and Refugees- 29 th Sep
<u>30th Sep</u>	Humility Humility is about being modest, respectful, and putting others before yourself.	Luke 18:9-14 The parable of the pharisee and the Tax Collector.	SB & 7 Romero Form	11S	Mon- AB Wed- JM Fri- EC	Rosary month
<u>7th Oct</u>	Environment We all have a responsibility to be stewards and care for God’s creation.	Genesis 1:28 Stewardship- Creation story CST link: Care for God’s creation	IB	10S	Mon- RB Wed- CLS Fri- FK	
<u>14th Oct</u>	Gratitude It is important to be thankful	Luke 17:11-19 Jesus heals ten men with Leprosy.	Rewards assemblies HOY	7S	Mon- CC Wed- EB Fri- RL	

W/C	Theme	Scripture and CST link	Collective worship rota	Form mass	Staff prayer rota	Events
28th Oct	<p>All Saints and All Souls True saints live out the beatitudes.</p> <p>It is also important to remember loved ones.</p>	<p>Matthew 5:1-12 The beatitudes.</p>	HH	11P	Mon- KW Wed- CL Fri- ND	<p>All Saint's Day Nov 1st (Holy day of obligation)</p> <p>Voluntary Mass at lunchtime</p> <p>Wed CLM (includes St Cecilia's Day Mass planning)</p> <p>All Souls Day Nov 2nd</p>
4th Nov	<p>Remembrance We need to build a more peaceful world</p>	<p>Ecclesiastes 3:1-8 A time for everything.</p>	AN	10C	Mon- AH Wed- EG Fri- AG	<p>Remembrance Sunday 10th Nov</p> <p>Yr 11 Retreat Day Tue 5th Nov</p>
11th Nov	<p>Anti-bullying week <i>"Anyone who claims to be in the light but hates a brother or sister is still in the darkness."</i></p>	<p>1 John 2:9 Living in the light</p>	JH	9P	Mon- LC Wed- RG Fri- SC	<p>GIFT Team Liturgy at lunch time</p>
18th Nov	<p>Saint Cecilia "Saint Cecilia, we celebrate you!"</p>	<p>Romans 1:7 "To all who are beloved of God in Rome, called as saints: Grace to you and peace from God Our Father and the Lord Jesus Christ."</p>	AF	8A	Mon- SHS Wed- KOR Fri- GB	<p>Saint Cecilia's Day 22nd November</p> <p>Saint Cecilia's Mass</p>
25th Nov	<p>Saint Edmund Arrowsmith (Courage)</p>	<p>1 Samuel 17:41-50 David and Goliath.</p>	All Arrowsmith forms	7P	Mon- CF Wed- FM Fri- DB	

W/C	Theme	Scripture and CST link	Collective worship rota	Form mass	Staff prayer rota	Events
	<i>"Let my death be an encouragement to your going forward in the Catholic religion."</i>					
2 nd Dec	Week 1 Advent: Hope We await in hope the arrival of Jesus.	Jeremiah 23:5 The days are coming.	IB	10P	Mon- GH Wed- NT Fri- LD	Form Advent charity begins Sacred Space switch over: Advent Yr 7 Retreat Day Tue 3 rd Dec
9 th Dec	Week 2 Advent: Peace <i>"Peace be with you! the Lord is with you and has greatly blessed you."</i>	Luke 1:26-38 The birth of Jesus is announced. CST link: Peace	AB	11C	Mon- HH Wed- AN Fri- SH	
16 th Dec	Week 3 Advent: Joy Even when times are difficult, we still have joy deep down, knowing that God loves us and will help us.	Luke 1:39-50 Mary visits Elizabeth.	SH	9C	Mon- BC Wed- JH Fri- SB	GIFT team Advent Liturgy
						Nativity of the Lord 25 th Dec (Holy day of obligation)
6 th Jan	Epiphany The feast of the Epiphany is when we remember the arrival of the Kings to honour Jesus.	Matthew 2:1-12 The magi bring the gifts of gold frankincense, and myrrh.	SB	8S	Mon- IB Wed- AF Fri- RD	Epiphany (Holy Day of obligation) Voluntary Mass at lunchtime Sacred space switch over: Epiphany and Christmas-change cloth to <u>white</u>

W/C	Theme	Scripture and CST link	Collective worship rota	Form mass	Staff prayer rota	Events
13th Jan	Interfaith week The Church must enter dialogue with the world in which they live.	“Interfaith dialogue is necessary to achieve peace in the world.” (Pope Francis)	SP (faith assembly)	7A	Mon- LB Wed- SP Fri- SP	Interfaith week Wed CLM Meeting Ladyewell Pilgrimage
20th Jan	Saint Margaret Clitherow (Peace) <i>“No, no. Mr. Sheriff. I die for the love of my Lord Jesus.”</i>	Luke 6:27-38 “Love your enemies.”	All Clitherow Forms	10A	Mon- KH Wed- AB Fri- JM	GIFT Team Liturgy at lunch time
27th Jan	Holocaust memorial Theme: For a better future	Isaiah 32:18 “Everyone will do what is right, there will be peace and security forever.”	AN	9S	Mon- EC Wed- RB Fri- CLS	Form activity on Holocaust Memorial (History)
3rd Feb	Being a digital disciple Christ has no online presence but yours.	Philippians 4:8-9 “Whatever is true, whatever is noble, whatever is right.”	RD and Digital Ambassadors	8P	Mon- FK Wed- CC Fri- EB	Sacred space switchover: Ordinary time
10 th Feb	Knowing your worth We need to understand how valuable we are, how well-made we are, and recognised the goodness in ourselves and each other.	Psalms 139 “I am fearfully and wonderfully made.” CST link: Dignity	Rewards HOY	7C	Mon- RL Wed- ND Fri- KW	Online safety week in form
24th Feb	Saint John Plessington Week 5 Lent: Faith <i>“...and I had rather die than doubt of any point of faith.”</i>	John 11:1-45 Jesus raises Lazarus from the dead.	All Plessington forms	7R	Mon- CL Wed- AH Fri- EG	Wed CLM Meeting Main Focus Ash Wednesday

W/C	Theme	Scripture and CST link	Collective worship rota	Form mass	Staff prayer rota	Events
3 rd March	Preparation	2 Corinthians 5:20 "We entreat you on behalf of Christ, be reconciled to God."	AB	10S	Mon- AG Wed- LC Fri-RG	Ash Wednesday services 5 th March
10 th March	Week 1 Lent: Fasting What will you sacrifice during Lent?	Matthew 4:1-11 Jesus is tested in the wilderness.	SH	9C	Mon- SC Wed- SHS Fri- KOR	Form Lenten appeal begins GIFT Team Liturgy at lunch time Sacred space switchover: Lent Yr 8 Retreat Day Tue 11 th March
17 th March	Week 2 Lent: Prayer There are lots of different ways for us to pray. Explore this week some different ways to pray.	Matthew 6:5-15 Jesus teaches how to pray.	JH	8P	Mon- GB Wed- CF Fri- FM	
24 th March	Week 3 Lent: Forgiveness We are reminded during Lent that our sin distances us from God but God longs for us to be close to him again.	Luke 5:11-32 The Parable of the Prodigal Son.	IB	7A	Mon- DB Wed- GH Fri- NT	The Sacrament of Reconciliation offered to staff and pupils
31 st March	Week 4 Lent: Giving By giving what we can, we can change the lives of others.	Mark 12:41-44 The widow's offering. CST link: Solidarity	AF	10C	Mon- LD Wed- HH Fri- AN	Stations of the cross

W/C	Theme	Scripture and CST link	Collective worship rota	Form mass	Staff prayer rota	Events
22nd April	A blessing in disguise Sometimes we don't understand why things happen. But we know God is working. We don't always recognise what He is doing.	Luke 24:13-35 The Road to Emmaus.	HH	9A	Mon- SH Wed- BC Fri- JH	Sacred space switchover: Easter change cloth to white Wed CLM Meeting (Y11 Leaver's Mass planning)
28th April	Wealth Those who acquire wealth are stewards of it and should use it to help others.	Luke 12:13-21 The Parable of the Rich Fool. CST link: Option for the poor	AN	8C	Mon- SB Wed- IB Fri- AF	Walsingham Pilgrimage 2nd-3 rd May
5th May	Mary May is the month of Mary.	Luke 1:46-55 The Magnificat: Mary's Song of Praise.	SH	7R	Mon- RD Wed- LB Fri- KH	GIFT Team Liturgy at lunch time Walsingham Pilgrimage- May 4 th
12th May	Saint John Southworth (Vocation) <i>"The sum of the only true Christian profession is to die."</i>	John 10:1-10 "I have come so that they may have life and have it to the fullest."	All Southworth forms	10P	Mon- AB Wed- JM Fri- EC	Vocation Day- Fr Chapel visit Yr 9 Retreat Day Tue 13 th May
19th May	Discipleship The disciples were Jesus' friends. We too are called to be disciples of Jesus.	Matthew 28:16-20 "Go and make disciples."	HOY Rewards	9P	Mon- RB Wed- CLS Fri-FK	Year 11 Leavers Mass- 23 rd May Laudato Si visit 20 th May
						Ascension Thursday (Holy Day of obligation)

W/C	Theme	Scripture and CST link	Collective worship rota	Form mass	Staff prayer rota	Events
						Voluntary mass lunchtime
2 nd June	Pentecost Pentecost is the birth of the Church.	Acts 2:1-13 The Holy Spirit comes at Pentecost.	AF	8A	Mon- CC Wed- EB Fri- RL	Pentecost Sunday 8th June Wed CLM Meeting (Whole school Mass planning)
9 th June	Eucharist and solidarity This is an important feast day for Catholics in which thanksgiving is made for the gift of Christ's body and blood, the Eucharist. The Eucharist commits us to the poor.	John 6:51-58 "I am the living bread that came down from heaven." CST link: Solidarity	AB	7P	Mon- ND Wed- KW Fri- CL	Sacred space switchover: Ordinary time
16 th June	Mission Each of the 72 Jesus that Jesus sent out were different. But Jesus sent them all out to do his work because he knew that the world needed their gifts and talents.	Luke 10:1-11 Jesus sends out the Seventy-Two.	External speakers	7S	Mon- AH Wed- EG Fri- AG	Mission week Lindisfarne Pilgrimage 20 th -22 nd June GIFT Team Liturgy at lunch time
23 rd June	Justice We are called to live out principles of Catholic Social Teaching in our lives.	Matthew 20:1-16 The parable of the workers in the vineyard. CST link: Dignity of workers and participation	SB	N/A	Mon- LC Wed- RG Fri- SC	Whole school Mass- 26th June

W/C	Theme	Scripture and CST link	Collective worship rota	Form mass	Staff prayer rota	Events
30 th June	Saint Peter and Paul This week we celebrate the Feast of Saint Peter and Paul, two courageous disciples who risked everything to share the Good News of Jesus.	Isaiah 41:10 “So do not fear, for I am with you; do not be dismayed, for I am your God. I will strengthen you and help you; I will uphold you with my righteous right hand.”	SH	9S	Mon- SHS Wed- KOR Fri- GB	Year 10 Castlerigg Retreat 4-6th July 29th June Saint Peter and Paul (holy day of obligation) Voluntary Mass lunchtime
7 th July	Rest It is part of the natural rhythm of life that all living things need to rest and rejuvenate themselves.	Matthew 11:28-30 “Come to me, all you who labour and are burdened, and I will give you rest.”	JH	8S	Mon- CF Wed- FM Fri- DB	Year 9 Synagogue trip 11th July
14 th July	Success Look back over your year and think about your successful moments.	1 Corinthians 9:24-27 “Run your race to win.”	HH	N/A	Mon- GH Wed- NT Fri- LD	Assumption of Our Lady (Holy Day of obligation) GIFT Team Liturgy in the Chapel

5. Resourcing

Prayer and liturgy are central to the school’s understanding of itself as a Catholic school, and this is reflected in the annual budget allocation and available resources, including staff time, chaplaincy provision, and dedicated spaces for prayer and liturgy. The Catholic character of the school is reflected in religious artefacts and images on display throughout the building. Dedicated spaces for prayer and liturgy will be furnished and maintained as such, and updated to reflect the Church’s liturgical season. Staff training and formation costs will be funded separately to ensure that all staff are able to fulfil their responsibility to contribute to the prayer and liturgical life of the school.

6. Training and formation

All new staff will be supported during induction and beyond, so that they fully understand the responsibility they carry within their individual role for leading prayer and liturgy in the school. Any individual training needs will be identified and addressed through training and formation. There will also be the opportunity for whole-staff professional development at least once a year, so that all

staff understand the importance of prayer and liturgy and relevant staff are well supported to lead as required.

7. Monitoring and evaluation

Monitoring and evaluation of the quality and impact of prayer and liturgy will take place regularly, and at least annually, and involve all key stakeholders: pupils, parents, staff, clergy, and governors. Areas for development will be identified and issues raised will be actioned and evidenced as appropriate.

8. Review

The policy will be reviewed as part of the regular cycle of policy review conducted by the governors.