



Post	Assistant Learning Mentor - 30 hours per week
Salary	Grade 5 Scale Points 6-11 Full Time Salary (£25,989 - £28,142) Pro-Rata. (pay award pending) If successful, the salary received will be paid on a pro rata basis
Working Pattern	Monday to Friday – 8:45am to 3:15pm Term Time Only (30 minutes lunch unpaid)
Required	September 2026

We are delighted to offer an exciting opportunity to join St Cecilia's RC High School, an outstanding, popular, and oversubscribed school.

Due to continued growth in pupil numbers and ongoing building expansion, we are seeking to appoint an Assistant Learning Mentor to join our dedicated and supportive team. This is a fantastic opportunity to play a key role in supporting pupils to overcome barriers to learning and achieve their full potential.

About the Role

As an Assistant Learning Mentor, you will work directly with pupils, providing support, guidance and mentoring to help them engage positively with their learning. You will also work closely with staff, families and external agencies where appropriate, ensuring a coordinated and supportive approach.

This is an exciting new role offering the chance to make a meaningful and lasting difference to young people's lives.

We are looking for someone who is:

- Confident working with children and young people
- Friendly, approachable and able to build positive relationships
- A strong and reliable team player
- An excellent communicator with good interpersonal skills
- Able to work sensitively and positively with children and their families
- Well organised, with good planning and IT skills

What we offer:

- The opportunity to work in an outstanding school environment
- A supportive and welcoming staff team



- Ongoing professional development opportunities
- A chance to make a real difference in pupils’ educational journeys

The successful candidate will be joining a thriving and oversubscribed school across all year groups, with a strong reputation for excellence, care, and community.

During our most recent Ofsted Inspection (January 2025), the school was judged Outstanding for Personal Development. Inspectors commented:

“Pupils are polite, kind and considerate. They enjoy the positive relationships that they have with staff, who care for them well. Pupils make a strong contribution to the calm and respectful atmosphere that exists at the school. They are happy here.”

In our Catholic Schools Inspection (November 2024), St Cecilia’s was graded Outstanding in all areas. Inspectors also recognised that:

“The exemplary quality of relationships between all members of the community has created a family atmosphere in which every person is highly valued. The pastoral care and well-being for all students, especially those who are most vulnerable, is of a very high standard.”

At St Cecilia’s, people matter. The Governors, Headteacher and Senior Leadership Team are deeply committed to staff development, wellbeing and professional trust. We foster a culture rooted in research, reading and reflective practice, where colleagues are encouraged to grow, collaborate and continually refine their craft. Every member of staff benefits from a bespoke professional learning pathway, carefully tailored to their experience, aspirations and next steps.

We understand the realities of workload and are proactive in supporting staff wellbeing. Our comprehensive wellbeing package includes:

- Free, confidential counselling
- Financial and wellbeing coaching
- Menopause and nurse support
- 24/7 GP access
- Stress coaching and physiotherapy
- Monthly staff breakfasts
- Weekly staff wellbeing treats, including fresh fruit

Recent Staff Voice (January 2026) highlights include:

“Very simply, love it. Love the school, students, colleagues, environment, faith aspect.”

“I feel very comfortable and supported. All staff are great and so are the students.”

“I enjoy working at St Cecilia’s; it is a very inclusive team who support each other.”

“Great – very proud of the school, feel supported and trusted in my ability to do my job.”



“Very fortunate.”

St Cecilia's is more than a workplace. It is a community built on care, professionalism, faith and mutual respect — a place where staff feel valued, supported and proud to belong.

Please take time to look at our school website www.st-ceciliass.co.uk

If you would like to visit school, in fact we encourage you to visit our outstanding school, please contact Barbara Clarke, School Business Manager on 07375 324661 or via email to: bc@st-ceciliass.lancs.sch.uk who will arrange a visit with the SENDCO Miss Hughes

Applications should be submitted using the Catholic Educations Services form and emailed to Mrs B Clarke, School Business Manager, to: bc@st-ceciliass.lancs.sch.uk

Please note that in line with Keeping Children Safe in Education 2025, an online search will be carried out as part of our due diligence on shortlisted candidates.

Please take time to look at our school website www.st-ceciliass.co.uk

Deadlines for Applications

Closing date **Wednesday 8th July**

Interviews **w/c 13th July 2026**

All relevant documents are available to download from our school website.

Completed application forms using the **Catholic Education Service form only** should be returned to Mrs B Clarke, School Business Manager, St Cecilia's RC High School, Chapel Hill, Longridge, Preston. PR3 2XA, preferably via email to bc@st-ceciliass.lancs.sch.uk

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